**AGENDA OF A MEETING OF CAWOOD PARISH COUNCIL TO BE HELD AT THE OLD BOYS’ SCHOOL ON THURSDAY 18th AUGUST 2022 AT 7:45PM**

1. To **receive** **APOLOGIES for** absence given in advance of the meeting and to **consider** the approval of reasons given for absence.

2. To receive **DECLARATIONS OF INTEREST** in any matters on the agenda.

3. **VISITORS:** Members of the public may request to attend this meeting by emailing the Clerk: [cawood.pclerk@gmail.com](mailto:cawood.pclerk@gmail.com). They may make a request to address the meeting in advance stating the particulars of the request by email. Visitors may address the Council within an allotted time of 15 minutes.

4. To discuss any **POLICE MATTERS & COMMUNITY HEALTH & SAFETY**.

A To **receive** the monthly bridge data from NYCC

B To respond to concerns expressed by resident regarding overgrown footpath (14a)

5. **MATTERS FOR THE ATTENTION OF THE DISTRICT AND COUNTY COUNCILLOR**.

A To **request** our concerns regarding the impact the proposed development at Heronby could have on Cawood bridge are raised by our Councillor

B To **agree** to thank SDC for the grant received for the newly installed defibrillator at the Playing Fields

C To **receive** request for Selby District Vision Trustees, and for raffle prizes

6. To **resolve to agree minutes** of Thursday 21st July 2022

7. To **receive information on the following issues, some ongoing, and decide further action where necessary:**

A To **discuss** set up and use of dedicated PC email addresses for all Councillors

B To **resolve to ratify** the PC response to 2022/1131/HPA

C To record acceptance of Cllr Green's resignation

D To **resolve to accept** SDC procedures for electing a new Councillor

E To **resolve to accept** councillor resignation procedure

F To **resolve to agree** to proceed with order and installation of Streetscape see saw ref QU80, Delta see saw, for play area.

G To **resolve to agree** CIL money to be put towards cost of 7G

H To **resolve to agree** to make a lottery bid for 4 pieces adult gym equipment based on quote from Streetscape, Selby

I To **resolve to agree** Clerk to obtain prices for fire proof safe for PC and Cemetery documents

J To **resolve to accept** updated Website Procedure

K To **resolve to agree** Clerk to be co-opted to OBS cttee and run bookings system

L To **agree** to propose the OBS pay the Clerk for attending meetings, but clerical running costs will be met by the Parish Council

M To **resolve to ratify** amended OBS Management Committee's terms of reference

N To **receive** updated quote from Branches Out and to ratify agreement the works on Birch tree on Chestnut Road to proceed in September (21st or 22nd)

O To **agree** to thank the Castle Garth Heritage Committee for organising the anniversary events

P To **resolve to decide** whether to agree the new information can stay in the flower bed on the Foreshore or to confirm with CGHC the siting of the board is only temporary (whilst in the flower border) for the celebrations and its permanent site will be as previously agreed at the PC meeting in April

Q To **resolve to accept** confirmation from Landmark Trust permission to put LED Christmas lights on the boundary fence

R To **receive quotes** for the annual play equipment inspection and agree Wicksteed to undertake the inspection

S To **thank** Cawood Art Club for their kind donation of 2 composite pictures of the bridge and **agree** to frame them for the Old Boys’ School

T To **consider** upgrading website disk space capacity from 5gb to 10gb (premium plus package) as capacity of 5gb has been reached

U To **receive** informationregarding the renewal of contracts for supported local bus services and **agree** any comments to be made

V To **receive and accept** actions from last meeting and note actions still required.

