**AGENDA OF A MEETING OF CAWOOD PARISH COUNCIL TO BE HELD AT THE OLD BOYS’ SCHOOL ON THURSDAY 17th AUGUST 2023 AT 7:45PM.**

1. To **receive** **APOLOGIES for** absence given in advance of the meeting and to **consider** the approval of reasons given for absence.

2. To receive **DECLARATIONS OF INTEREST** in any matters on the agenda.

3. **VISITORS:** Members of the public may request to attend this meeting by emailing the Clerk: cawood.pclerk@gmail.com. They may make a request to address the meeting in advance stating the particulars of the request by email. Visitors may address the Council within an allotted time of 15 minutes.

4. To discuss any **POLICE MATTERS & COMMUNITY HEALTH & SAFETY**.

A To **receive** the monthly bridge data

B Resident emailed regarding speeding concerns (see also, item 14), Clerk has emailed PC brief document (2023) and response from NYP in December 2022, also requested resident forwards on response from their letters to NYP and NYC

C Village entrance planter damaged by agricultural machinery, now repaired, arranged by farmer. To **resolve** to thank farmer for prompt repair.

D Damage to bench slat on Foreshore (nearest Water Row)

E Damage to pumping house door on OBS Lane, previously reported by Clerk, reported by Cllr Shepherd

F Damage to Garth fence by EA/Selby IDB, clerk to report and request repair

G Resident advised of loose tiles on Foreshore footway, reported to Cllr Wharmby/Handyman

5. **MATTERS FOR THE ATTENTION OF THE COUNTY COUNCILLOR**.

6. To **resolve to agree minutes** of Thursday 13th July 2023

7. To **receive information on the following issues, some ongoing, and decide further action where necessary:**

A To **resolve to agree grass cutting contract will not be renewed next year. To resolve to agree** to increase the Handyman’s hours from 86.6 per month to 100 per month to incorporate the grass cutting in the employment contract

B To **resolve to agree** to contact North Yorkshire Council regarding the information shared about the green collections and, express disappointment that the information was economical and incomplete

C To **receive** the YLCA Annual Review

D To **resolve to ratify** removal of planter on Bishopdyke welcome sign due to damage

E To **resolve to agree** to purchase 20 tonnes of road planings from North Lincolnshire Aggregates and request Orion Homes help in receiving and taking to the cemetery (in small loads), Clerk has emailed Orion to see, in principal if they could help

F To **receive** report EICR for Christmas electric box confirming safe to use

G To **resolve to agree** using Clear Utility Solutions to source a new electricity contract, and therefore make use of the ‘free go’ on the current contract put in place without permission by Bionic

H To **receive** an update regarding the design and implementation of Christmas structure/s

I To **resolve to agree** to the litter pick taking place on Sunday 22nd October 2023, 10.30am-1pm (OBS booked)

J To **receive** village litter/dog waste bin inspection and **agree** actions arising from it, asset register to be updated accordingly

K To **receive** CIL statement from North Yorkshire Council

L To **receive beds, barrels and tubs** inspection and **agree** actions arising from it, asset register to be updated accordingly.

M Village grit bin inspection has been undertaken, and asset register updated

N To **receive** Consultation on Draft Destination Management Plan for North Yorkshire and **agree** feedback, if any

OTo **resolve to agree** to request our new MP assists in the ongoing issue with the ownership of the Bishopdyke pumping station (contact details required regardless)

P To **receive** updated audit of PC website by Cllrs Shepherd and Dennon

Q To **agree** bulb planting (white daffs) in September at Cemetery, Playing Fields and possibly Castle

R To **receive** benches inspection and agree actions arising from it, asset register to be updated accordingly and agree actions arising from it. Resolve to thank resident for all their help.

S To **agree** to involve primary school in coronation tree planting ceremony

T To **receive and accept** actions from last meeting (attached) and note actions still required; in particular feedback on investigation around composite replacement for pontoon

**8 FINANCE:**

A To **resolve to confirm authorisation of payment of this month’s bills**:

Clerk’s Wages (to pay) Net salary

Handyman’s Wages (to pay) Net salary

NEST (paid) £114.26 Pension

Clerk (SO) £10.00 Clerk’s WFH Allowance

HSBC £8.00 Bank Charges June 2023

British Gas (DD) £37.33 (VAT £2.02) PF Electric Jun/Jul 2023 (PFLC)

British Gas (DD) £47.20 (VAT £2.36) OBS Electric Jun/Jul 2030 (OBSMC)

Martin Bates (paid) £310.00 Grass cutting June 2023

Elite Gas Solutions (paid) £220.00 (VAT £44.00) Annual gas inspection (PFLC)

