**AGENDA OF A MEETING OF CAWOOD PARISH COUNCIL TO BE HELD AT THE OLD BOYS’ SCHOOL ON THURSDAY 22nd August 2024 AT 7:30PM.**

1. To **receive and note** apologies from councillors who are unable to attend the meeting

 A To **consider** reasons for absence provided by councillors who cannot attend and **resolve** the council’s acceptance of these if felt relevant

2. To receive **DECLARATIONS OF INTEREST** in any matters on the agenda.

3. **VISITORS:** Members of the public may request to attend this meeting by emailing the Clerk: cawood.pclerk@gmail.com. They may make a request to address the meeting in advance stating the particulars of the request by email. Visitors may address the Council within an allotted time of 15 minutes.

4. To discuss any **POLICE MATTERS & COMMUNITY HEALTH & SAFETY**.

A To **receive** the monthly bridge data

B To **receive** the monthly NYP newsletter

C Sherburn Street mini roundabout bollard detached again, **Clerk has reported to highways**

D PC streetlamp out on Water Row, **Clerk has reported to NYC who manage the lights for the PC**

E Urgent repairs to the village welcome sign (Broad Lane) still awaiting completion, **Clerk to meet with handyman to discuss, and ascertain whether a contractor is needed**

F Increase in moles in the cemetery, ask handyman advice, may need mole man

5. **MATTERS FOR THE ATTENTION OF THE COUNTY COUNCILLOR**.

6. To **resolve to agree minutes** of Thursday 18th July 2024

7. To **receive information on the following issues, some ongoing, and decide further action where necessary:**

A To **discuss** potential projects for the future, and grants available to complete projects

B Policies to be reviewed and accepted in September meeting: Freedom of information; recording of meetings; recording of meetings addendum; health and safety; pensions (staffing cttee)

C To **consider** not refilling the dog waste bag dispenser on the entrance to the Garth (Broad Lane) for a period of time, following reports of non-residents driving to the location and emptying the dispenser

D To **receive** the completed AGAR from the external auditor

E To **receive** formal complaint regarding the garth thistles, and agree further action (complaints policy re-shared)

F To **receive** North Yorkshire Local Plan update

G To **receive and accept** annual review of PC website by Cllrs Dennon and Shepherd

H To **agree** date for autumn litter pick

I To **receive and accept** actions from last meeting (attached) and note actions still required; in particular

* Permission received for tree works on Old Road, details sent to handyman for completion once trees are in dormant state
* Part permission received for tree works on Gill Green, details sent to handyman for completion once trees are in dormant state
* Quickline contract signed for OBS, survey date TBC
* Permission received for tree works on Ash tree (TPO) on Playing Fields
* Permission received for felling of 2 Pine trees on the Garth
* Response from PCSO RE parking issues, **Clerk has requested permission to share information with residents via PC website, permission granted**
* Response from insurance company, shared
* Tree report on Poplar Trees (school field) received

**8 FINANCE:**

A To **resolve to confirm authorisation of payment of this month’s bills**:

Clerk’s Wages (to pay) Net salary

Handyman’s Wages (to pay) Net salary

NEST (DD) £124.20 Pension

Clerk (SO) £10.00 Clerk’s WFH Allowance

Autela Payroll Services (paid) £92.08 (VAT £18.42) 4 monthly payroll charge

Screwfix (Visa) £8.65 (VAT £1.73) hazard tape

Vesta Fire (paid) £92.50 OBS Annual fire check (OBSMC)

Vesta Fire (paid) £92.50 PF Annual fire check (PFLC)

HMRC (paid) £313.57 Month 4 P32

Homebase (Visa) £22.00 Maintenance supplies

Dan Wright Electrical (paid) £80.00 (£16.00) Temporary connection to bowls/tennis

British Gas (DD) £12.39 (VAT £0.62) Christmas box electric

British Gas (DD) £68.73 (VAT £3.44) OBS Electric Jun Jul 2024 (OBSMC)

British Gas (DD) £55.35 (VAT £2.77) PF Electric Jun Jul 2024 (PFLC)

Timpson (Visa) £47.00 Key cutting

DC Cleaning Solutions (paid) £244.70 OBS Cleaning July 2024 (OBSMC)

Banner Buzz (Visa) £7.94 (VAT £0.58) Dog waste stickers

PKF (to pay) £315.00 (VAT £61.00) External audit 2023/2024

Hutchinsons (Visa) £90.00 Crop protection (awaiting receipt)

Penny Petroleum (Visa) £32.52 Mower fuel (awaiting receipt)

GiffGaff (Visa) £6.00 Clerk’s mobile phone

NPower (to pay) £1.46 (VAT £0.07) Street Lights

B To **resolve to confirm authorisation of payment of this month’s S137 Expenditure:**

