Minutes of PFLC MEETING held Tues February 7th 2023 at the Bowls Clubhouse at 7:30pm.

Present: R Wharmby Chairman), M Ward (Treasurer), L Dennon (Secretary), G Pool, A Cass, M Stead, D Stewart, M Osborne, M Pearce, P Brooksbank, C Lunn

1 To receive apologies: none received

2 To agree minutes from December meeting: agreed

3 Updates on ongoing matters to be received and actions agreed where necessary:

A No acknowledgement has been received from the Football Club regarding work to fence. Work by PC Handyman has been undertaken, as agreed December meeting. Football to be billed for £50 for 5 hours labour payable within 28 days **Action: Martin Ward, P Brooksbank**

B Lottery bid by PC was successful. 4 pieces of adult gym equipment to be installed, with signage affixed to score box.

C PC will order new see saw for the children’s play area using PFLC grant contribution of £4000

**Action: Martin Ward**

D Request to order x 2 signs has been submitted to PC Clerk

E Application has been made to SDC by PC to fell Ash tree subject to TPO

F New external noticeboard has been fitted at Pavilion

4 Treasurer’s Report

A PC Responsible Financial Officer has reviewed accounts. Some paperwork still needed; clubs were requested to bring any invoices/receipts from PFLC from current financial year

1 Water bill paid recently, PAT Testing done

B Annual review of PFLC membership: Clubs to inform whether there are any changes to voting membership and PC members to confirm upcoming resignation of Treasurer and new PC voting rep.

1 Bowls Club confirmed M Osborne (Chairman) will be new voting rep and G Pool will act as sub.

2 Martin Ward confirmed he will be resigning at April meeting as Treasurer. It was also confirmed C Lunn (new PC Councillor) will be new PC voting rep and A Lloyd will become sub.

3 C Lunn will also take over a transitional role as Acting Treasurer prior to M Ward’s resignation to ensure continuity in the transition leading up to April meeting and the June AGM.

**Action R Wharmby, G Pool, Martin Ward, C Lunn, PC Responsible Financial Officer**

4 The PFLC aim to introduce electronic banking as soon as is practicable

C Electricity bills for some clubs still to be sent

**Action: Martin Ward, R Wharmby**

5 Club Reports

A Bowls: some indoor bowls has been played

B Cricket: are investigating fundraising ideas: suggested sponsorship banners could be placed along white picket fence outside Pavilion during the season. PFLC prepared to accept a trial period but Parish Council to be asked what would be acceptable **Action L Dennon**

C Tennis: are looking into a new token operated meter for lights. AGM being held Feb 28th

D Football: doing well: in quarter and semi finals of cup matches; 5th in League with 6 games in hand.

Club are also looking at sponsorship banners but no firm suggestion of alternative to using perimeter fence to put them on  **(see item 5b re PC) Action as above**

E Allotments: almost full take up of membership. Water meter has been successfully moved to within Bowls area. Cost of materials £100

5 New issues for consideration

A Draft Safeguarding Code of Conduct to be discussed by PFLC with any queries or suggestions for amendments agreed and sent to PC  **Action: LD, PC Clerk**

B To discuss any action required regarding tree stump near container posing a trip hazard.

Agreed to ask Handyman to attend to stump

**Action: R Wharmby,PC Handyman**

Meeting closed 8:35pm

Next meeting April 4th 2023 7:30, Bowls Club