**MINUTES OF A MEETING OF CAWOOD PARISH COUNCIL HELD AT THE OLD BOYS’ SCHOOL ON THURSDAY 17th March 2022 AT 7:45PM.**

**MEMBERS PRESENT: Cllr Dennon (Chairman), Cllr Luker, Cllr Ward, Cllr Cowling**

1. To **receive** **APOLOGIES for** absence given in advance of the meeting and to **consider** the approval of reasons given for absence. **Apologies were received and accepted from Cllr Horsfield, Cllr Lloyd, Cllr Wharmby, Cllr Shepherd and Cllr Hepworth**

2. To receive **DECLARATIONS OF INTEREST** in any matters on the agenda. **There were no declarations of interest.**

3. **VISITORS:** Members of the public may request to attend this meeting by emailing the Clerk: cawood.pclerk@gmail.com. They may make a request to address the meeting in advance stating the particulars of the request by email. Visitors may address the Council within an allotted time of 15 minutes. **One resident attended the meeting, to observe only.**

4. To discuss any **POLICE MATTERS & COMMUNITY HEALTH & SAFETY**.

A To **receive** the monthly bridge data **Received**

B Community litter pick Saturday 9th April 2022, 10.30am

**HGV signs have gone up and are correct. No sign at Sherburn 2 development. Clerk to write to thank NYCC for the signage, and request an additional sign at the new Sherburn 2 industrial estate Action: Clerk**

5. **MATTERS FOR THE ATTENTION OF THE DISTRICT/COUNTY COUNCILLORS**.

6. To **resolve to agree minutes** of Thursday 17th February 2022 **Resolved**

7. To **receive information on the following issues, some ongoing, and decide further action where necessary:**

A To **receive and agree** the budget for 2022-2023 **Received**

B To **receive** an update on street lighting

**No response from the two contacts at NYCC, add to April agenda for any other update, Action: Clerk**

C To **receive** information and prices for Gateway/road marking on Wistowgate, and **discuss** further actions **Received**

**To request further information from NYCC Highways Action: Clerk**

D To **discuss** the Escrick Neighbourhood Development Plan and **agree** to a response

O**bject over the potential increase in traffic flow through Cawood, over** **the bridge. Resend complaint sent previously for local plan consultation**

 **Agreed, Action: Clerk**

E To **accept** the new PFLC terms of reference and agree their implementation **Accepted and agreed**

F To **accept** feedback from informal cemetery management meeting and **agree** next actions. Meeting with STC is scheduled for Monday 21st March at 1400hrs **Accepted and agreed**

**Cawood Parish Council to take over the cemetery management from 1st April 2022**

**Meeting with STC rescheduled for Thursday 31st March 2022 at 10.30am Action: Clerk, Cllr Dennon**

G To **accept** feedback from meeting with Feoffees and **agree** next actions **Accepted and agreed Clerk to**

**send summary of meeting document to Feoffees, along with users spreadsheet Action: Clerk**

H To **agree** to request EA consider installation of pump on Cawood Ings

**Defer, add to April agenda Action: Clerk**

I To **agree** to purchase wheelchair accessible picnic table and toddler size picnic table for Play Area

**Use CIL money if possible** **Agreed, Action: Clerk, Cllr Dennon**

**Purchase fairy houses x 2 for playing fields Action: Clerk, Cllr Dennon**

J To thank Cllr Cowling and acknowledge his contribution to the PC

K To **discuss** the request to develop a Community Emergency Plan and **agree** further actions

**Agree this should be completed but defer until after the elections in May 2022.**

L To **consider** the new draft version of new Councillor induction page on the website and discuss amendments or additions. Cllr Dennon would appreciate input/feedback from current council members

 **Action: All**

M To **accept** delayed salary scale revisions and **agree** to backdate them to April 2021

**Accepted, Action: Clerk**

**Staffing committee meeting to be called in April Action: Cllr Wharmby**

N To **receive** the updated Cawood Diary **Received**

O To **approve** weedkilling works to be undertaken by the Handyman to be billed to the tennis club

**Tennis Club to approach Handyman independently Action: Cllr Dennon inform the club**

P To **receive and accept** actions from last meeting (attached) and note actions still required; in particular Fields in Trust at The Garth, Gill Green & PF; SINC update on; Garth Tree report; meeting request with NYCC Highways Communications Officer; land registry details. **Received**

**Cllr Cowling happy to stay involved with Jubilee celebration organizing, Jubilee preparations will be a working party involving villagers and the PC, need to purchase more bunting (Union Jack or red, white and blue) Action: Cllr Cowling, Cllr Dennon**

**8 FINANCE:**

A to **resolve to confirm authorisation of payment of this month’s bills**:

