To advise PFLC:

* PC receiving money from fitness classes, £25 per month, the PC banking this income and ring fencing it for use for the PF.
* They have been given a key for the ladies toilet
* Confirm fitness instructor to be invited to attend PFLC meetings & advised of dates for the year ( but will not be on committee and thus will not have a vote).

* Cllr Ward to give pavilion key to GP, and tractor and container key to Clerk. No longer a Warden.
* New Warden Chris Lunn following Martin Ward stepping down

* The PFLC accounts are now up-to-date and recorded on a spreadsheet, the treasurer has taken over this work and will update the PFLC regularly.
* Electronic banking to be set up
* A spreadsheet detailing all finances paid by the PC continues to be kept up-to-date by the Clerk and shared with the PFLC treasurer quarterly – the treasurer will also request an updated copy prior to each PFLC meeting.
* PFLC accounts will be audited annually using the PC internal & external auditors
* The amended Grant has now been paid to the PFLC. (refunded cost of tractor service)
* The PC will continue to request contributions to electricity quarterly (**the PC awaits the latest contribution**); miscellaneous costs involving VAT payment will be deducted from the next grant.