**8 FINANCE:**

A to **resolve to confirm authorisation of payment of this month’s bills**:

S Gowlett (to pay) Net salary

M Bates (to pay) Net salary

NEST (paid) £58.36 Pension

S Gowlett (SO) £10.00 Clerk’s WFH Allowance

HSBC £8.50 Bank Charges July

Martin Bates (paid) £325.00 Grass Cutting Contract May/June 2022

Ripon Farm Services (Visa) £35.71 (VAT £7.14) Strimmer Line

HMRC Land Registry (Visa) £3.00 Title Plan

Amazon (Visa) £44.16 (VAT £8.83 Shredder

Garden Oasis (Visa) £59.13 (VAT £11.83) Toddler Picnic Bench

Fields in Trust (to pay) £54.17 (VAT £10.83) Annual Membership, agreed item 7 June mtg

Susie Gowlett (to pay) Overtime 2 hours Cemetery Work

Websters (VISA) £29.18 Awaiting Receipt – Maintenance

B&Q (VISA) £39.00 Varnish

GiffGaff (Paid) £6.00 Clerks Mobile Phone

Martin Bates (to pay) £310.00 Grass Cutting Contract July 2022

YLCA (to pay) £25.00 Cemetery Management Training

B Income Received

North Yorkshire County Council £1000.00 Locality Grant (Adult Gym) Cllr Cattanach

Dignity Funerals Ltd £1460.00 Cemetery Invoice 0122

C To **receive** HSBC bank statements

D To **receive** balance sheet

9 **GARTH** REPORTS and agree any further ACTIONS:

A To **agree** the Garth thistles cut is diarised for annual action in June (14b)

10 **OLD BOYS’ SCHOOL** REPORTS and decide any ACTIONS:

A Vesta Fire check booked for August 17th

B The OBS requires a Fire Safety inspection under the RRO 2005 regulations, this requires a site visit by Selby Fire Officer to check records, exit routes and extinguishers etc. Booked Sept 9th

C Resident has complained about Weds evening band practice noise

11 **PLAYING FIELDS** REPORTS and decide any ACTIONS:

A Pavillion LPG boiler safety certificate & service due 16th, booked for 19th

B Vesta Fire check booked for August 17th at Pavilion

C Defibrillator now installed and needs registering

D External notice board for Pavilion to be ordered for re-imbursement by PFLC

E PC container roof is leaking

12 **CEMETERY** REPORTS and decide any ACTIONS:

A To consider offering additional hours to the Handyman for the Cemetery, for monthly maintenance work, deferred from July meeting

13 **PLANNING**:

A1 Application: Lawful development for proposed single storey rear extension Ref No: 2022/0787/CPP Location: 33 Rythergate Cawood Selby North Yorkshire YO8 3TP

A2 Application: Demolition of existing conservatory and proposed 1 1/2 storey extension with dormer in its place Ref No: 2022/0886/HPA Location: Wharfe Cottage Ryther Road Cawood Selby North Yorkshire YO8 3TT

A3 Application: Erection of 1no dwelling to replace existing workshop Ref No: 2022/0789/FUL Location: The Workshop, Ryther Road, Cawood

B1 Approval: Installation of new timber framed seating pods and raised timber decking in the car park area of the existing Public House (Retrospective) Ref No: 2021/0552/FUL Location: Castle Inn, 7 Wistowgate, Cawood

B2 **Approval: Application for consent to fell 1No Ornamental Cherry Tree in the conservation area Ref No: 2022/0712/TCA Location: Pump House, Old Road, Cawood**

B3 Approval: Non-material amendment of 2021/1367/HPA. The enclosed space is to be extended from 700mm to 790mm and the space under the canopy reduced from 700mm to 560mm. Overall, slight reduction in depth from 1400mm to 1350mm Ref No: 2022/0836/MAN2 Location: Moorlands, 6 Fostergate, Cawood

C1 Refusal:

14 **CORRESPONDENCE**:

A Resident contacted Clerk regarding overgrown footpath (4b)

B Resident request Garth work is diarised for annual attention (9a)

C Resident has complained about Weds evening band practice noise (10c)

D Resident has requested information regarding open gardens

Date of next full meeting 15th September 2022

Susie Gowlett

Clerk and Responsible Financial Officer

Cawood Parish Council

07541 434569