**AGENDA OF A MEETING OF CAWOOD PARISH COUNCIL TO BE HELD AT THE OLD BOYS’ SCHOOL ON THURSDAY 21st October 2021 AT 7:45PM; YOU ARE SUMMONED TO TAKE PART.**

1. To **receive** **APOLOGIES for** absence given in advance of the meeting and to **consider** the approval of reasons given for absence.

2. To receive **DECLARATIONS OF INTEREST** in any matters on the agenda.

3. **VISITORS:** Members of the public may request to attend this meeting by emailing the Clerk: cawood.pclerk@gmail.com. They may make a request to address the meeting in advance stating the particulars of the request by email. Visitors may address the Council within an allotted time of 15 minutes.

4. To discuss any **POLICE MATTERS & COMMUNITY HEALTH & SAFETY**.

A September monthly crime report from North Yorkshire Police not received

B to **receive** the monthly bridge data for September 2021

C Resident request for the hedge at the bridge to be reduced, advised handyman to go ahead as it is blocking the view for road users (Item 14D)

D to **discuss** any issues with overhanging foliage obstruction foot paths, road signs or lamp posts

5. **MATTERS FOR THE ATTENTION OF THE DISTRICT/COUNTY COUNCILLORS**.

6. To **resolve to agree minutes** of Thursday 16th September 2021 meeting (attached)

7. To **receive information on the following issues, some ongoing, and decide further action where necessary:**

A to **discuss and agree** response torequest for donation from Citizens Advice

B to **resolve to ratify** response to planning application 2021/1056/HPA

C to **resolve to ratify** response to tree works application 2021/1125/TCA

D To **receive** CIL and S106 six monthly statement from Selby District Council

E To **discuss and agree** whether to request a TPO on the Sycamore at the Banqueting Hall

F To **discuss and agree** any further actions regarding the placing of a dog waste bin down Fostergate, following responses from SDC who cannot empty the bin in that location

G To **receive and discuss** the request to maintain the Sycamore in the Memorial Garden

H To **receive and accept** the insurance renewal from BHIB

I To **discuss** actions needed approaching the Queen’s Jubilee

J To **consider** Fields in Trust involvement at the Garth and Playing Field

K To **agree to request** replacement signage at Maypole Gardens, and receive update on request of replacement signs at Broad Lane, Cornmill Close, Wistowgate

L To seek clarification from NYCC regarding exactly what the Parish Council’s responsibility is to trees on verges within the village

M To **resolve to agree** this year’s Christmas Tree location and preparation needed in advance

N To confirm litter pick arrangements

O To **receive** report/feedback from the YLCA branch meeting

P to **discuss** requesting that the street lights in the village are left on overnight for the safety of the residents

Q to **receive and accept** actions from last meeting (attached) note actions still required, and receive update on actions completed; in particular OBS smoke alarms and chairs.

**8 FINANCE:**

A to **resolve to confirm authorisation of payment of this month’s bills**:

S Gowlett (to pay) Net salary

M Bates (to pay) Net salary

NEST (DD) £57.39 Pension

S Gowlett (SO) £10.00 Clerk’s WFH Allowance

PKF Littlejohn LLP (paid) £300.00 (VAT £60.00) AGAR Return

British Gas Lite (DD) £8.50 (VAT £0.42) Christmas Box Electric

HMRC (paid) £549.20 Quarterly P32 Payment

Autela Payroll Services (paid) £57.23 (VAT £11.45) Quarterly Payroll Charges

Cawood Feoffment Estate (SO) £428.00 Quarterly OBS Rent

J Wood & Son (paid) £337.89 (VAT £64.36) Mower Blades

FR Jones & Son (paid) £534.47 (VAT £106.89) Lawn Mower

Eon Next (paid) £22.00 (VAT £1.05) PF Electricity

Giff Gaff (DD) £6.00 Clerk’s Mobile Phone

Eon Next (paid) £63.43 (VAT £3.17) OBS Electricity

Martin Bates (paid) £310.00 Grass Cutting Contract Sept21

B Income Received

Selby District Council £16230.00 Precept Payment

HMRC £1056.38 VAT Return (6-monthly)

C to **receive** HSBC bank statements

D to **receive** balance sheet – attached

9 **GARTH** REPORTS and agree any further ACTIONS:

A To **receive** the September Safety Report

B to **agree** to price QR signage for Nature Trail

C To **agree** to ask Yorkshire Wildlife Trust to assist with mace clearance at the Garth

D To **agree** thistle clearance near tree in preparation for dead hedge, engage expert help in its development

10 **OLD BOYS’ SCHOOL** REPORTS and decide any ACTIONS:

A To **receive** the September Safety Report

11 **PLAYING FIELDS** REPORTS and decide any ACTIONS:

A To **receive** the interim safety report in lieu of outstanding annual inspection

B Wicksteed confirmed play equipment inspection early November

C To **agree** action should Ash Dieback be confirmed at the Playing Field

D To **agree** the number, type and exact location of Ornamental Trees for the Queen’s Jubilee

12 **CEMETERY** REPORTS and decide any ACTIONS:

To **receive** the September Safety Report

13 **PLANNING**:

A1 Application: Demolition of existing outbuilding. Proposed single storey rear extension. Location: Dovecot, 24 Sherburn Street, Cawood Reference Number: 2021/1115/HPA

A2 Application: Installation of hand forged lightweight safety hand railing to the back of the parapet to the Gatehouse tower roof Location: The Landmark Trust, Cawood Castle, Thorpe Lane, Cawood Reference Number: 2021/1191/FUL

A3 Application: Proposed erection of an estate fence and gateway, planting of a perennial wildflower meadow, repair and consolidation of low level ruined wall Location: Cawood Castle, 2 Thorpe Lane, Cawood Reference Number: 2020/0207/FUL

B1 Approval: Erection of rear extension and alterations to form additional living accommodation Location: Holly Cottage, 41 Wistowgate, Cawood Decision Number: 2021/0915/HPA

C Refusal: Lawful Development Certificate for proposed ancillary building to accommodate gym and wc/shower room Location: Four Acres, Bell Lane, Cawood Reference Number: 2021/0884/CPP

 14 **CORRESPONDENCE**:/

A Letter received from Citizens Advice (see item 7A)

B Resident request for improved signage at the end of the Foreshore

C Resident request for improved signage at the end of the Foreshore (separate correspondence to 14B, above)

D Resident request for the hedge at the bridge to be reduced (see item 4C)

Date of next full meeting Thursday 18th November 2021

Susie Gowlett

Clerk and Responsible Financial Officer

Cawood Parish Council

07541 434569