**AGENDA OF A MEETING OF CAWOOD PARISH COUNCIL TO BE HELD AT THE OLD BOYS’ SCHOOL ON THURSDAY 20th APRIL 2023 AT 7:45PM.**

1. To **receive** **APOLOGIES for** absence given in advance of the meeting and to **consider** the approval of reasons given for absence.

2. To receive **DECLARATIONS OF INTEREST** in any matters on the agenda.

3. **VISITORS:** Members of the public may request to attend this meeting by emailing the Clerk: [cawood.pclerk@gmail.com](mailto:cawood.pclerk@gmail.com). They may make a request to address the meeting in advance stating the particulars of the request by email. Visitors may address the Council within an allotted time of 15 minutes.

4. To discuss any **POLICE MATTERS & COMMUNITY HEALTH & SAFETY**.

A To **receive** the monthly bridge data

B Fallen branch on Gill Green

C Shed theft of ride-on lawnmower from Wistowgate and bike thefts from Broad Lane

5. **MATTERS FOR THE ATTENTION OF THE DISTRICT AND COUNTY COUNCILLOR**.

6. To **resolve to agree minutes** of Thursday 16th March 2023

7. To **receive information on the following issues, some ongoing, and decide further action where necessary:**

A To **receive** information RE Christmas structures/lights and **agree** further actions

B To **discuss** contacting Landmark Trust land and **agree** to offer help with planting wildflower meadow and suggest PC plant bulbs on pavement side of rails to enhance front visage

C To **resolve to ratify** comment on application 2023/0119/TPO

D To **resolve to ratify** comment on application 2022/1304/HPA

E NYCC monitoring form completed for Adult Gym grant, 2 **members to sign**

F To **resolve to accept** the reviewed policies from the staffing committee: Grievance Policy, Disciplinary Policy; Bullying and Harassment Policy

G To **discuss** the council tax and green bin charge, and **agree** further actions

H To **resolve to ratify** the personal trainers invited to use the new adult gym equipment, and charges to them and agree their access to toilets at pavilion

I To **receive** DLUHC consultation on infrastructure levy and **agree** any response

J To **resolve to ratify** co-option of new councillor revised procedure

K To **discuss and agree** arrangements for up coming beacon lighting and walking trail

L To **thank** resident for their kind donation of bulbs

M To **discuss** further suggestions for interactions with Orion Homes

N To **request** Handyman installs bird nest boxes at Cemetery, Foreshore, Playing Fields and Garth

O To **receive and accept** actions from last meeting (attached) and note actions still required; in particular consent received from Historic England for the planting of an Oak tree on the Garth subject to conditions listed on correspondence; Clerk continues to chase for street light maintenance contract.

**8 FINANCE:**

A to **resolve to confirm authorisation of payment of this month’s bills**:

Clerk’s Wages (to pay) Net salary

Handyman’s Wages (to pay) Net salary

NEST (DD) £108.76 Staff Pensions

Clerk (SO) £10.00 Clerk’s WFH Allowance

HSBC (Auto-payment) £8.00 Bank Charges March 2023

Autela Payroll Services (paid) £78.35 (VAT £15.67) Quarterly payroll charges

HSBC (Auto-payment) £9.00 Cheque charges Dec-Mar SAVINGS AC

HMRC (paid) £553.80 P32 quarterly payment

Penny Petroleum (Visa) £31.50 Mower Fuel – awaiting receipt

Rutlands (Visa) £279.99 Accessible picnic table – awaiting receipt

Cawood Feoffee’s (SO) £428.00 OBS Quarterly Rent

DC Cleaning Solutions (paid) £224.00 March Cleaning (OBSMC)

B&Q (Visa) £17.50 Maintenance Supplies

YLCA (to pay) £463.00 Annual Subscription

Martin Bates (to pay) £155.00 Grass Cutting March 2023

British Gas (DD) £8.96 (VAT £1.10) Xmas Box Electric

Giff Gaff (Visa) £6.00 Clerk’s Mobile Phone

Home Bargains (Visa) £8.97 Bird boxes/houses

Home Bargains (Visa) £26.96 Bird boxes/houses

B Income Received

Grundy’s Funeral Directors £550.00 Cemetery Invoice 0822

Mindful Memorials £125.00 Cemetery Invoice 0922

OBSMC £3232.89 Contribution to running costs

HMRC £2593.00 VAT Return

Mindful Memorials £190.00 Headstone and first inscription TB

(over payment by £20.00 clerk to arrange credit)

Lloyds Bank £0.02 Bank Interest

C to **receive** HSBC bank statements

D to **receive** balance sheet

9 **GARTH** REPORTS and agree any further ACTIONS:

A To agree to book contractor to cut Garth grass; work NOT to be undertaken until late July

10 **OLD BOYS’ SCHOOL** REPORTS and decide any ACTIONS:

11 **PLAYING FIELDS** REPORTS and decide any ACTIONS:

A To **agree** annual grant to PFLC less agreed outgoings last financial year

B To **clarify** the use of pavilion by clubs and residents

C To **review and agree** any amendments to the PFLC terms of reference

12 **CEMETERY** REPORTS and decide any ACTIONS:

A To **resolve to ratify** allowing Mindful Memorials to remove and replace headstone to correct inscription error

13 **PLANNING**:

A1 Application: Erection of new dwelling including detached garage with room in the roof to replace existing workshop Ref: 2023/0214/FUL Location: The Workshop, Ryther Road, Cawood **(Extension to comment to Friday 21st April AM confirmed by email on Weds 29th March)**

A2 Application: Removal of existing side garage and erection of two storey side extension Ref: 2023/0272/HPA Location: Cobweb Cottage, 4 Chestnut Mews, Cawood

A3 Application: (**For information – Lawful Development)** [Lawful development certificate for proposed erection of single storey rear extension](https://public.selby.gov.uk/online-applications/applicationDetails.do?keyVal=RS2GHRNXKTV00&activeTab=summary) Ref: 2023/0347/CPP Location: Meadow Cottage, 16 Chestnut Road, Cawood

A4 Application: (**For information – Lawful Development)** [Lawful development certificate for proposed single storey rear extension](https://public.selby.gov.uk/online-applications/applicationDetails.do?keyVal=RS6PGONXKVK00&activeTab=summary) Ref: 2023/0350/CPP Location: 3 Castle Close, Cawood

B1 Approval:

C1 Refusal: Reduce by 30% and removal of one limb to 1 No Horse Chestnut protected by TPO No 6/1996 Ref: 2023/0150/TPO Location: 24 Chestnut Road, Cawood

14 **CORRESPONDENCE**:

A Resident emailed following sighting of deceased otter

B Resident emailed asking the PC to request decibel monitoring in the village

C Email received from Gigaclear requesting to meet with the PC

D Resident advised the PC that the supply to the cemetery tap is leaking again (clerk reported to YW)

E Email received from Cawood Bowls Club regarding the Playing Fields, grants and users

Date of next full meeting, Thursday 18th May 2023. Annual Meeting of Cawood Parish Council at 1945hrs, followed by the Annual Parish Meeting at 2130hrs.

Susie Gowlett

Clerk and Responsible Financial Officer

Cawood Parish Council

07541 434569