S Gowlett (to pay) Net salary

M Bates (to pay) Net salary

NEST (paid) £57.39 Pension

S Gowlett (SO) £10.00 Clerk’s WFH Allowance

HSBC (automatic payment) £8.00 Bank Charges

SDC (to pay) £359.36 OBS Waste & Recycling Apr22-23

SDC (to pay) £252.24 Cemetery Waste & Recycling Apr22-23

JRB Enterprise (paid) £393.00 (£78.60 VAT) Dog Waste Bags

Welmedical (to pay) £72.00 Replacement Defib Pads

British Gas Lite (DD) £7.68 (VAT £0.38) Christmas Box Electric

Carol Winn Florist (paid) £25.00 Thank you flowers, Carlton Clerk

R&N Landscapes (paid) £770 (VAT £154.00) PF Access Road

Eon Next (paid) £68.38 (VAT £3.42) Cricket Club Electricity February

Eon Next (paid) £493.09 (VAT £98.62) OBS Electricity February

The Workshop Aberfeldy (paid) £52.00 (VAT £10.40) Queen’s Green Canopy Plaque

HMRC Land Registry £3.00 Title Plan

 **Resolved**

B Income Received

HSBC £0.57 Interest Payment

OBS Committee £3263.30 Contribution to electricity & rent (18/19, 19/20, 20/21)

OBS Committee £1628.13 Contribution to electricity & rent (current year)

Selby District Council £1149.00 Defibrillator Grant from SDC/Cllr Cattanach

 **Received**

**Card of thanks to be sent to Cllr Cattanach Action: Clerk**

C to **receive** HSBC bank statements **Received**

D to **receive** balance sheet **Received**

9 **GARTH** REPORTS and agree any further ACTIONS:

**brought forward from 14 3**

**Resident email regarding the Garth footpath between the school and Thorpe Lane. Scalpings to be replaced Action: Handyman**

10 **OLD BOYS’ SCHOOL** REPORTS and decide any ACTIONS:

A To **receive** the January safety report **Received**

B Yearly PAT testing completed in February 2022, diarised for February 2023. OBS to be invoiced

 **Action: Cllr Ward**

11 **PLAYING FIELDS** REPORTS and decide any ACTIONS:

A Yearly PAT testing completed in February 2022, diarised for February 2023. Tennis and Bowls clubs to be invoiced  **Action: Cllr Ward**

B Yearly tractor maintenance due **Action: Cllr Wharmby, Cllr Ward**

C To thank the handyman for his excellent work on the new fence at the playing fields

D Wardens check of CCTV & aerator due **Action: Cllr Wharmby, Cllr Ward**

12 **CEMETERY** REPORTS and decide any ACTIONS:

13 **PLANNING**:

A1 Application: Discharge of condition 10 (carriageway, footway/footpath construction) of approval 2017/0177/FULM Proposed residential development of 0.75Ha to provide 23 no. dwellings with ancillary infrastructure, access road, parking spaces and garages Ref no:2022/0139/DOC Location: 23 Ryther Road, Cawood

A2 Application: Partial conversion of garage to form habitable accommodation Ref no: 2022/0145/HPA Location: 8 Wolsey Grange, Cawood **No objection, Action: Clerk**

A3 Application: Fell 2 No Lombard Poplar Trees in the conservation area Ref No: 2022/0202/TCA Location: Church End Farm, 54 Church End, Cawood **No objection, Action: Clerk**

B1 Approval: Discharge of condition 03 (Himalayan Balsam survey and method statement) of approval 2021/0292/DEM Prior notification for proposed demolition 2no large derelict greenhouse and brick outbuildings Ref no: 2021/1444/DOC Location: 23 Ryther Road, Cawood

B2 Approval: Application for consent to fell 1 No Sycamore Tree and replace with 3 trees in the conservation area Ref No: 2021/1076/TCA Location: 1 King Street, Cawood

B3 Approval: Listed building consent for removal and reinstallation of two lager cooling units and associated pipe work to the adjoining listed party wall with no.3 Market Place Ref No: 2019/1136/LBC Location: Jolly Sailor Inn, 5 Market Place, Cawood

B4 Approval: Removal and reinstallation of 3 lager coolers and the installation of 14 solar panels on the rear main roof Ref No: 2019/1138/FUL Location: Jolly Sailor Inn, 5 Market Place, Cawood

B5 Approval: Erection of a single storey front porch Ref No: 2021/1328/HPA Location: Meadow Cottage, 16 Chestnut Road, Cawood

C Withdrawn: Erection of a single detached dwelling within the curtilage of No 34 Sherburn Street Ref No: 2021/1449/FUL Location: 34 Sherburn Street, Cawood

 14 **CORRESPONDENCE**:

A Email from Councillor Cattanach to the Environment Agency regarding the water levels in Bishopdyke

**Added after the agenda went out:**

1. **Resident email regarding the hedge/fence between Wolsey Grange and the PF**

**Add holly or other prickly shrub bushes and replace posts with those just taken out on PF**

 **Action: Handyman, Cllr Dennon**

1. **Resident email regarding the footpath closure notice on Church End (riverbank) – order expired on 22nd Feb 2022**

**Write to ask for removal of obstructions Action: Clerk**

1. **Resident email regarding the Garth footpath between the school and Thorpe Lane**

**See item 9 Action: Handyman**

1. **NALC Committee letter to smaller councils (less than 6000)**

**Email Clerk with any issues Action: All**

1. **Email from Councillor Cattanach regarding the Cawood and Escrick Ward (new unity authority)**

**Letter of thanks to Cllr Cattanach acknowledging his 23 years service and commitment to the district and our village Action: Clerk**

**SDC’s Democratic Services Manager is leaving after 10 years, send letter of thanks Action: Clerk**

There being no further business the meeting closed at 2145hrs

Date of next full meeting Thursday 21st April 2022

Susie Gowlett

Clerk and Responsible Financial Officer

Cawood Parish Council

07541 434569