**Cawood Parish Council, Minutes of an Extraordinary Meeting**

Held at the Old Boys’ School on Thursday February 8th at 7:45pm.

**Members in attendance: Cllr Dennon, Cllr Brown, Cllr Luker, Cllr Horsfield, Cllr Ward**

1 To **receive and note** apologies from councillors who are unable to attend the meeting

**Apologies were received from Cllr Lunn**

A To **consider** reasons for absence provided by councillors who cannot attend and **resolve** the council’s acceptance of these if felt relevant **Resolved**

2 To **receive** declarations of interest in any matters on the agenda

**There were no declarations of interest**

3 To **discuss** implications of projected expenditure next financial year and the possible ways to work towards maintaining a balanced service that is affordable for the future:

**Clerk request to reduce hours to 9 per week, agreed by the staffing committee**

**Handyman hours/pay rate still incorrect, Cllr Brown to liaise with Autela to correct this issue**

**Cllr Brown summarized expenditure in this financial year against the budget, confirming that the expected position at 31st March 2024 is in surplus of £346.35**

A to **agree** priorities in service needs across the main areas of the parish expenditure **Agreed**

B to **examine and agree r**egular income streams **Agreed**

C to **discuss and agree** areas of savings which can be achieved without detrimental loss of services **Agreed**

**Investigate cheaper dog waste bags Action: Clerk**

**Reduce PFLC grant by £500 Agreed**

D to **discuss and agree** further potential for savings in the short and long term

E to **discuss and agree** management and application of reserves **Defer to March**

**The Clerk advised the Parish Council that best practice would allow between 3 and 12 months expenditure as a general reserve (Ref: The Good Councillor’s Guide to Finane and Transparency, 2018, section A, page 17)**

There being no further business the meeting closed at 2215hrs

Susie Gowlett, Parish Clerk and RFO