Minutes of the Old Boy School Management Committee Meeting held in the Old Boys School

at 7.00 pm on Wednesday January 11th, 2023

1. Welcome and introductions

**Members in attendance: Tony Horsfield, Marion Cass, Linda Moore, Irene Brereton.**

1. Apologies

**Apologies were received from the Clerk who was unable to attend the meeting due to ill health.**

1. Minutes of OBSMC Meeting held on the 9thNovember 2022
	1. Confirmation of true and correct record **Agreed**
	2. Matters arising from the Minutes not already on the agenda

**There were no matters arising**

1. Treasurer’s report

**The treasurer verbally reported to the committee. A written report is attached to the minutes.**

1. OBSMC

**The Chairman agreed to invite Cathie Carr to serve on the OBSMC as a user representative Action: Chairman**

1. OBS Fees

**It was agreed that the fees should remain at the current level.**

1. OBS calendar changes

**There were none reported.**

1. Renovation of Old Boy’s School

**The Chairman reported that the Feofees have agreed:**

**1. To appoint a solicitor to vary the terms of the lease to the PC.**

**2. To conduct a full structural survey of the building to give information of what is required before any refurbishment can take place.**

**3. Agree to support a steering committee.**

**The committee agreed that no action was necessary until the report of the structural survey was received .**

1. Actions
	1. **It was agreed to remove the request for a key deposit from users, due to the use of the key box. Action: Clerk**
	2. **It was agreed to change the key box code on a half-yearly basis**.

**Action: Clerk**

* 1. **The Committee did not agree with PC request to change the toilet signage, as per the equal opportunities policy.**
1. AOB

**The Cooker was damaged and must inspected**,

 **Action: Chairman**

1. Date of next meeting

**TBC: On a Wednesday at 7pm in April 2023.**

There being no further business the meeting closed at 20:00 hrs.

**Appendix 1:**

**The Old Boys School, Cawood, Management Committee**

**Treasurer’s report 11 January 2023**

Total funds on hand as at 11 January 2023 are:

Bank current account £ 14,514.31 + cheque yet to bank £301.00 = £14,815.31

Bank savings account £3,229.49

Total cash at bank £18,044.80.

Cash in hand remains at £1.05.

Total funds on hand £18,045.85

A summary of transactions since the last report is:

 

There are known liabilities of £206.28 owed to Cawood PC. This is for the cleaning firm’s charges for December. The charges for electricity for November and December 2022 are yet to be made. I have no details of the amounts.

I am pleased to report that hall hire payment has now been received from Rainbows for the period September 2021 to December 2022.

Bank Mandate: I have yet to receive confirmation from HSBC that they have accepted the documentation submitted to effect the necessary changes. I will follow up on this.

Irene Brereton

Honorary treasurer

11 January 2023