

## **Cawood Old Boys Management Committee**

### **Minutes for virtual meeting 19.30 Wednesday 5th May**

#### **Present**

Ron Wharmby (Chairman)  
Irene Brereton (Treasurer)  
David Hepworth (Secretary)  
Marion Cass

#### **Apologies**

Emily Freeman  
Addison Lloyd

#### **Minutes of meeting of 08.01.2020**

Accepted as correct

#### **Matters arising**

Nil

#### **Treasurer's report**

Irene obtained 2 business grants from SDC related to the pandemic:  
£10000 in April 2020  
£8097 in March 2021

New window blinds were fitted in August 2020 at a cost of £1235  
Guttering repairs were carried out in early 2020 at a cost of £1670

On 31.3.2021 the bank balances were:  
Current: £17867  
Deposit: £3224

Irene will try to find an alternative deposit account in order to maximise bank interest.

Irene requested better information on regular users sessions so that she could ensure that payments are being made correctly.  
David is to improve communications and record keeping to facilitate this.

## **Repairs, maintenance etc.**

Jobs done:

- Guttering repaired
- New blackout blinds fitted
- Outside light over defibrillator repaired
- Washing up boiler repaired

Maintenance needed:

- Front fascias need replacing. PVC preferred
- Exterior needs painting
- Cracked window panes to replace

Ron will obtain quotes for these

## **OBS Covid-19 risk assessment**

Accepted and adopted

## **OBS Covid-19 supplementary hire agreement**

Accepted and adopted

## **“Roadmap” for the re-opening of the OBS**

The OBS has been closed since March 2020 apart from Kidzone and the election on 6.5.2021.

The OBS will open to group activities which can operate within the government guidelines and the hall rules from 23.5.2021.

Each activity group will be shown a copy of the hall risk assessment and will have to share a risk assessment for their activity with the booking clerk.

The fees will be unchanged from last year (£7 or £10 per hour).

Private bookings will not be accepted until after June 21st at the earliest.

## **Any other business**

The committee appreciate the excellent service provided by the DC cleaning.

It was decided to send them a £50 bonus in recognition of the help and support that they have given during the pandemic when their hours had to be substantially reduced.

In addition to this, Ron will approach them to offer an increase in their hourly rate of £12 to £14.

**Date of next meeting**

Will be arranged when government guidelines for the step 4 of the government “Roadmap” out of lockdown are released.

**DH**