**AGENDA OF A MEETING OF CAWOOD PARISH COUNCIL TO BE HELD AT THE OLD BOYS’ SCHOOL ON THURSDAY 18th NOVEMBER 2021 AT 7:45PM; YOU ARE SUMMONED TO TAKE PART.**

1. To **receive** **APOLOGIES for** absence given in advance of the meeting and to **consider** the approval of reasons given for absence.

2. To receive **DECLARATIONS OF INTEREST** in any matters on the agenda.

3. **VISITORS:** Members of the public may request to attend this meeting by emailing the Clerk: [cawood.pclerk@gmail.com](mailto:cawood.pclerk@gmail.com). They may make a request to address the meeting in advance stating the particulars of the request by email. Visitors may address the Council within an allotted time of 15 minutes.

4. To discuss any **POLICE MATTERS & COMMUNITY HEALTH & SAFETY**.

A to **receive** the monthly crime report from North Yorkshire Police

B to **discuss** suggestion of a bell bollard at the crossroads to NYCC

C to **receive** an update on signage from NYCC

D to **agree** that both defibrillators' information stickers require attention

5. **MATTERS FOR THE ATTENTION OF THE DISTRICT/COUNTY COUNCILLORS**.

A To **resolve to agree** to request funding from CC Lee for speed management as soon as prices are ascertained by Clerk from twm traffic and another supplier

6. To **resolve to agree minutes** of Thursday 21st October 2021 meeting (attached)

7. To **receive information on the following issues, some ongoing, and decide further action where necessary:**

A to **receive** update regarding the TPO request on the Sycamore Tree on Thorpe Lane

B To **consider** Fields in Trust involvement at the Garth and Playing Field

C To **resolve to ratify** the response/update to the Parish Services Audit 2021

D to **resolve to ratify** the response to 2021/1223/HPA

E to **resolve to ratify** the response to 2021/1285/MAN2

F to **resolve to ratify** the response to 2021/1169/TCA

G to **receive and accept** the revised IT policy

H To **discuss and agree** a response to the National Grid Consultation Letter

I To **discuss and agree to** recommendations from Clear Utility Solutions

J To **resolve to agree** for the Staffing Committee to check policies requiring review and **accept** revised terms of reference

K To **resolve to agree** to proposal that after 20 years, fireworks at New Year have reached a natural conclusion

L To **resolve to agree** for the Clerk to query CIL money not received for Windsor Grange development (now complete), but money received for Ryther Road (not yet started)

M To **discuss and agree** how/where to keep the defibrillator codes for emergency use

N To **resolve to agree** whether to claim on the insurance for the Honda lawnmower

O To **resolve to adopt** revised Code of Conduct

P To **resolve to complete** the Risk Management Schedule to determine the current levels of risk to the Council and record any necessary actions

Q to **resolve to discuss and agree** the request from the Cawood Feoffment Estate Charity to nominate one Trustee

R To **resolve to** **accept** the reviewed financial regulations document

S To **resolve to ratify** thanking those involved in last week’s litter pick (thanks posted on Cawood Folk and the PC website)

T to **resolve to determine** a response to EA regarding flood management

U to **receive and accept** actions from last meeting (attached) and note actions still required; in particular update regarding the request for a meeting with the Feofees, request for Yorkshire Wildlife for help in clearing Mace, request from PCC for PC to maintain tree in the Memorial Garden.

**8 FINANCE:**

A to **resolve to confirm authorisation of payment of this month’s bills**:

S Gowlett (to pay) Net salary

M Bates (to pay) Net salary

NEST (paid) £57.39 Pension

S Gowlett (SO) £10.00 Clerk’s WFH Allowance

British Gas Lite (DD) £9.60 (VAT £0.48) Christmas Box Electric

BHIB (paid) £2875.22 Parish Council Insurance Renewal

Citizens Advice £50.00 Donation (as per 7A, October 2021 minutes)

The Royal British Legion £40.00 Remembrance Day Wreath

GiffGaff £6.00 Clerk’s Mobile Phone

Eon Next £54.17 (VAT £2.71) PF Electricity

Martin Bates £295.00 October 2021 Grass Cutting Contract

BATA £13.72 (VAT £2.74) Handyman Fuel

B&Q £12.90 Maintenance Supplies

Eon Next £75.22 (VAT £3.76) OBS Electricity October

Fields Garden Centre £50.00 Deposit for tree purchase

B Income Received

Selby District Council £1014.61 CIL Payment

C to **receive** HSBC bank statements

D to **receive** balance sheet

9 **GARTH** REPORTS and agree any further ACTIONS:

A To **discuss** thistle control

10 **OLD BOYS’ SCHOOL** REPORTS and decide any ACTIONS:

A To **request** that the OBS committee replace signage, in particular ‘disabled toilet’ to ‘accessible toilet’ and ‘guide dogs’ to ‘assistance dogs’

B To **request** that the OBS committee address with residents the large conifer overhanging the roof and new guttering

C To **resolve to agree** for the Clerk to seek YLCA advice RE the parking situation at the OBS

11 **PLAYING FIELDS** REPORTS and decide any ACTIONS:

A **to resolve to agree** whether to fell or manage Ash dieback on Ash tree at Playing Fields

B **To resolve to ratify a**greement to purchase x3 Betula Jaquemontii from Fields Garden Centre to commemorate the Platinum Jubilee of HM The Queen

C **To resolve to instruct** R & N Landscape and Fencing to proceed with work to Playing Field access road

12 **CEMETERY** REPORTS and decide any ACTIONS:

A to **resolve to determine** a response to DEFRA proposals relating to groundwater regulation changes, Nov 26th deadline

13 **PLANNING**:

A1 Application: Erection of single storey front porch Reference No:2021/1328/HPA Location: Meadow Cottage, 16 Chestnut Road, Cawood

B1 Approval: Application for consent to thin out the canopy by 35% and to lower branches to 5m above ground to 3no Beech Trees covered by TPO 1/1973 Decision No: 2021/1070/TPO Location: Wistowgate House, Wistowgate, Cawood

C Refusal: Proposed first floor over existing single story kitchen Decision No: 2021/0455/HPA Location: 2 Old Builders Yard Cottages, Chestnut Road, Cawood

14 **CORRESPONDENCE**:

A Letter of thanks from Councilor John Duggan for donation

B Letter of thanks from Citizens Advice for donation

C Request from Cawood Castle Garth History Group

Date of next full meeting 16th December 2021

Susie Gowlett

Clerk and Responsible Financial Officer

Cawood Parish Council

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