JRB Enterprises (Trfr) £450.00 (VAT £90.00) Dog waste bags

C Income Received

CFit £25.00 PF Usage

Mindful Memorials £170.00 Inv 0624: Headstone and first inscription

Resident £135.00 Inv 0724: Memorial permit

North Yorkshire Council £313.21 Grass cutting 2024/2025

Grundy’s FD £165.00 Inv 0824: Interment of ashes

Lloyds £27.09 Bank interest

C to **receive** bank statements

D to **receive** balance sheet

9 **GARTH** REPORTS and agree any further ACTIONS:

A H&S report due in September meeting

10 **OLD BOYS’ SCHOOL** REPORTS and decide any ACTIONS:

A H&S report due in September meeting

11 **PLAYING FIELDS** REPORTS and decide any ACTIONS:

A H&S report due in September meeting

B To receive draft minutes of PFLC Aug mtg and note actions required

12 **CEMETERY** REPORTS and decide any ACTIONS:

A To **receive** May H&S report

B H&S report due in September meeting

13 **PLANNING**:

A1 Application: Change of use from agricultural use to dog exercise area (retrospective) Ref: 2024/0830/FULM Location: Four Acres, Bell Lane, Cawood

A2 Application: (appeal, document shared) Rear ground floor and first floor extension with demolition of

existing porch Ref: 2024/0123/HPA Location: Blossom Tree Farm, Bell Lane, Cawood

A3 Application: [Fell 1 No Cherry, fell 1 No Conifer and fell 1 No Hazel in the conservation area](https://public.selby.gov.uk/online-applications/applicationDetails.do?keyVal=SHFHBMNX0EX00&activeTab=summary)Ref: 2024/0801/TCA Location: 15 Wistowgate, Cawood

A4 Application: [Application for consent to fell 2No Cherry trees (T1 & T3), 3No Elder trees (T2, T5 & T6) and 2No Holly trees (T4 & T7) in the conservation area](https://public.selby.gov.uk/online-applications/applicationDetails.do?keyVal=SH2M46NX08600&activeTab=summary)Ref: 2024/0768/TCA

A5 Application: (for information) [Prior notification for extensions to 3No agricultural buildings: Vehicle Maintenance store, Straw Barn and GP store](https://public.selby.gov.uk/online-applications/applicationDetails.do?keyVal=SH0JRUNX0EX00&activeTab=summary) Ref: 2024/0763/AGN Location: Hagg Farm, Hagg Lane, Cawood

B1 Approval: Demolition of an existing conservatory and erection of a single storey dining room extension Ref: 2024/0566/HPA Location: Wisteria House, 12 Great Close, Cawood

B2: Approval: two storey side extension Ref: 2024/0460/HPA Location: 19 Broad Lane, Cawood

B3 Approval: Section 73 application to vary condition 02 of approval 2022/1431/HPA Erection of a garage with room in the roofspace and the conversion of former garage into habitable accommodation granted on 7 June 2023 Ref: 2024/0626/S73 Location: Garth House, Thorpe Lane, Cawood

B4 Approval: [Application for consent to fell 2 No Pine trees (T12 and T14), remove broken branch to 1 No Pine tree in the conservation area](https://public.selby.gov.uk/online-applications/applicationDetails.do?keyVal=SELR45NX0EX00&activeTab=summary) 2024/0578/TCA

B5 PARTIAL Approval: Light pruning, cleaning of light deadwood and remove growth above pavement to 2.5 metres to 5 No Red Horse Chestnut (T1, T2, T3, T4 and T5) protected by TPO No 1/1973 Ref: 2024/0554/TPO Location: Gill Green, Cawood

B6 Approval: [Prune to remove broken branch, deadwood, clean and rebalance to 1 No Ash tree protected by TPO 1/1997](https://public.selby.gov.uk/online-applications/applicationDetails.do?keyVal=SE6Y6MNX0EX00&activeTab=summary) Ref: 2024/0553/TPO Location: Cawood Playing Fields, Cawood

B7 Approval: Application for consent for light pruning, crown lift to 3m above pavement and grass, remove numerous small pruning stubs and crown lift to 4.5m above road, reduce by 30% over private garden, including clearance of canopy extension into O/H cable and light re-balance to 1 No Prunus Species tree (T1) and light pruning and crown lift to 3m above pavement to 1 No Ornamental Rowan tree (T2) in the conservation area Ref: 2024/0555/TCA Location: Old Road, Cawood

C1 PARTIAL Refusal: Light pruning, cleaning of light deadwood and remove growth above pavement to 2.5 metres to 5 No Red Horse Chestnut (T1, T2, T3, T4 and T5) protected by TPO No 1/1973 Ref: 2024/0554/TPO Location: Gill Green, Cawood

 14 **CORRESPONDENCE**:

A Resident emailed regarding the bird excrement on the play area equipment

B Boundary commission parish sector briefing document, shared via email

C Resident emailed requesting information on Garth cut

D Correspondence received from Area 7 regarding road closures for Remembrance Day 2024

Date of next full meeting Thursday 19th September 2024

Susie Gowlett

Clerk and Responsible Financial Officer

Cawood Parish Council

07541 434569