**AGENDA OF A MEETING OF CAWOOD PARISH COUNCIL TO BE HELD AT THE OLD BOYS’ SCHOOL ON THURSDAY 16th FEBRUARY 2023 AT 7:45PM**

1. To **receive** **APOLOGIES for** absence given in advance of the meeting and to **consider** the approval of reasons given for absence.

2. To receive **DECLARATIONS OF INTEREST** in any matters on the agenda.

3. **VISITORS:** Members of the public may request to attend this meeting by emailing the Clerk: [cawood.pclerk@gmail.com](mailto:cawood.pclerk@gmail.com). They may make a request to address the meeting in advance stating the particulars of the request by email. Visitors may address the Council within an allotted time of 15 minutes.

4. To discuss any **POLICE MATTERS & COMMUNITY HEALTH & SAFETY**.

A To **receive** the monthly bridge data

B Resident has requested help regarding removal of stile at Broad Lane footpath to Playing Fields

5. **MATTERS FOR THE ATTENTION OF THE DISTRICT AND COUNTY COUNCILLOR**.

6. To **resolve to agree minutes** of Thursday 19th January 2023

7. To **receive information on the following issues, some ongoing, and decide further action where necessary:**

A To **receive** submissions for expenditure of the donation from Two Brothers Pictures, and **agree** expenditure in due course

B To **resolve to agree** the 2023/2024 budget

C To **agree** date for Spring litter pick

D To **receive** notice from the Licensing Team

E To **receive** confirmation of changes to bus services from NYCC Passenger Transport

F To **receive** letter on Urban Highway Grass Cutting and **agree** further actions, if any

G To **receive and accept** the annual asset register review

H To **receive and accept** the new actions spreadsheet

I To **resolve to agree** to go ahead with NYCC maintenance of PC owned lights, at the cost of £244.56 per year. Previously agreed in Nov 2022 meeting, but cost advised incorrectly as £87.25 per year.

J To **resolve to agree** to purchase security safe for PC items: De Raat Vega 65K £404.70

K To review the Parish Grant Scheme and agree any actions

L To review whether to proceed with beacon lighting for coronation as beer festival being held on May 6th

M To **receive and accept** the Safeguarding Code of Conduct

N To **agree** to express disappointment at the standard of work completed alongside the PC flowerbed on Broad Lane

O To **receive and accept** actions from last meeting (attached) and note actions still required; in particular agreement from YW for use of pumping station door; all OBS payments now up-to-date/invoiced; gym equipment ordered; see-saw ordered; footpath at Woodends Farm reported again as work unsatisfactory; work ongoing on skatepark to reduce slope

**8 FINANCE:**

A To **resolve to confirm authorisation of payment of this month’s bills**:

S Gowlett (to pay) Net salary

M Bates (to pay) Net salary

NEST (paid) £64.59 Pension

S Gowlett (SO) £10.00 Clerk’s WFH Allowance

S Gowlett (to pay) 5.5 hours Overtime for ILCA training (agreed Feb 22 mtg)

HSBC (auto-payment) £8.00 Bank Charges January 2023

YLCA (paid) £33.40 IB PROW Training

Toolstation (Visa) £28.27 (VAT £5.65) Floodlights

DC Cleaning Solutions (paid) £250.33 OBS Cleaning January ‘23 (OBSMC)

ML Discount Appliances (paid) £236.67 (VAT £47.33) OBS New Oven (OBSMC)

British Gas (DD) £10.03 (VAT £0.53) Christmas Box Electric

Netwise UK (to pay) £460.00 (VAT £92.00) Website hosting/support/maintenance/domain

GiffGaff (Visa) £6.00 Clerk’s Mobile Phone

B&Q (Visa) £20.91 Timber

Martin Bates (to pay) £220.00 Yearly Equipment Hire

British Gas (DD) £283.79 (VAT £14.19) Electricity Jan/Feb 2023 (OBSMC)

British Gas (DD) £95.58 (VAT £4.78) Electricity Jan/Feb 2023 (PFLC)

Dispatch Pest Control (to pay) £90.00 (VAT £18.00) PF Pest Control (PFLC)

B Income Received

J.Rymer £550.00 Cemetery invoice 0722

Lottery Grant £4484.00 Adult Gym Grant – Community Funding

NYCC Locality Budget £301.00 Cllr Cattanach grant towards seesaw

Boat Story Production £500.00 Donation to Parish

C To **receive** HSBC and Lloyds bank statements

D To **receive** balance sheet

E To congratulate Clerk on recently gaining ILCA qualification and agree ratification of award of an incremental point as per Statement of Particulars

9 **GARTH** REPORTS and agree any further ACTIONS:

10 **OLD BOYS’ SCHOOL** REPORTS and decide any ACTIONS:

A To **receive** prices for accessible toilet sign, and **agree** purchase

11 **PLAYING FIELDS** REPORTS and decide any ACTIONS:

A To **receive** prices for signage, and **agree** purchase

B To discuss suitability of clubs erecting sponsorship banners at the Playing Fields (PFLC are willing to agree to a trial period with Cricket Club

C To discuss and agree adult gym equipment layout being in a square (2 x 2) to accommodate the recommended distance between it and children’s play equipment

D To request payment of £4000 donation of grant money from PFLC for see saw

E To discuss any further actions following SDC 2nd refusal to allow felling of TPO Ash tree which has Ash Dieback

12 **CEMETERY** REPORTS and decide any ACTIONS:

A To **receive** suggestions for Cemetery signage

B To **discuss** request for PC to purchase back a cemetery plot, and **agree** further actions

C To **receive** request for plot purchase, and **agree** further actions

13 **PLANNING**:

A1 Application: Erection of a replacement dwelling following the demolition of the existing buildings known as Bishopdyke Farm Ref: 2022/1342/FUL Location: Bishopdyke Farm, Bishopdyke Road, Cawood **(Clerk requested extension to date, extension approved via email from Planning Office on 24/01/2023, extension to 17/02/2023 agreed)**

A2 Application: Erection of garage and conversion of former garage into habitable accommodation Ref: 2022/1431/HPA Location: Garth House, Thorpe Lane, Cawood

B1 Approval: Application for consent to crown lift 3No Acer trees in the conservation area to a height of 2 metres above ground level and lateral reduction to the tree closest to the garage to give a 1metre clearance to the garage Ref: 2022/1378/TCA Location: Street Record, Riverside Court, Cawood

B2 Approval: Erection of 1no dwelling to replace existing workshop Ref: 2022/0789/FUL Location: The Workshop, Ryther Road, Cawood

B3 Approval: Coppice at 200 mm above ground to 1 No Willow (Area 2) in the conservation area Ref: 2022/1479/TCA Location: Cawood Castle Garth, Off Thorpe Lane, Cawood

B4 Approval: Change of use from holiday let (sui generis) to dwellinghouse (C3) (retrospective) Ref: 2022/1222/FUL Location: Cooks Cottage, Wistowgate, Cawood

C1 Refusal: Application to fell 1No Ash Tree covered by TPO 1/1973 Ref: 2022/1504/TPO Location: Cawood Playing Fields, Maypole Gardens, Cawood

14 **CORRESPONDENCE**:

A Resident contacted the PC regarding the broken stile on Broad Lane, see item 4

B Resident requested information about the donation to the PC from the filming company

Date of next full meeting 16th March 2023

Susie Gowlett

Clerk and Responsible Financial Officer

Cawood Parish Council

07541 434569