**AGENDA OF A MEETING OF CAWOOD PARISH COUNCIL TO BE HELD AT THE OLD BOYS’ SCHOOL ON THURSDAY 21st April 2022 AT 7:45PM**

1. To **receive** **APOLOGIES for** absence given in advance of the meeting and to **consider** the approval of reasons given for absence.

2. To receive **DECLARATIONS OF INTEREST** in any matters on the agenda.

3. **VISITORS:** Members of the public may request to attend this meeting by emailing the Clerk: cawood.pclerk@gmail.com. They may make a request to address the meeting in advance stating the particulars of the request by email. Visitors may address the Council within an allotted time of 15 minutes.

4. To discuss any **POLICE MATTERS & COMMUNITY HEALTH & SAFETY**.

A to **receive** the monthly bridge data for March 2022

B Paving at Church End near the pump house is a trip hazard and requires replacement

C Brickwork at Broad Lane entrance sign planter needs re-pointing

D PC/NYCC to write to owners re overhanging branches enveloping lamp post 6 at Vicarage

E Dead tree in flower bed at Foreshore to be removed, SDC approval needed as in Conservation area

5. **MATTERS FOR THE ATTENTION OF THE DISTRICT/COUNTY COUNCILLORS**.

6. To **resolve to agree minutes** of Thursday 17th March 2022.

7. To **receive information on the following issues, some ongoing, and decide further action where necessary:**

A To **receive** an update from Cllr Hepworth on complaint submitted to NYCC regarding street lighting

B To **resolve to agree** an amount to make available for adult gym equipment: PFLC have agreed to contribute £4000

C To **resolve to ratify agreement** Cawood Parish Council take over responsibility from Selby Town Council as Burial Authority for Cawood Cemetery. Residents informed.

D To **resolve to agree** for the Clerk to be the Burial Authority appointed officer on behalf of the Parish Council

E To **resolve to agree** for the Parish Council Chairman and Cemetery Wardens to be delegated to act in the absence of the Clerk in the administration of Cawood Cemetery

F To **resolve to agree** the Cemetery prices will stand until a 6 month review in September 2022

G To **resolve to agree** to join the ICCM (Institute of Cemetery and Crematorium Management) at a cost of £95.00 per year

 H To **resolve to agree** the Clerk to attend the Cemetery Management and Compliance Course in July 2022 at a cost of £135.00, plus Clerk overtime

 I To **resolve to agree** to arrange a rolling roadblock for the Jubilee parade with NYCC (no cost incurred before April 29) and Clerk to inform insurers

J To **resolve to agree** other necessary arrangements and expenditure with the Jubilee working group following their meetings on March 24th, 31st and April 14th.

K To **resolve to accept** overview of Cawood Grows Together and **agree** this year’s actions recommended by Cllrs Shepherd and Dennon

L To **thank** Cllr Hepworth and Cllr Cowling, who are not seeking re-election, for their valued contributions to the PC over the last 3 years

M To **resolve to agree** Cllr Dennon’s draft version of the New Councillor Induction web page

N To **resolve to accept** Staffing Committee minutes and recommendations

O To **resolve to agree** to thank Nigel Adams MP and Yorkshire Water regarding repairs to the penstock on Bishopdyke

P To **thank** the Community Litter Pickers for their help on Saturday 9th April 2022

Q To **accept** updates on the bridge committee preparations for July celebrations and decide any actions; agree siting of info board, no charge for OBS, bunting on loan at pump house, Handyman to paint bench seat

R To **resolve to agree** the felling of dead Hawthorn at Gill Green following planning approval

S To **resolve to request** Landmark Trust inform us of their arrangements for grass cutting the land outside and under the new fence

T To **resolve to agree** to object to the increase in the number of flights using the Leeds East Airport , in particular the introduction of more large scale jet aircraft and training exercises. Deadline for submissions April 28th.

