**AGENDA OF A MEETING OF CAWOOD PARISH COUNCIL TO BE HELD AT THE OLD BOYS’ SCHOOL ON THURSDAY 18th April 2024 AT 7:45PM.**

1. To **receive and note** apologies from councillors who are unable to attend the meeting

A To **consider** reasons for absence provided by councillors who cannot attend and **resolve** the council’s acceptance of these if felt relevant

2. To receive **DECLARATIONS OF INTEREST** in any matters on the agenda.

3. **VISITORS:** Members of the public may request to attend this meeting by emailing the Clerk: [cawood.pclerk@gmail.com](mailto:cawood.pclerk@gmail.com). They may make a request to address the meeting in advance stating the particulars of the request by email. Visitors may address the Council within an allotted time of 15 minutes.

4. To discuss any **POLICE MATTERS & COMMUNITY HEALTH & SAFETY**.

A To **receive** the monthly bridge data

B To **receive** the monthly NYP newsletter

C Further use under the ramp of the foreshore, **reported to PCSO and EA (chased for signage)**

D Bollard at Sherburn St/Chestnut Rd mini-roundabout detached again, **reported to highways**

E Large amount of wine bottles found on litter pick, **reported to PCSO**

F EA have fitted wire mesh to flood wall fence and advise that they are replacing the foreshore barrier with a locked gate, Clerk to request further information

5. **MATTERS FOR THE ATTENTION OF THE COUNTY COUNCILLOR**.

6. To **resolve to agree minutes** of Thursday 21st March 2024

7. To **receive information on the following issues, some ongoing, and decide further action where necessary:**

A To **resolve to accept** staff appraisals completed in March 2024

B To **receive** completed Fields in Trust Deed of Dedication for the Playing Fields

C To **resolve to accept** handyman’s request to purchase a new lawn mower and strimmer (within agreed budget)

D To **discuss** placing a dog waste bin, or ‘take your dog waste with you’ sign on Oxfield Lane

E VAT claim submitted to 31st March 2024

F To **receive** the final budget document for the completed financial year 2023-2024

G To **resolve** to thank residents for their help with the Spring litter pick, and to thank Councillors involved

H To **discuss** NYC highways partial completement of roadmarkings

I To **receive** updated Asset Register, and **discuss** asset maintenance, particularly benches

J To **receive** CGT schedule, and **discuss** upcoming actions

K To **accept** precept increase explanation and agree its placement

L To **receive and accept** actions from last meeting (attached) and note actions still required; in particular

* Update received from Mr Borrows regarding Orion development/cemetery wall, plus update on current situation (one area continues to be backfilled against wall, with metal fencing/building equipment leaning against wall). Orion have been chased regarding this and the brickwork still not completed on the village entrance signs. There is still one area where the wall is backfilled, and still metal fencing leaning on the wall.
* OBS renovations: large scale scanned document and previous questionnaire shared
* Letter sent to resident offering foreshore area for chickens

**8 FINANCE:**

A To **resolve to confirm authorisation of payment of this month’s bills**:

Clerk’s Wages (to pay) Net salary

Handyman’s Wages (to pay) Net salary

NEST (paid) £191.02 Pension

Clerk (SO) £10.00 Clerk’s WFH Allowance

British Gas (DD) £12.36 (VAT £0.62) Christmas Box Electric

Penny Petroleum (Visa) £27.67 (VAT £5.54) Mower Fuel

Cawood Feoffment Charity (SO) £428.00 Quarterly Rent (OBSMC £140.00)

DC Cleaning Solutions (paid) £192.84 OBS Cleaning March (OBSMC)

YLCA (to pay) £483.00 Annual subscription

Autela (to pay) £82.92 (VAT £16.59) Quarterly payroll charge

ICO (DD) £35.00 Annual fee

British Gas (DD) £273.52 (VAT £54.70) OBS Electricity Mar/Apr 2024 (OBSMC)

British Gas (DD) £71.90 (VAT £3.60) PF Electricity Mar/Apr 2024 (PFLC)

GiffGaff (Visa) £6.00 Clerk’s mobile phone

Screwfix (Visa) £33.32 (VAT £6.66) Finger guards OBS (OBSMC)

Cartridge People (Visa) £42.40 (VAT £8.49) Printer ink

HMRC (to pay) £313.57 P32 April/May 2024

NPower (to pay) £1.46 (VAT £0.07) Street Lighting

ICCM (to pay) £100.00 Yearly membership fee

B To **resolve to confirm authorisation of payment of this month’s S137 Expenditure:**

JRB Enterprise (to pay) £228.00 (VAT £45.60) Dog waste bags

C Income Received

R Lancaster £41.66 Part-payment cem inv 0623

K Lancaster £41.66 Part-payment cem inv 0623

H Gercek £1.68 Part-payment cem inv 0623

Mindful Memorials £140.00 Duplicate payment of 0124, to be refunded

Lloyds £27.22 Bank Interest

D to **receive** bank statements

E to **receive** balance sheet for year-end 2024, and to **receive** balance sheet for start of year 2024/2025

9 **GARTH** REPORTS and agree any further ACTIONS:

A H&S report due in May meeting

10 **OLD BOYS’ SCHOOL** REPORTS and decide any ACTIONS:

A H&S Report due in May meeting

B To **receive** letter from Feoffees requesting that any public consultation is shared and agreed by them prior to sharing with the public, and to **agree** to share results with the Feoffees

11 **PLAYING FIELDS** REPORTS and decide any ACTIONS:

A H&S report due in May meeting

B To **receive** request from the Bowls Club for remedial work to the access track. Clerk sourcing scalpings.

C Remedial work required internally at the pavilion due to leak (now fixed), handyman to inspect and advise

12 **CEMETERY** REPORTS and decide any ACTIONS:

A H&S report due in May meeting

13 **PLANNING**:

A1 Application: Erection of 7 dwellings Ref: 2024/0281/FUL Location: Land adjoining Riverside Court, Riverside Court, Cawood

A2 Application: Conversion of existing loft space to habitable room with roof windows Ref: 2024/0245/HPA Location: 10 Riverside Court, Cawood

B1 Approval: Section 73 application to vary condition 02 (approved plans) of approval 2022/1342/FUL erection of a replacement dwelling following the demolition of the existing buildings known as Bishopdyke Farm Ref: 2024/0126/S73 Location: Bishopdyke Farm, Bishopdyke Road, Cawood

C1 Refusal:

14 **CORRESPONDENCE**:

A Up for Yorkshire: Our Zero Selby poster and information shared on noticeboard and website

B Email from Rehab 4 Addiction requesting advertisement on PC website

Date of Annual Parish Meeting, and Annual Meeting of Cawood Parish Council Thursday 16th May 2024

Susie Gowlett

Clerk and Responsible Financial Officer

Cawood Parish Council

07541 434569