

## **Old Boys School Management Committee Meeting Minutes Held on the 14 July 2022 at 7.45pm**

### **Present**

Jude Bevan-Green (Chair), Parish Councillor  
Tony Horsfield (Secretary), Parish Councillor  
Linda Moore (Brownies)  
Emily Freeman (Play Group)  
Marion Cross (W.I.)

### **Apologies**

Irene Brereton (Treasurer)

### **Introduction**

Members introduced themselves, and explained a little about their organisations, in particular:

- the Brownies are thriving, with a waiting list for membership.
- the Play Group membership is declining, and the Group may not be viable if this trend continues.

### **Minutes of last meeting**

Were confirmed a true and correct record.

### **Matters arising not already on agenda**

There were no matters arising.

### **Treasurer's report**

The treasurer was not present; therefore, the report was not available. Tony agreed to contact Irene, and request a written report to be circulated to members.

### **Hire fees**

It was agreed that hire fees be kept unchanged to promote the use of the hall. In view of rising electricity costs this will be kept under close review and considered at the next meeting.

The funding and fee strategy needs to be reviewed, with regard to ensuring the support and viability of village activities such as the Play Group.

### **OBS Facebook page**

It was agreed to update and revive the use of the OBS Facebook page to promote the OBS and its users. Jude will undertake this and investigate the use of the reservations function within Facebook.

### **OBS Calendar**

It was agreed that the regular and occasional user calendars be amalgamated and available on the OBS Facebook page as well as the Cawood Village website.

## OBS Committee Terms of Reference

It was agreed the OBS Terms of Reference should be updated, and consideration given to the membership of the Committee, in particular representation from the Feoffees.

Jude agreed to draft a revised Terms of Reference for presentation to the next meeting of the Committee.

## Review of Covid-19 Rules

It was agreed that the Covid-19 Rules should be updated to closely reflect current Government guidance, and be incorporated into the general Health and Safety Guidance. Members emphasised the need to retain the disinfectant dispensers and encourage good hygiene measures.

Jude agreed to draft a revised guidance for presentation to the next meeting of the Committee.

## Health and safety issues

Concern was expressed that the cords on many of the blinds were a choking hazard and should be modified or replaced.

Tony agreed to raise the issue at the next meeting of the Parish Council.

## The future of the Old Boys School

It was agreed that urgent action must be taken to progress the refurbishment of the Old Boys School, and that users and villagers must be consulted in drawing up and implementing the plans.

## Routine repairs and maintenance

The report presented by Tony was discussed and the following being raised:

- The storage area for the Play Group equipment is damp and often results in the growth of mold. The area is also insecure, enabling other OBS users to access the equipment.
- The cords on the blinds are a hazard, as stated above.
- The noticeboard must be re-varnished.

## AOB

Concern was expressed over the continued unapproved parking, restricting availability to OBS Users.

The play group requested the fitting of a safety gate to prevent children leaving the building, whilst ensuring safe exits are maintained. Emily is to provide Tony with detail of suitable gates.

The Yoga group will be contacted to determine if they wish to continue using the OBS.

## Date of next meeting

3<sup>rd</sup> November 2022 at 7.45 pm.