**AGENDA OF A MEETING OF CAWOOD PARISH COUNCIL TO BE HELD AT THE OLD BOYS’ SCHOOL ON THURSDAY 19th January 2023 AT 7:45PM.**

1. To **receive** **APOLOGIES for** absence given in advance of the meeting and to **consider** the approval of reasons given for absence.

2. To receive **DECLARATIONS OF INTEREST** in any matters on the agenda.

3. **VISITORS:** Members of the public may request to attend this meeting by emailing the Clerk: cawood.pclerk@gmail.com. They may make a request to address the meeting in advance stating the particulars of the request by email. Visitors may address the Council within an allotted time of 15 minutes.

4. To discuss any **POLICE MATTERS & COMMUNITY HEALTH & SAFETY**.

A To **receive** the monthly bridge data

B Fly tipping reported on Bell Lane/Broad Lane – Clerk has reported to Highways via portal and requested confirmation that this is the correct way to report this issue

C To **receive** response from the NY Police Traffic Bureau following correspondence item 14B, December 2022 meeting

D Damaged lamp post on Rythergate – Clerk has reported to Highways via the portal

E Loose metal on wooden barrel (herb) planter at Church End pumping station

F Picnic bench on Garth damaged and in need of fixing

G To **receive** new form for reporting rights of way maintenance

5. **MATTERS FOR THE ATTENTION OF THE DISTRICT AND COUNTY COUNCILLOR**.

6. To **resolve to agree minutes** of Thursday 15th December 2022

7. To **receive information on the following issues, some ongoing, and decide further action where necessary:**

A To **co-opt** resident to Parish Council, **new Councillor to sign the declaration of acceptance**

B To **resolve to ratify** contacting company regarding van parking blocking footpath at Market Place

C To **receive** invitation to submit expressions of interest in managing services and assets on behalf of North Yorkshire Council and **agree** further actions

D To **discuss** the purchase of a nativity scene at the Thorpe Lane entrance to the Garth, to **review** Christmas tree and lights and **agree** actions required

E To **receive** prices and links for fireproof safe (storage of cemetery documents) and **agree** further action

F To **resolve to ratify** no objection to planning application 2022/1303/TPO

G To **resolve to ratify** no objection to tree works application 2022/1378/TCA

H To **receive and accept** waste transfer note for the OBS at a cost of £373.12 for 2023/2024

I To **receive and accept** waste transfer note for the Cemetery at a cost of £263.66 for 2023/2024

J To **receive** update on North Yorkshire Council

K To **discuss** the PC priorities and project for 2023

L To **receive** the grant offer letter of £301 towards the seesaw at the PF, from Cllr Cattanach’s locality budget, **two members of the council to sign**

M To **agree** proposals for the upcoming coronation

N To **review** the equal opportunities policy and **agree** no changes necessary

O To **receive** the budget monitoring review

P To **receive** the draft budget for 2023/2024, **discuss and agree** any amendments to be made prior to budget agreement in February 2023

Q To **resolve to agree** the arrangement of PAT testing across all PC sites, due 11th February 2024

R To **resolve to accept** the internal financial control review

S To **discuss** the request for an accessible roundabout at the PF

T To **receive** the proposed national grid development consent order and **agree** any representations, if any

U To **receive** notification ofLottery Community Funding for the outdoor gym equipment

V To **receive and accept** actions from last meeting (attached) and note actions still required; in particular SDC response to the planning application on the PF Ash Tree; confirmation from TWM that VAS is working correctly.

**8 FINANCE:**

A to **resolve to confirm authorisation of payment of this month’s bills**:

S Gowlett (to pay) Net salary

M Bates (to pay) Net salary

NEST (paid) £114.26 Pension

S Gowlett (SO) £10.00 Clerk’s WFH Allowance

HSBC £8.00 Bank Charges December 2022

British Gas (DD) £80.31 (VAT £4.02) PF Electric Nov-Dec 2022

British Gas (DD) £198.69 (VAT £9.95) OBS Electric Nov-Dec 2022

Citizens Advice (paid) £50.00 Donation (agreed October Item 7D)

HMRC (paid) £623.67 P32 PAYE Quarter 3

Amazon (Visa) £34.16 (VAT £6.83) Printer Ink

Autela (paid) £55.13 (VAT £11.03) Quarterly Payroll Charges

Cawood Feoffment Charity (SO) £428.00 OBS Rent (OBSMC Contribute £140)