U To **resolve to agree** to hold Annual Parish Meeting at 1945hrs and Cawood Parish Council’s Annual Meeting at 2130hrs on Thursday 19th May 2022

V To **receive** the NALC letter requesting information from smaller councils (with an electorate under 6000) and **agree** a response

W To **highlight** outstanding actions which may require further input

X To r**eview** overall efficacy of the "actions" and agree whether to continue with this format or change to an alternative

Y To **receive and accept** actions from last meeting (attached) and note actions still required; in particular quote for stickers for dog waste bins, electrical connection for Christmas Tree on Broad Lane

**8 FINANCE:**

A to **resolve to confirm authorisation of payment of this month’s bills**:

S Gowlett (to pay) Net salary

M Bates (to pay) Net salary

M Bates (to pay) 18.5hrs Overtime (Playing Fields fence)

S Gowlett (to pay) Salary Scale Revision Back Pay

M Bates (to pay) Salary Scale Revision Back Pay

NEST (paid) £57.39 Pension

S Gowlett (SO) £10.00 Clerk’s WFH Allowance

HSBC (auto payment) £10.50 Bank Charges March

YLCA (to pay) £456.00 Annual Membership

HMRC (paid) £549.20 P32 Quarter 4

Autela Payroll (paid) £54.60 (VAT £10.92) Payroll Services Quarter 4

Millford Plants (paid) £70.00 PF Hedge Plants

Shell Fuel (paid) £28.01 Fuel (handyman)

Reimbursement to LD (paid) £50.00 Cawood Grows Together Plants

Martin Bates (to pay) £155.00 Grass Cutting Contract

J Wood & Son (paid) £277.17 (VAT 52.80) Mower Service and Works

Eon Next (paid) £103.06 (VAT £5.16) PF Electricity March 2022

British Gas Lite (DD) £8.77 (VAT £0.44) Christmas Box Electric

Giffgaff (DD) £6.00 Clerk’s Mobile Phone

Aldi (Visa) £26.85 CGT Plants

Cooper’s Grocers Selby (Visa) £3.50 CGT Plants

Amazon (Visa) £43.96 Jubilee Bunting

Easthill Computers (Visa) £45.00 (VAT £9.00) PC Laptop Check and new charger

B&Q (Visa) £15.00 Maintenance Supplies

NPower (to pay) £722.28 (VAT £36.11) Yearly Street Lighting Invoice

B Income Received

PFLC £277.17 Contribution to mower service/works

PFLC £174.40 Contribution to electricity

Selby Town Council £8084.00 Cemetery Income 2021/2022

North Yorkshire County Council £1000.00 Speed Sign Grant from NYCC/Cllr Lee

C to **receive** HSBC bank statements

D to **receive** balance sheet

E To **accept** 6 monthly CIL/106 update

9 **GARTH** REPORTS and agree any further ACTIONS:

A Hedge infilling at Play Area/ Wolsey Grange has been undertaken

10 **OLD BOYS’ SCHOOL** REPORTS and decide any ACTIONS:

A To **resolve to accept** additional comments from the Feoffees regarding March meeting and decide further actions

B Defibrillator information needs renewing: permanent marker back up until rectified

C New padlock sourced and keys being distributed to users

11 **PLAYING FIELDS** REPORTS and decide any ACTIONS:

A To resolve to determine intentions of Football Club regarding re- positioning of goalposts

12 **CEMETERY** REPORTS and decide any ACTIONS:

A Moles in Cemetery

13 **PLANNING**:

A1 Application: Erection of rear first floor extension and single storey extension Ref No: 2022/0262/HPA Location: 32 Wistowgate, Cawood (SDC confirmed by email 24/03/2022 extension to comment submission deadline)

A2 Application: Application for consent to reduce the overall shape of 1No Yew tree by 40% in the conservation area Ref No: 2022/0365/TCA Location: Nether Farm, 20 Church End, Cawood

B1 Approval: Single storey side extension Ref No: 2021/1334/HPA Location: 50 Chestnut Road (Back Lane), Cawood

C1 Refusal: Fell 2 No Lombard Poplar trees in the conservation area Ref No: 2022/0202/TCA Location: Church End Farm, 54 Church End, Cawood

 14 **CORRESPONDENCE**:

A Resident requests NYCC inform residents of Rythergate to move cars in advance of next planned road sweeping

B Resident requests oil seed rape is cut by NYCC along dyke verges before it sets seed

Date of next full meeting Thursday 19th May 2022

Susie Gowlett

Clerk and Responsible Financial Officer

Cawood Parish Council

07541 434569