**MINUTES OF A MEETING OF CAWOOD PARISH COUNCIL HELD AT THE OLD BOYS’ SCHOOL ON THURSDAY 19th AUGUST 2021 AT 7:30PM.**

**Members present: Cllr Dennon (Chairman), Cllr Cowling, Cllr Shepherd, Cllr Luker, Cllr Horsfield, Cllr Ward, Cllr Wharmby (Vice Chairman), Cllr Lloyd**

1. To **receive** **APOLOGIES for** absence given in advance of the meeting and to **consider** the approval of reasons given for absence. **Apologies were received and accepted from Cllr Hepworth.**

2. To receive **DECLARATIONS OF INTEREST** in any matters on the agenda. **Cllr Shepherd declared a non pecuniary interest in item 9B.**

3. **VISITORS:** Members of the public may request to attend this meeting by emailing the Clerk: cawood.pclerk@gmail.com. They may make a request to address the meeting in advance stating the particulars of the request by email. Visitors may address the Council within an allotted time of 15 minutes. **There were no visitors.**

4. To discuss any **POLICE MATTERS & COMMUNITY HEALTH & SAFETY**.

A To **agree** to contact NY Police regarding feedback on speeding issues in the village  **Agreed, action: Clerk to request feedback and any updates on Speed Management Protocol**

B Monthly Community Police reports are not being received

 **Action: Clerk to chase**

5. **MATTERS FOR THE ATTENTION OF THE DISTRICT/COUNTY COUNCILLORS**.

A Local Government Review Letter (previously circulated)

B bridge data not received for July as promised

 **Action: Clerk to chase and copy to Cllr Andrew Lee**

C Invitation has been extended to Glen Donaldson, NYCC, to attend September meeting regarding signage relating to HGV issues

**Signage on hold, Highways Customer Communications Manager has asked Cawood PC to invite GD to the Sept meeting (invited by Cllr Dennon). Action: Clerk Add to agenda for Sept, to also invite JD to the September meeting.**

D **to agree** to request to be part of decibel cam trials following information received from resident **Action: Clerk, find out if NYCC are a part of it, and if so request to be involved.**

6. To **resolve to agree minutes** of July 15th meeting and the minutes of the extraordinary meeting on July 29th **Resolved**

7. To **receive information on the following issues, some ongoing, and decide further action where necessary:**

A to **resolve to ratify** the purchase of a new lawn mower, and to claim on the insurance for the cost of the broken one. **Resolved**

**Action: Handyman to let the Clerk know exactly what he wants to order, Clerk to ensure best price and order. Clerk to also arrange to claim for the broken one on the insurance.**

B to **receive and discuss** information regarding the proposed development site CAWD-K (previously circulated)

 **Action: Cllr Shepherd; Cllr Cowling delegated to draft a response**

C to **resolve** to agree aresponse to the NALC National Resilience Strategy Consultation Questions (attached) **Resolved, No response**

D to **resolve** agree a response to the Statement of Community Involvement questionnaire (attached) **Resolved, Action: Cllr Dennon delegated to complete questionnaire**

E to **resolve to ratify** the response to planning application 2020/0207/FUL **Resolved**

F to **receive** update on external audit revisions **Received**

**Action: Clerk to investigate list of internal auditors from the YLCA, having recommended engaging a new internal auditor for next year**

G to **discuss** start time of meetings or possible change of day

H to **receive and accept** actions from last meeting (attached) and note actions still required (including update on memorial benches, planting and service in September)

**Action: Cllr Cowling to ascertain exactly how many memorial benches to be sited.**

**Agreed potential locations: 2 in Cemetery, 1 between Sherburn St/The Cut & Thorpe Lane (Sherburn St side), 2 in PF/Cricket Club (with potential for more), 1 on the Cut (paving slabs already in situ), 1 near pond in the Garth. Accessible picnic tables x 2 on the Garth.**

**The Chair brought forward item 14C.**

**Action: Clerk, await confirmation from Cllr Cowling before contacting any other residents with identified locations.**

**8 FINANCE:**

A to **resolve to confirm authorisation of payment of this month’s bills**:

S Gowlett (to pay) net salary

M Bates (to pay) net salary

NEST (paid) £57.39 Pension

Selby District Council (paid) £30.00 Donation (resolved in July meeting)

HM Land Registry (paid) £3.00 Title Plan

HM Land Registry (paid) £3.00 Title Plan

British Gas Lite (DD) £6.75 (£1.25 VAT) Christmas Box Electric

Jo Ryan (to pay) £450.00 Garth and Gill Green Tree Report

 **Resolved**

B Income Received

C to **receive** HSBC bank statement - attached

D to **receive** balance sheet – attached

9 **GARTH** REPORTS and agree any further ACTIONS:

A Tree report received: to agree actions

**Action: Clerk, submit application for works as per Gill Green report to SDC; Handyman to cut back ivy at base of trees as per report (Cllr Wharmby)**

B to **agree** request by resident for maintenance/cut back of thistles around and near Lime tree.  **Agreed, Action Cllr Wharmby/Handyman**

C revised maintenance plan update

**Action: Clerk, ask SINC for their survey report. Request to be involved/to receive updates on Rivers in Elmet Project, which incorporates Bishop Dyke. Cllr Dennon to circulate suggestions for updating plan**

10 **OLD BOYS’ SCHOOL** REPORTS and decide any ACTIONS:

**Vesta Fire have completed their report.**

**Contact Vesta RE: siting of smoke alarm in main hall, and advise whether the plastic chairs are fire safe Action: Cllr Wharmby**

11 **PLAYING FIELDS** REPORTS and decide any ACTIONS:

**Vesta Fire have completed their report, recommendations to follow.**

**PFLC currently sourcing quote for replacement of the track and carpark. To be decided at their next meeting.**

**10 x plastic chairs from the OBS to be loaned to the PF/Pavilion (subject to safety confirmation from Vesta Fire) Action: Cllrs Ward, Wharmby**

12 **CEMETERY** REPORTS and decide any ACTIONS:

13 **PLANNING**:

A1 Application: PROPOSAL: 2021/0915/HPA Erection of rear extension and alterations to form additional living accommodation LOCATION: Holly Cottage, 41 Wistowgate, Cawood

**No objection, Action: Clerk**

B1 Approval: Consent to fell 1No Apple Tree in the Conservation Area Location: Foxholme, 1 Sherburn Street, Cawood Decision No: 2021/0392/TCA

C Refusal:

D to discuss and agree any comments on Selby District Council draft updated version of planning guidance (deadline Sept. 11th) **Agreed, No response**

14 **CORRESPONDENCE**:

A Query by resident regarding overgrown silver birch tree on corner of Chestnut Road/Fostergate

**Action: Clerk, to contact Highways on behalf of resident. Clerk to advise resident of action agreed.**

B Resident email regarding signage (attached)

**Action: Clerk, to contact NYCC on behalf of resident. Clerk to advise resident of action agreed.**

C Resident requests advice regarding potential memorial bench (see item 7h)

Date of next full meeting September 16th 2021 at 1930hrs

There being no further business the meeting closed at 2150hrs

Susie Gowlett

Clerk and Responsible Financial Officer

Cawood Parish Council

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