Wrights of Crickey Hill (paid) £120.00 (VAT £24.00) Scalpings

Amazon (visa) £12.46 (VAT £2.49) Litter pickers

Amazon (visa) £8.82 (VAT £1.76) Spray paint

GiffGaff (visa) £6.00 Clerk’s mobile phone

B&Q (visa) £16.94 Awaiting Receipt

Dan Wright Electrical (paid) £150.00 EICR Christmas Electric Box

DC Cleaning Solutions (paid) £168.00 OBS Cleaning July 2023 (OBSMC)

British Gas (DD) £10.11 (VAT £0.51) Christmas Box Electric

British Gas (DD) £44.03 (VAT £2.20) OBS Electric July/Aug 2023 (OBSMC)

British Gas (DD) £42.61 (VAT £2.13) PFLC Electric July/Aug 2023 (PFLC)

B To **resolve to confirm authorisation of payment of this month’s S137 Expenditure:**

C Income Received

Lloyds £25.93 Bank Interest

CFIT £25.00 Monthly PF Usage

C to **receive** bank statements

D to **receive** balance sheet

E to **resolve to agree** staffing updated salary scales and backdated pay

9 **GARTH** REPORTS and agree any further ACTIONS:

A Report due September

B To **resolve to agree** to purchase bug hotel and pond life panels at £70 each

C To resolve to submit tree application to coppice willow at pond

10 **OLD BOYS’ SCHOOL** REPORTS and decide any ACTIONS:

A To **receive** the minutes from the Old Boys’ School Management Committee meeting on 19th July 2023

B Report due September

11 **PLAYING FIELDS** REPORTS and decide any ACTIONS:

A Annual Report due September, Clerk to book Wicksteed

B Request for use of the football pitch and facilities for ‘Football Fundays’ received from resident: to resolve to check implications to business grant

C Infill Scalpings to be completed along skatepark edge

D Clerk to note weed spraying required at Playing fields next April

12 **CEMETERY** REPORTS and decide any ACTIONS:

A Report due September

B To discuss structures for insects/bug houses/hotels

13 **PLANNING**:

A1 Application: Application for consent to fully remove declining limb (with bleeding canker) in the NE quadrant, back to the co-dominant junction at approx. 4.5m AGL, reduce extension of lowest branches over the highway to the west and north-west by a nominal 4 to 6m, to reduce extension and to improve the overall canopy balance, allow for up to 20% crown reduction all around to reduce weight and extension growth, but only include a nominal 5% height reduction to retain upright form, crown clean throughout, removing deadwood, crossing/rubbing branches and any duplication, plus remove the stem and branch-shoots up to approx. 6m AGL, crown lift to nominal 6m over road, ensuring the columns and

O/H wires are cleared, and crown lift to a nominal 4m minimum clear above the pavement, driveway and garden areas to 1No Horse Chestnut tree covered by TPO 1/1973 Ref: 2023/0713/TPO Location: Chestnut Cottage, 73 Chestnut Road (Back Lane), Cawood **(Extension for comment to Friday 18th August agreed by email 18/07/2023 1031hrs)**

A2 Application: Single storey rear extension Ref: 2023/0700/HPA Location: Athelstone House, 1 Keesbury Park, Cawood **(Extension for comment to Friday 18th August agreed by email 19/07/2023 1142hrs)**

A3 Application: Erection of second floor extension over existing rear extension and erection of new lean to roof over existing flat roof of garage Ref: 2023/0699/HPA Location: 5 Great Close, Cawood **(Extension for comment to Friday 18th August agreed by email 19/07/2023 1142hrs)**

A4 Application: Conversion of light industrial outbuilding into a single dwelling house (resubmission) Ref: ZG2023/0783/FUL Location: Fairholm, 9 Wistowgate, Cawood

A5 Application: Discharge of condition 20 (remediation) of approval 2017/0177/FULM Proposed residential development of 0.78 ha to provide 23 dwellings with ancillary infrastructure, access road, parking spaces and garages Ref: ZG2023/0792/DOC Location: 23 Ryther Road, Cawood

A6 Application: Removal of 3 No laurel trees in the conservation area Ref: ZG2023/0799/TCA Location: The Barn, Rythergate, Cawood

A7 Application **(for information only, LDC)**: Lawful development certificate for existing use of land as part of a domestic curtilage Ref: ZG2023/0730/CPE

B1 Approval: Application for consent to remove deadwood from 1No Sycamore tree (T53) covered by TPO 1/1973 in the conservation area Ref: 2023/0545/TPO Location: 65 Chestnut Road (Back Lane), Cawood

C1 Refusal:

 14 **CORRESPONDENCE**:

A 2 residents emailed regarding the cutting of the grass outside their properties (Church End; Broad Lane)

B Resident emailed regarding speeding concerns (see also, item 4)

C Resident advised of loose tiles on foreshore footway (see also, item 4)

Date of next full meeting Thursday 21st September

Susie Gowlett

Clerk and Responsible Financial Officer

Cawood Parish Council

07541 434569