DC Cleaning Solutions (paid) £206.28 OBS Cleaning (OBSMC)

SLCC (to pay) £139.00 Clerk’s Yearly Membership

PCC (to pay) £140.00 Annual Clock Service

British Gas (DD) £10.04 (VAT £0.50) Christmas Box Electric

British Gas (DD) £427.66 (VAT 127.31) OBS Electric (OBSMC)

British Gas (DD) £99.77 (VAT £9.20) PF Electric (PFLC)

B&Q (Visa) £52.80 Awaiting Receipt

B Income Received

A.Grundy £910.00 Cemetery Invoice 0622

PFLC £530.75 Contribution to electric and noticeboard

C to **receive** HSBC bank statements

D to **receive** balance sheet

9 **GARTH** REPORTS and agree any further ACTIONS:

A To **receive** the January safety report

B Pond clearance due

10 **OLD BOYS’ SCHOOL** REPORTS and decide any ACTIONS:

A To **receive** the January safety report

B To **receive** the minutes from the OBSMC meeting, **discuss and agree** actions, in particular: oven; signage

11 **PLAYING FIELDS** REPORTS and decide any ACTIONS:

A To **receive** the January safety report

12 **CEMETERY** REPORTS and decide any ACTIONS:

A To **receive** the January safety report

B To **receive and accept** the updated rules and regulations following the Clerks training, also to **consider** signage of rules at the cemetery

C To **receive** request from the Commonwealth War Graves Commission to install signs indicating war graves and **agree** further action

13 **PLANNING**:

A1 Application: Change of use from holiday let (sui generis) to dwellinghouse (C3) (retrospective) Ref: 2022/1222/FUL Location: Cooks Cottage, Wistowgate, Cawood **(Clerk requested extension to date, extension approved via email from Planning Office on 22/12/2022, extension to 20/01/2023 agreed)**

A2 Application: Listed building consent for replacement of existing front door with one that matches in appearance but is weathertight and can be opened Ref: 2022/1233/LBC Location: 3 Market Place, Cawood **(Clerk requested extension to date, extension approved via email from Planning Office on 22/12/2022, extension to 20/01/2023 agreed)**

A3 Application: Discharge of condition 03 (materials) of approval 2017/0177/FULM Proposed residential development of 0.78 ha to provide 23 no. dwellings with ancillary infrastructure, access road, parking spaces and garages Ref: 2022/1435/DOC Location: Orion Homes, 23 Ryther Road, Cawood

A4 Application: Deed of variation of approval 2017/0177/FULM Proposed residential development of 0.78 Ha to provide 23 no. dwellings with ancillary infrastructure, access road, parking spaces and garages Ref: 2022/1437/DOV Location: Orion Homes, 23 Ryther Road, Cawood

A5 Application: Application for consent to fell 1No Ash Tree covered by TPO 1/1973 Ref: 2022/1504/TPO Location: Cawood Playing Fields, Off Maypole Gardens, Cawood

A6 Application: Erection of an extension of corn storage building to provide grain handling facilities Ref: 2022/1302/FUL Location: Woodfield House Farm, Hagg Lane, Cawood

B1 Approval: Erection of single storey rear extension Ref: 2022/1218/HPA Location: 13 Great Close, Cawood

B2 Approval: Laterally reduce 1 No Oak tree over garden next to footpath by 3 m to suitable points and the canopy is getting close to a conservatory protected by Tree Preservation Order 1/1973 Ref: 2022/1303/TPO Location: 15 Broad Lane, Cawood

C Approval/**Refusal (in bold)**: **Crown thin by 25% to 1 No Silver Maple (T13)**, crown lift by 5 metres to 3 No Sycamores (T8, T9 and T10) protected by TPO 28/2003 Ref: 2022/1305/TPO Location: Ash Grange, 1 Broad Lane, Cawood

 14 **CORRESPONDENCE**:

A Thank you received from Citizens Advice North Yorkshire for the donation

B Resident request for new basketball hoops/lowered hoops/refurbishment of area

Date of next full meeting 16th February 2023

Susie Gowlett

Clerk and Responsible Financial Officer

Cawood Parish Council

07541 434569