**MINUTES OF A MEETING OF CAWOOD PARISH COUNCIL TO BE HELD AT THE OLD BOYS’ SCHOOL ON THURSDAY 21st SEPTEMBER 2023 AT 7:45PM.**

**In the absence of the Chairman and the Vice-Chairman, Cllr Shepherd was voted by the Councillors present to preside at the meeting.**

1. To **receive** **APOLOGIES for** absence given in advance of the meeting and to **consider** the approval of reasons given for absence. **Apologies were received and accepted from Cllr Dennon, Cllr Lunn, Cllr Brown, Cllr Horsfield, Cllr Wharmby and Cllr Ward.**

2. To receive **DECLARATIONS OF INTEREST** in any matters on the agenda. **Cllr Shepherd declared a non-pecuniary interest in item 4B.**

3. **VISITORS:** Members of the public may request to attend this meeting by emailing the Clerk: cawood.pclerk@gmail.com. They may make a request to address the meeting in advance stating the particulars of the request by email. Visitors may address the Council within an allotted time of 15 minutes.

**There were 2 visitors.**

**New local PCSO Hannah Price attended who advised that the police are working on speeding and noise from Sherburn Street/Bishopdyke Road, particularly from the Motorist, and have a problem solving team working on the matter. The PCSO has passed the information from Cawood PC and residents on to the appropriate Officer so they are aware of the situation with speeding in Cawood. Initial enquiries found that on checking vehicles none had devices causing excessive noise and all were standard for the vehicle. The PCSO has a direct email address for the problem-solving team and has shared it with the PC, which can be shared with residents. The PCSO offered to attend events/police surgery etc and will attend PC meetings when available. She also informed the PC that the Police are looking into reintroducing the newsletter regarding local crimes which was welcome news. The Parish Council thanked the PCSO for their attendance.**

**Resident impacted by incident at the Playing Fields where a football (during a game) hit their satellite dish causing damage. Three footballs were kicked into their garden. PC asked about other complaints (from various residents) regarding behaviour and swearing. Resident confirmed this is ongoing. Resident to confirm to the Parish Council if any costs have been incurred as a result of the damage to the satellite dish.**

**Speak with the PFLC about the ongoing behavioural issues and request that the Football Club put the ‘away’ team at the tennis club side of the pitch to minimise bad language on the hedge side of the pitch. Feedback to be provided to the resident. Agreed, Action: PFLC**

4. To discuss any **POLICE MATTERS & COMMUNITY HEALTH & SAFETY**.

A To **receive** the monthly bridge data for July and August 2023 **Received**

B Ongoing issue with impassable footpath at Woodends Farm, reported again to NYC, copied to Cllr Cattanach, **discuss** response.

**Response received from North Yorkshire Council, admitting that they have a responsibility to cut their footpaths twice a year (between May – 31 July and August – October) and that their contractors have not fulfilled this responsibility. Resident advised that following this correspondence the cut has been completed satisfactorily.**

C OBS Defibrillator deployed, Clerk completed check and updated The Circuit, the defibrillator is emergency ready

5. **MATTERS FOR THE ATTENTION OF THE COUNTY COUNCILLOR**.

A To **agree** to request Cllr Cattanach intervenes with the damage to the door on OBS Lane pumping station as various attempts by the PC have not been successful and ownership has not been identified

**Clerk advised a reply from YW had been received and they are investigating to see if it’s owned by them. Request Cllr Cattanach intervenes with this as it is very dangerous. Agreed**

**Suggest HSE referral Agreed, Action: Clerk**

6. To **resolve to agree minutes** of Thursday 17th August 2023 **Resolved**

7. To **receive information on the following issues, some ongoing, and decide further action where necessary:**

A To **discuss and agree** any comments for the NALC Consultation to update the Model Financial Regulations (as requested in the 8th September issue of the White Rose Bulletin) **Agreed, no action**

B To **receive** letter from Hedgehogs R US and **agree** any action **Agreed, no action**

C To **receive** the proposal for a 30 and 40mph limit on Ryther Road **Received**

D To **accept** pension policy review, no changes required **Accepted**

E The Risk Management Schedule is due for review in the October meeting

F To **receive and accept** quotes for Garth cut 2024

**Put out to tender for three quotes Agreed, Action: Clerk**

G To **resolve to agree** agenda item suggestions for the YLCA branch meeting **Agreed, Action: Clerk**

