**AGENDA OF A MEETING OF CAWOOD PARISH COUNCIL TO BE HELD AT THE OLD BOYS’ SCHOOL ON THURSDAY 17TH NOVEMBER 2022 AT 7:45PM.**

1. To **receive** **APOLOGIES for** absence given in advance of the meeting and to **consider** the approval of reasons given for absence.

2. To receive **DECLARATIONS OF INTEREST** in any matters on the agenda.

3. **VISITORS:** Members of the public may request to attend this meeting by emailing the Clerk: [cawood.pclerk@gmail.com](mailto:cawood.pclerk@gmail.com). They may make a request to address the meeting in advance stating the particulars of the request by email. Visitors may address the Council within an allotted time of 15 minutes.

4. To discuss any **POLICE MATTERS & COMMUNITY HEALTH & SAFETY**.

A To **receive** the monthly bridge data

B Broad Lane stile to PF damaged and reported to NYCC (Wolsey Walk)

C Signage and wood left on Bishopdyke by Highways, contacted for removal

D To **resolve to accept** Audit of hedge & tree growth impacting on paths and lights and refer to NYCC

E To **receive** information on Highways Safety Inspection and street lighting from NYCC Sharon Fox

5. **MATTERS FOR THE ATTENTION OF THE DISTRICT AND COUNTY COUNCILLOR**.

A To **accept** feedback from Chairman and CC J Cattanach following earlier meeting

6. To **resolve to agree minutes** of Thursday 20th October 2022

7. To **receive information on the following issues, some ongoing, and decide further action where necessary:**

A To **propose** any prospective councillor has a visit to a meeting prior to being adopted the following month, unless there are more than one candidate

B To **resolve to ratify** the PC’s response to planning application 2022/1162/TCA

C Invitation received to third online briefing on the transition to a unitary council by NYCC

D To **accept** the BHIB insurance renewal price of £3044.31 (fixed for 3 years, as per previous)

E For information, Wreath laying at the Memorial Gardens was performed on behalf of the village

F To **resolve to accept** Staffing committee recommendations for National Pay Awards to be confirmed and backdated to April 2022, with new salary scales to be implemented in December by Autela.

G To **resolve to thank** all involved in organising and taking part in the Autumn Litter Pick

H To **resolve to agree** for a letter to be sent to resident who repeatedly parks at the Old Boys’ School

I To **resolve to agree** to purchase rechargeable Christmas lights, charger etc

J To **resolve to agree** siting permanent tree at roundabout should not now proceed following receipt of information from Yorkshire Water

K To **resolve to agree** to coronation celebrations: to include ornamental tree planting and beacon lighting. Also, possibly, improvements to the Foreshore; fireworks fundraising  working committee

L To **resolve to agree** to purchase ornamental tree for coronation to be sited at Foreshore

M To **resolve to agree** to Elmet Lions visiting the village with Santa sled and try to find collector volunteers

N To **request** the handyman repairs the brick ‘Cawood’ sign at Bishopdyke Road, infills all 4 sides of the wooden planter on Bishopdyke Road to discourage weeds, and check the Playing Field container for leaks

O To **receive** costs from NYCC for street light maintenance and **agree** further actions

P To **resolve to accept and adopt** the changes discussed last month to the Risk Management Schedule and **agree** any necessary actions

Q To **receive and accept** actions from last meeting (attached) and note actions still required including agreeing actions regarding new bin at Bishopdyke, to request prompt action from Lloyds Bank

**8 FINANCE:**

A to **resolve to confirm authorisation of payment of this month’s bills**:

S Gowlett (to pay) Net salary

M Bates (to pay) Net salary

NEST (paid) £57.39 Pension

S Gowlett (SO) £10.00 Clerk’s WFH Allowance

HSBC £8.50 Bank Charges October

Yorkshire Trading (Visa) £5.83 (VAT £1.16) Garth Spray Paint

Selby District Council (paid) £81.73 (VAT £16.35) Bishopdyke Bin

PCC (paid) £55.00 50% of clock repair, agreed Oct mtg

British Gas (DD) £70.05 (VAT £3.50) OBS Electric Sept/Oct 2022

Screwfix (Visa) £14.16 (VAT £2.83) OBS Floodlight Bulb (charge to Feoffees?)

British Gas Lite (DD) £7.70 (VAT £1.44) Christmas Box Electric

Shell York (Visa) £18.17 (VAT £3.63) Mower Fuel

DC Cleaning (paid) £226.49 OBS Cleaning

Giff Gaff (Visa) £6.00 Clerk’s Mobile Phone

Martin Bates (to pay) £310.00 October Grass Cutting

BHIB (to pay) £3044.31 Insurance (to be agreed, item 7D)

ICCM (to pay) £135.00 (VAT £27.00) Agreed Item 7H, April 2022 mtg

Wicksteed (to pay) £240.00 (VAT £48.00) Annual Inspection

Royal British Legion (Visa) £40.00 Wreath

B Income Received

C to **receive** HSBC bank statements

D to **receive** balance sheet

9 **GARTH** REPORTS and agree any further ACTIONS:

A To **agree** for the Clerk to complete tree works form for pollarding the Willow tree as advised in the tree report and to obtain quotes (plus available dates) for the work if the Handyman is unable to manage it

10 **OLD BOYS’ SCHOOL** REPORTS and decide any ACTIONS:

A To **receive** the minutes from the OBSMC meeting on Wednesday 9th November 2022

B To **receive** information on management of payments system

11 **PLAYING FIELDS** REPORTS and decide any ACTIONS:

A To **resolve to accept** Wicksteed Annual Play Area Report and agree necessary actions to be implemented

B To **discuss** a possible lottery bid for adult gym equipment: deadline Nov 23rd

12 **CEMETERY** REPORTS and decide any ACTIONS:

A To **receive** the September safety report

13 **PLANNING**:

A1 Application: Erection of single storey rear extension Ref: 2022/1218/HPA Location: 13 Great Close, Cawood

B1 Approval: Reduce and re-shape by 20% to 1 No Beech tree in the conservation area Ref: 2022/1162/TCA Location: Sherburn House, 4 Sherburn Street, Cawood

C Refusal: Erection of first floor extension over existing garage with access via an external staircase Decision No: 2022/0981/HPA Location: 44 Church End, Cawood

D Tree works completed on Holly Trees at 29-31 Thorpe Lane, PC not aware of planning consent, planning enforcement contacted and acknowledgement letter received

14 **CORRESPONDENCE**:

A Resident thanked the PC for the work to the Silver Birch on Chestnut Road

B Resident reported damage to the stile on Broad Lane to the Playing Fields

C Request from the Elmet Lions for permission to bring their sleigh to the village, and for volunteers to collect. **No PC volunteers available, PC happy for the activity to go ahead, no permission required.**

D Resident has requested cherry tree on Bishopdyke Rd is trimmed

Date of next full meeting Thursday 15th December 2022

Susie Gowlett

Clerk and Responsible Financial Officer

Cawood Parish Council

07541 434569