**AGENDA of PFLC MEETING to be held February 2nd 2024 at the Bowls Clubhouse at 7:30pm**

1 To receive apologies

2 To agree minutes from December meeting

3 Updates on ongoing matters to be received and actions agreed where necessary:

 A Fields in Trust Deed of Dedication, previously agreed, was presented for signatories from PC & PFLC at December meeting but now asking for map of area to be signed too (2x PFLC, 2x PC, 1x witness)

B Pavilion roof internal damp patch: all materials are purchased and awaiting break in weather to effect repair work

C i Boundary fencing between Bowls club and allotments has now been installed by PC handyman

 ii Woodland Trust free tree packs can be applied for distribution and planting Nov 2024

D Motion action sensor at pavilion still to be replaced or removed if not deemed necessary

E Review of date changes of PFLC meetings following 3 held on Thursdays as a trial

 G Tidying up around cricket club garage needed re health & safety

4 Treasurer’s Report

A Discuss a way forward reconciling payments: PFLC owe the PC £838:63 in utilities and latest electricity bill for Dec/Jan is £71:85 ex VAT

B payment for LPG service is still outstanding; both clubs are in breach of lease agreements

 5 Club Reports

 6 New issues for consideration:

A Mole hills occurring: PC have organised mole catcher

B Annual PAT testing is due this month. Clubs will need to provide access when a date is confirmed

 7 For information: regarding the defibrillator, reference codes are no longer being used. What 3 Words is used instead as a location reference, all village defibrillators are also on the ambulance service register which already has all details needed to allow access to devices and are also on the BHF “circuit”