H To **receive and accept** actions from last meeting (attached) and note actions still required; in particular suggest Ground Works quote for the pontoon replacement, and removal of Reed Mace as all other investigations in relation to pond works have been unsuccessful, arboriculturist details received, EA/IDB confirmed they will fix the damaged fence in the Garth, Wicksteed booked requested September, may be October – awaiting confirmation regarding inspection of gym equipment, advised of new seesaw and springer, revisit contact with Orion Homes to request again their contractor makes the 2 entrance signs on Ryther Road have brick "wall" bases but with no planting (currently just scaffolding poles); ask if their bricklayer shortage has been resolved and if so will they please sort missing coping on the boundary wall with cemetery; check they have adhered to their agreement to install hedgehog friendly fences **Received**

**Wicksteed have confirmed the booking, acknowledged the request for September, but likely to be Oct/Nov.**

**Chase Groundworks and feedback in October meeting RE pontoon Agreed, Action: Clerk**

**Chase Groundworks for reed mace, and contact Wistow PC and Skipwith PC to see who does theirs**

 **Agreed, Action: Clerk**

**Chase EA / IDB to mend damaged fence on Garth Agreed, Action: Clerk**

**Chase Orion Homes Agreed, Action: Clerk**

**8 FINANCE:**

A To **resolve to confirm authorisation of payment of this month’s bills**:

Clerk’s Wages (to pay) Net salary

Handyman’s Wages (to pay) Net salary

NEST (paid) £158.04 Pension

Clerk (SO) £10.00 Clerk’s WFH Allowance

HSBC £8.00 Bank Charges July 2023

Vesta Fire (paid) £132.50 PF Annual Service (PFLC)

Vesta Fire (paid) £217.50 OBS Annual Service (OBSMC)

Ron Wharmby (paid) £24.00 Repair to tractor/mower tyre (awaiting receipt)

Barker Grimshaw Heating (paid) £262.00 Repair to cemetery track

BATA (visa) £28.56 (VAT £5.71) Mower fuel

Seddons of Normanton (visa) £26.05 (VAT £5.21) Maintenance supplies

British Gas (DD) £44.03 (VAT £2.20) OBS Electric Jul/Aug (OBSMC)

British Gas (DD) £42.61 (VAT £2.13) PF Electric Jul/Aug (PFLC)

Martin Bates (paid) £325.00 Grass cutting Jul 2023

Yorkshire Trading (Visa) £1.67 (VAT £0.33) Fairy Trail Items

British Gas (DD) £10.44 (VAT £0.52) Christmas box electric

Martin Bates (paid) £310.00 Grass Cutting Aug 2023

DC Cleaning Solutions (paid) £294.64 OBS Cleaning (OBSMC)

PKF Littlejohn (paid) £315.00 (VAT £63.00) External Audit

GiffGaff (DD) £6.00 Clerk’s Mobile Phone

National Trust (Visa) £9.95 (VAT £2.00) Blank Cards

Signs of Cheshire (paid) £12.50 (VAT £2.50) Spare keys PF N/B

Wel Medical (paid) £11.95 (VAT £2.39) Replacement stickers

British Gas (DD) £2.51 (VAT £0.13) Christmas Box Electric Aug (contract switch)

British Gas (DD) £26.14 (VAT £1.31) OBS Electric Aug/Sept (OBSMC)

British Gas (DD) £46.05 (VAT £2.30) PFLC Electric Aug/Sept (PFLC)

 **Resolved**

B To **resolve to confirm authorisation of payment of this month’s S137 Expenditure:**

C Income Received

Lloyds £25.72 Bank Interest

CFIT £12.50 PF Hire

M.Bradley £85.00 Cemetery Invoice 0523

Lloyds £28.44 Bank Interest

C to **receive** bank statements **Received**

D to **receive** balance sheet **Received**

9 **GARTH** REPORTS and agree any further ACTIONS:

A Two fence posts and an established tree were destroyed during the cut, the contractor has been advised and prices obtained to reimburse

**Contractor has responded by offering a £250.00 reduction to the Garth cut bill, sent apologies as was unaware and offered to replace the Whitebeam with a different 7ft tree.**

**Request same tree, contact Vertegrow for price, seek price of two fence posts, don’t pay invoice until resolved**

**Agreed, Action: Clerk**

B To **receive** the Garth report **Deferred to October meeting**

10 **OLD BOYS’ SCHOOL** REPORTS and decide any ACTIONS:

A September report deferred to October **Deferred to October meeting**

B Updated terms of lease contract not received from the Feoffees, Clerk has chased again

C OBS fridge is broken, OBSMC are in the process of repairing/replacing **Now replaced by OBSMC**

**Information received from the Feoffees who have commissioned an architect to undertake a survey and draw some plans and will feedback once completed**

11 **PLAYING FIELDS** REPORTS and decide any ACTIONS:

A To **receive** the Playing Fields report  **Deferred to October meeting**

12 **CEMETERY** REPORTS and decide any ACTIONS:

A September report deferred to October

B Request from Rymers to review ‘burial’ cost **No action, Clerk to advise Rymers**

13 **PLANNING**:

A1 Application: Erection of a replacement dwelling following the demolition of the existing buildings known as Bishopdyke Farm Ref: 2022/1342/FUL Location: Bishopdyke Farm, Bishopdyke Road, Cawood **(Extension for comments agreed by email to Friday 22nd September, email 08/09/2023 1637hrs)**

 **No objection, Action: Clerk**

A2 Application: Removal of 1 No branch from 1 No Twisted Willow, prune by 1/3 2 No Cherry trees, 1 No Rowan tree and 1 No Apple tree in the conservation area Ref: 2023/0884/TCA Location: Oban House, 18 Rythergate, Cawood **No objection, Action: Clerk**

B1 Approval: Erection of new dwelling including detached garage with room in the roof to replace existing workshop Ref: 2023/0214/FUL Location: The Workshop, Ryther Road, Cawood

B2 Approval: Application for consent to fully remove declining limb (with bleeding canker) in the NE quadrant, back to the co-dominant junction at approx. 4.5m AGL, reduce extension of lowest branches over the highway to the west and north-west by a nominal 4 to 6m, to reduce extension and to improve the overall canopy balance, allow for up to 20% crown reduction all around to reduce weight and extension growth, but only include a nominal 5% height reduction to retain upright form, crown clean throughout, removing deadwood, crossing/rubbing branches and any duplication, plus remove the

stem and branch-shoots up to approx. 6m AGL, crown lift to nominal 6m over road, ensuring the columns and O/H wires are cleared, and crown lift to a nominal 4m minimum clear above the pavement, driveway and garden areas to 1No Horse Chestnut tree covered by TPO 1/1973 Ref: 2023/0713/TPO Location: Chestnut Cottage, 73 Chestnut Road, Cawood

B3 Approval: Erection of second floor extension over existing rear extension, erection of

new lean to roof over existing flat roof of garage and installation of 2 new

first floor windows to side elevation Ref: 2023/0699/HPA Location: 5 Great Close, Cawood

B4 Approval: Single storey rear extension Ref: 2023/0700/HPA Location: Athelstone House, 1 Keesbury Park, Cawood

B5 Appoval: Removal of 3 No Laurel trees in the conservation area Ref: 2023/0799/TCA Location: The Barn, Rythergate, Cawood

B6 Approval: Installation of air to water source heat pump to front of dwelling in enclosure, installation of solar panels on shed building and gazebo structures (retrospective) Ref: 2023/0457/HPA Location: 4 Cardinals Court, Cawood

C1 Refusal:

 14 **CORRESPONDENCE**:

A Request from Community transport to advertise their volunteer driver recruitment campaign

**Add to noticeboard and website Agreed, Action: Clerk**

B Resident emailed requesting information about Gigaclear. **Clerk contacted Gigaclear and passed on contact details (with permission).**

C Resident emailed regarding poor condition of ‘Wolsey Avenue’ street sign. **Clerk reported to NYC and advised resident to do the same.**

D Member of the public phoned regarding the Wolsey Walk, the path from the Ski Club to the Wharfe Mouth and back to the Caravan Park is so overgrown it’s nearly impassable**. Clerk advised them to report to NYC, Clerk also reported to NYC.**

**The Environment Agency requested pruning take place at the foreshore to enable them to survey the flood wall, passed on to Cllr Wharmby for the handyman to complete.**

Date of next full meeting Thursday 19th October 2023

There being no further business the meeting closed at 21.04hrs

Susie Gowlett

Clerk and Responsible Financial Officer

Cawood Parish Council

07541 434569