**AGENDA OF A MEETING OF CAWOOD PARISH COUNCIL TO BE HELD AT THE OLD BOYS’ SCHOOL ON THURSDAY 16th March 2023 AT 7:45PM.**

1. To **receive** **APOLOGIES for** absence given in advance of the meeting and to **consider** the approval of reasons given for absence.

2. To receive **DECLARATIONS OF INTEREST** in any matters on the agenda.

3. **VISITORS:** Members of the public may request to attend this meeting by emailing the Clerk: [cawood.pclerk@gmail.com](mailto:cawood.pclerk@gmail.com). They may make a request to address the meeting in advance stating the particulars of the request by email. Visitors may address the Council within an allotted time of 15 minutes.

4. To discuss any **POLICE MATTERS & COMMUNITY HEALTH & SAFETY**.

A To **receive** the monthly bridge data

5. **MATTERS FOR THE ATTENTION OF THE DISTRICT AND COUNTY COUNCILLOR**.

6. To **resolve to agree minutes** of Thursday 16th February 2023

7. To **receive information on the following issues, some ongoing, and decide further action where necessary:**

A To **received and accept** the updated Asset Register

B To **resolve to ratify** the procedure for co-option of a new Councillor

C To **agree** to thank all those involved in the March litter pick

D To **receive** information RE Christmas structures/lights and **agree** further actions

E To **resolve to agree** to apply for Instant Access Savings Account through Lloyds Bank

F Policies due review at upcoming Staffing Committee meeting: Grievance Policy, Disciplinary Policy, Bullying and Harassment Policy

G To **receive updates** on progress of walking trail and **resolve to agree** to payments related to it including QR signs and art materials

H To **discuss** ideas for adult gym equipment, an opportunity to deliver a Cawood adult health and wellbeing programme

I To **receive and accept** actions from last meeting (attached) and note actions still required; in particular response from planning RE PF Ash Tree refusal to fell (Ash Dieback); YW confirmed they have passed the report of graffiti to the person responsible for the pumping station; Broad Lane works by Quickline Communications have been inspected and arrangements made to re-visit site and make improvements.

**8 FINANCE:**

A to **resolve to confirm authorisation of payment of this month’s bills**:

S Gowlett (to pay) Net salary

M Bates (to pay) Net salary

NEST (paid) £112.37 Pension

S Gowlett (SO) £10.00 Clerk’s WFH Allowance

HSBC £8.00 Bank Charges February 2023

MarkTek (Visa) £46.93 (VAT £9.39) PF Signage (PFLC)

Amazon (Visa) £2.24 (VAT £0.45) OBS Accessible Toilet Sign

Simplysafes (Visa) £337.50 (VAT £67.50) Safe

Skelf Frames (Visa) £110.00 Frames

B&Q (Visa) £30.00 Maintenance Supplies

British Gas (DD) £12.38 (VAT £0.62) Christmas Box Electric

DC Cleaning Solutions (Trfr) £224.00 OBS Cleaning (OBSMC)

Simplysafes (Visa) £12.50 (VAT £2.50) Safe (additional payment for electronic keypad)

Susie Gowlett (Trfr) £75.00 Reimbursement for plants

Amazon (Visa) £4.87 (VAT £0.98) Walking trail items

Home Bargains (Visa) £2.49 (VAT £0.50) Magnets for PF noticeboard

Wilkinsons (Visa) £9.92 (VAT £1.98) Printer paper & safe battery

Giffgaff (Visa) £6.00 Clerk’s mobile phone

Amazon (Visa) £2.92 (VAT £0.59) Walking trail items

Chris Shepherd (paid) £6.48 Litter pick refreshments

Cartridge People (Visa) £46.23 (VAT £9.24) Printer ink & laminating pouches

British Gas (DD) £528.08 (VAT £165.21) OBS Electric Jan-Mar (OBSMC)

British Gas (DD) £258.84 (VAT £17.96) PF Electric Jan-Mar (PFLC)

Home Bargains (Visa) £13.84 (VAT £2.77) Cawood Grows Together

YLCA (to pay) £30.00 Year End Training – Clerk

Selby District Council (to pay) £263.66 Item 7I Jan mtg, Cemetery Waste

Selby District Council (to pay) £373.12 Item 7H Jan mtg, OBS Waste

Broxap (to pay) £3906.00 (VAT £781.20) Adult Gym – all equipment

Broxap (to pay) £1374.00 (VAT £274.80) Adult Gym - installation

B Income Received

PFLC £4000.00 Contribution to play equipment

Cawood Players £2550.62 Donation for springer

Cawood FC £50.00 Repayment for handyman hours

Nest Pensions £47.57 Refund due to payroll error

HSBC £85.01 Bank Interest

C to **receive** HSBC and Lloyds bank statements

D to **receive** balance sheet

9 **GARTH** REPORTS and agree any further ACTIONS:

A Safety report due in April

10 **OLD BOYS’ SCHOOL** REPORTS and decide any ACTIONS:

A Safety report due in April

11 **PLAYING FIELDS** REPORTS and decide any ACTIONS:

A Safety report due in April

B Wardens check of CCTV and aerator due

C To **agree** to use remaining funding for plaque to acknowledge Cawood Players’ contribution for purchase of springer and **resolve to agree** to buy accessible picnic table

12 **CEMETERY** REPORTS and decide any ACTIONS:

A Safety report due in April

B To **resolve to agree** Handyman to prioritise replacing missing coping along perimeter wall, (see photos in appendices)

C To **thank** Councillors Dennon and Shepherd for the recent bulb planting at the Cemetery

13 **PLANNING**:

A1 Application: (**For information – Lawful Development)** Lawful development certificate for proposed single storey rear extension Ref: 2023/0122/CPP Location: Gate Keepers House 32 Broad Lane Cawood Selby North Yorkshire YO8 3SQ

A2 Application: Reduce by 30% and removal of one limb to 1 No Horse Chestnut protected by TPO No 6/1996 Ref: 2023/0150/TPO Location: 24 Chestnut Road, Cawood **(Extension for comments agreed until 17th March AM)**

A3 Application: Conversion of integral garage to ensuite bedroom and erection of gazebo in garden (restrospective) Ref: 2023/0039/HPA Location: 5 Windsor Close, Cawood

B1 Approval: Erection of an extension of corn storage building to provide grain handling facilities Ref: 2022/1302/FUL Location: Woodfield House Farm, Hagg Lane, Cawood

B2 Approval: Conversion of light industrial outbuilding into a single dwelling house Ref: 2022/1057/FUL Location: Fairholm, 9 Wistowgate, Cawood

C1 Refusal:

14 **CORRESPONDENCE**:

A Resident complimented the handyman’s work in the Garth at the site of the Willow Tree

B Resident requested further help from the PC regarding Broad Lane stile

Date of next full meeting 20th April 2023

Susie Gowlett

Clerk and Responsible Financial Officer

Cawood Parish Council

07541 434569