**AGENDA OF A MEETING OF CAWOOD PARISH COUNCIL TO BE HELD AT THE OLD BOYS’ SCHOOL ON THURSDAY 21st March 2024 AT 7:45PM.**

1. To **receive and note** apologies from councillors who are unable to attend the meeting

 A To **consider** reasons for absence provided by councillors who cannot attend and **resolve** the council’s acceptance of these if felt relevant

2. To receive **DECLARATIONS OF INTEREST** in any matters on the agenda.

3. **VISITORS:** Members of the public may request to attend this meeting by emailing the Clerk: cawood.pclerk@gmail.com. They may make a request to address the meeting in advance stating the particulars of the request by email. Visitors may address the Council within an allotted time of 15 minutes.

4. To discuss any **POLICE MATTERS & COMMUNITY HEALTH & SAFETY**.

A To **receive** the monthly bridge data

B To **receive** the monthly NYP newsletter (Jan & Feb combined)

C Graffiti reported on skate park

5. **MATTERS FOR THE ATTENTION OF THE COUNTY COUNCILLOR**.

A Update received from Cllr Cattanach RE green bins

B To **agree** to request Cllr Cattanach refers all queries from residents regarding precept directly to the PC Clerk . Cllr Brown will then address the queries in collaboration with the Clerk

6. To **resolve to agree minutes** of Thursday 15th February 2024

7. To **receive information on the following issues, some ongoing, and decide further action where necessary:**

A To **receive** NALC briefing on council email addresses and **agree** further actions

B To **receive** North Yorkshire Council home to school travel policy consultation, and **agree** a response

C To **receive** North Yorkshire Health and Wellbeing Strategy consultation, and **agree** to send any responses

D To **receive** information from ‘floodnav’ and **agree** any actions

E To **resolve to accept** the reserves policy

F To **resolve to agree** the budget for financial year 2024/2025

G To **receive** draft tree report (all areas) and **agree** any actions arising from it. **Clerk to respond to resident (Item 14B, Dec 2023 mtg).**

H To **receive** information on the Councils new duty to prevent sexual harassment, policy to be put in place October 2024

I To **receive** LTN 87: Procurement and summary document from the Parkinson Partnership

J To **receive** consultation on the pre-submission revised publication Selby Local Plan and **agree** any comments

K Reminder of the Spring litter pick Sunday 24th March 2024

L To **resolve to accept** payroll processing changes from Autela for 2024/2025

M To **receive** the Ministry of Justice ‘Managing the Safety of Burial Ground Memorials’ and **agree** any actions

N To **resolve to accept** notes taken at informal meeting regarding OBS renovations and **discuss** further actions

O To **receive and accept** actions from last meeting (attached) and note actions still required; in particular

* Quote received from Bedford Mowers and Hardcastle Amenity for weedspray and pitch cutting
* Update from Highways, and YLCA: animals on roads
* Update received from Quickline RE free internet connection at OBS
* Update from shepherd RE electric fencing signage, and barn owl box
* 1 x Wild Harvest pack and 2 x Year Round colour packs confirmed from Woodland Trust, delivery November 2024
* Quote received from Dan Wright Electrical Ltd for 5 yearly fixed testing
* Response from Highways about potential siting of VAS on Bishopdyke

**8 FINANCE:**

Clerk’s Wages (to pay) Net salary (for note, not approval)

Handyman’s Wages (to pay) Net salary (for note, not approval)

A To **resolve to confirm authorisation of payment of this month’s bills**:

NEST (paid) £191.02 Pension

Clerk (SO) £10.00 Clerk’s WFH Allowance

M Blundell (paid) £66.00 Pat testing (OBSMC £15.00; PFLC £51.00)

British Gas (DD) £13.20 (VAT £0.66) Christmas Box Electric

Banner Buzz (Visa) £9.17 (VAT £0.84) Defib location stickers

Banner Buzz (Visa) £15.29 (VAT £2.03) Cone stickers (OBSMC)

B&Q (Visa) £21.48 Cemetery coping materials

Readman Mowers Ltd (paid) £676.51 (VAT £135.30) PC tractor repair and service

DC Cleaning Solutions (paid) £248.79 OBS Cleaning Feb 2024 (OBSMC)

North Yorkshire Council (paid) £16.68 OBS Recycling Bin (OBSMC)

Richard Lancaster (to pay) £680.00 Tree reports

North Yorkshire Council (to pay) £428.82 OBS Waste (OBSMC)

North Yorkhire Council (to pay) £275.68 Cemetery Waste

British Gas (DD) £482.55 (VAT £96.51) OBS Electricity Feb/Mar 2024 (OBSMC)

British Gas (DD) £105.08 (VAT £5.25) PF Electricity Feb/Mar 2024 (PFLC)

Amazon (Visa) £31.61 (VAT £6.33) OBS Bin (OSBMC)

Amazon (Visa) £16.99 OBS Bin (OBSMC)

NPower (to pay) £1.46 (VAT £0.07) Street Lighting

HMRC (to pay) £1189.97 Quarterly P32 payment

B To **resolve to confirm authorisation of payment of this month’s S137 Expenditure:**

C Income Received

Lloyds £35.24 Bank Interest

Pilkington, J £425.00 Cem invoice 0224

HM Land Registry £4.00 Refund

PFLC £1258.11 Contribution to electric 2022-current

OBSMC £1997.99 Contribution to payments

Lloyds £33.58 Bank Interest

C to **receive** bank statements

D to **receive** balance sheet

9 **GARTH** REPORTS and agree any further ACTIONS:

10 **OLD BOYS’ SCHOOL** REPORTS and decide any ACTIONS:

A To **receive** the minutes from the OBSMC meeting on 21st February 2024

B To **resolve to accept** the updated fire RA for the OBS

C Side door rotten and come away, Feoffees advised and requested to fix

11 **PLAYING FIELDS** REPORTS and decide any ACTIONS:

A Wardens check of CCTV and aerator due

12 **CEMETERY** REPORTS and decide any ACTIONS:

A Handyman instructed to remove tree growing alongside a grave, contravening rules and regulations

13 **PLANNING**:

A1 Application: Rear ground floor and first floor extension with demolition of existing porch Ref: 2024/0123/HPA Location: Blossom Tree Farm, Bell Lane, Cawood **(extension for comment to Friday 22nd March agreed by email 23/02/2024 0832hrs)**

A2 Application: **(for information only)** Section 73 Application to vary condition 02 (approved plans) of approval 2022/1057/FUL Conversion of light industrial outbuilding into a single dwelling house granted on 17 February 2023 Ref: 2024/0229/S73 Location: Fairholm, 9 Wistowgate, Cawood

B1 Approval: Conversion of integral garage to bedroom and erection of gazebo in garden (retrospective) Ref: 2023/0039/HPA Location: 5 Windsor Close, Cawood

C1 Refusal: Addition of 2 Dormer extensions to the front of the property including partial new roof slope angle and front porch Ref: 2024/0032/HPA Location: West View, 33 Broad Lane, Cawood

 14 **CORRESPONDENCE**:

A NYC Lets Talk…Food survey, shared on website and noticeboard

B Information received from ‘floodnav’ (see item 7D)

C Photo received from resident clearing dog waste up on the footpath outside the Pickled Postie

D Resident contacted Clerk regarding a tree down on the Garth (end of Broad Lane gardens), tree is completely down but against another tree

Date of next full meeting Thursday 18th April 2024

Susie Gowlett

Clerk and Responsible Financial Officer

Cawood Parish Council

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