

CAWOOD PARISH COUNCIL CODE OF CONDUCT relating to Safeguarding Responsibilities for Community Buildings and Facilities

This code sets out the expectations which Cawood Parish Council has of its Councillors, staff, volunteers, and service users in working with and on behalf of the organisation.

Cawood Parish Council has ultimate responsibility for the management of this policy with its implementation delegated to the Playing Field Management Committee and Old Boys' School Management Committee.

Why do we need a Code of Conduct relating to Safeguarding?

Cawood Parish Council is committed to the provision of services that will promote health and well-being at all times, and that these services will be safe, welcoming, friendly and beneficial to all who are involved in them.

Our ethos is based on respect for each other, so that everyone has the opportunity to participate, whatever their role or relationship with the organisation. It is expected that everyone who engages with Cawood Parish Council will endorse this ethos and that their behaviour and attitude will support it.

Operational Context:

This Code relates to everyone involved with Cawood Parish Council and its activities whether service users, carers, staff, sessional workers, volunteers or Councillors. This Code of Conduct relating to Safeguarding will operate with due regard and reference to other Cawood Parish Council policies and procedures which are available at www.cawoodvillage.org.uk.

Situations or Acts which would constitute a breach of the Code of Conduct relating to Safeguarding:

- Any illegal activity
- Threats of or actual, physical violence
- Offensive and/or abusive language
- Bullying/harassment of anyone on any grounds
- Use of, or sale of, illicit drugs or alcohol whilst engaged in any Cawood Parish Council activity or on Cawood Parish owned property/land
- Offensive or inappropriate behaviour due to the influence of alcohol or drugs
- Breach of confidentiality outlined by GDPR
- Threats of harm to others
- Threats or acts of terrorism
- Failure to comply with any of the established Cawood Parish Council policies and procedures
- Any comments, whether written or spoken, which might bring Cawood Parish Council reputation into disrepute

Implementation

Cawood Parish Council will regularly review and monitor its Code of Conduct relating to Safeguarding.

Everyone in contact with Cawood Parish Council will be made aware of the Code of Conduct relating to Safeguarding through the Induction Process (staff and Councillors), or by reference to the displayed Code for volunteers and service users.

The Code of Conduct relating to Safeguarding will be displayed at the Old Boy's School and at the Playing Fields' Pavilion noticeboard and these are available on request as well.

Hirers of the Old Boy's School must confirm they will abide by the Code of Conduct.

Everyone involved in Cawood Parish Council services has personal responsibility for the implementation of the Code of Conduct relating to Safeguarding.

Breaches of the Code of Conduct relating to Safeguarding should be reported to the Parish Clerk and will be dealt with in the first instance by discussion with all concerned parties.

This Code of Conduct relating to Safeguarding will operate with due regard and reference to other Cawood Parish Council policies and procedures.

The relevant Cawood Parish Council policies and procedures will be invoked, e.g., Complaints and/or Grievance, and possibly the Disciplinary Policy (in the case of employees) if a satisfactory solution cannot be reached.

In extreme situations permanent exclusions may result.

Policy Adopted	February 2023
Last Reviewed	
Next review	Feb 2026