**AGENDA OF A MEETING OF CAWOOD PARISH COUNCIL TO BE HELD AT THE OLD BOYS’ SCHOOL ON THURSDAY 20th January 2022 AT 7:45PM.**

1. To **receive** **APOLOGIES for** absence given in advance of the meeting and to **consider** the approval of reasons given for absence.

2. To receive **DECLARATIONS OF INTEREST** in any matters on the agenda.

3. **VISITORS:** Members of the public may request to attend this meeting by emailing the Clerk: cawood.pclerk@gmail.com. They may make a request to address the meeting in advance stating the particulars of the request by email. Visitors may address the Council within an allotted time of 15 minutes.

4. To discuss any **POLICE MATTERS & COMMUNITY HEALTH & SAFETY**.

A To **receive** the monthly bridge data

B To **resolve to agree** to take the advice of the Yorkshire Ambulance Service regarding the third defibrillator, and to thank Cllr Cattanach for his kind offer of funding

5. **MATTERS FOR THE ATTENTION OF THE DISTRICT/COUNTY COUNCILLORS**.

6. To **resolve to agree minutes** of Thursday 16th December 2021 meeting and Friday 7th January 2022 extraordinary meeting (attached)

7. To **receive information on the following issues, some ongoing, and decide further action where necessary:**

A To **resolve to ratify** Controlled Waste Transfer Note for the Cemetery 01/04/2022-31/03/2023

B To **resolve to ratify** that the EA may remove bollards/planters as necessary should they require external pumps putting in place, and to **agree** that they may replace the existing bollard with a drop bollard

C To **resolve to agree** a response (if any) to the SDC Taxi Licensing Policy consultation

D To **resolve to agree** a response (if any) to the SDC Gambling Policy consultation

E To **resolve to agree** to complain to Selby District Council regarding the time planning application posters are displayed in relation to the deadline to submit comments

F To **discuss** planting a Christmas Tree at the Broad Lane/Wistowgate flower bed for future years

G To congratulate the Clerk on successful completion of first year of appointment and thank for all her hard work

H To **discuss** the erecting and removal of the Christmas Tree and lights to enable the risk assessments to be updated

I To **receive and accept** the equal opportunities policy

J To **receive and accept** the statement of internal control

K To **receive** an update on street lighting

L To **resolve to agree** to contact/ request to meet with resident instigating Christmas lights in the village to enable works to co-ordinate with the PC’s Christmas decorations

M To **resolve to accept** a change in asset register audit, from September to February, to ensure it is up-to-date for the external audit and financial year end

N To **receive and accept** actions from last meeting (attached) and note actions still required

**8 FINANCE:**

A to **resolve to confirm authorisation of payment of this month’s bills**:

S Gowlett (to pay) Net salary

M Bates (to pay) Net salary

NEST (paid) £57.39 Pension

S Gowlett (SO) £10.00 Clerk’s WFH Allowance

HMRC (paid) £549.20 Quarterly P32 Payment

Autela (paid) £57.23 (VAT £11.45) Quarterly Payroll Charge

HSBC (automatic payment) £8.00 Bank Charges

Cawood Feoffment Estate (SO) £428.00 Quarterly Rent

British Gas Lite (DD) £7.68 (VAT £0.38) Christmas Box Electric

Eon Next (paid) £144.92 (VAT £7.25) OBS Electric Dec 2021

Eon Next (paid) £43.56 (VAT£ £2.18) PF Electric Dec 2021

YLCA (paid) £30.00 Clerk training (internal audit)

Cartridge People (paid) £33.32 (VAT £6.67) Printer Ink

GiffGaff (DD) £6.00 Clerk’s Mobile Phone

Martin Bates (to pay) £215.00 Hire Agreement Usage 2021

B Income Received

PFLC £770.00 Contribution to access road works at PF

PFLC £216.87 Contribution to electricity charges

C to **receive** HSBC bank statements

D to **receive** balance sheet – attached

9 **GARTH** REPORTS and agree any further ACTIONS:

A Safety report due end of January

B To **receive, discuss and agree** further actions following email from Natural England with regard to the Reed Mace at the Garth Pond

C To **receive** an update from Jo Ryan regarding the tree report

10 **OLD BOYS’ SCHOOL** REPORTS and decide any ACTIONS:

A Safety report due end of January

11 **PLAYING FIELDS** REPORTS and decide any ACTIONS:

A Safety report due end of January

B To **receive** an update from Jo Ryan regarding a report on the Ash Tree (Ash Dieback)

C To **discuss and agree** to arrange delivery and plant the 3 Betula Jaquemontii trees

12 **CEMETERY** REPORTS and decide any ACTIONS:

A Safety report due end of January

13 **PLANNING**:

A1 Application: Discharge of conditions 8 (floor levels) 15 (energy) and 16 (archaeology) of planning permission 2017/0177/FULM Ref No: 2021/1489/DOC Location: 23 Ryther Road, Cawood

B1 Approval: Demolition of existing outbuilding. Proposed single storey rear extension. Decision No: 2021/1115/HPA Location: Dovecot, 24 Sherburn Street, Cawood

B2 Approval: Extension to the front of the existing double garage, extension to extend 1.4m to the front of the garage and across the full width, 0.7mof this to be open under a pitched canopy with one side ending against a new wall extended out from the end of the house and oak beam columns to be fitted at each side and in the middle of the canopy Decision No: 2021/1367/HPA Location: moorlands, 6 Fostergate, Cawood

B3 Approval: Application for consent to crown lift by 2m, crown reduce by 30% and prune branch ends to 1No Silver Birch tree in the conservation area Decision No: 2021/1475/TCA Location: Street Record, Fostergate, Cawood

 14 **CORRESPONDENCE**:

A Resident request for a community garden in the village

Date of next full meeting 17th February 2022

Susie Gowlett

Clerk and Responsible Financial Officer

Cawood Parish Council

07541 434569