**MINUTES OF A MEETING OF CAWOOD PARISH COUNCIL HELD AT THE OLD BOYS’ SCHOOL ON THURSDAY 15th JULY 2021 AT 7:30 PM.**

**Members present: Cllr Dennon (Chairman), Cllr Cowling, Cllr Shepherd, Cllr Luker, Cllr Horsfield, Cllr Ward, Cllr Wharmby (Vice Chairman), Cllr Hepworth, Cllr Lloyd**

1. To **receive** **APOLOGIES for** absence given in advance of the meeting and to **consider** the approval of reasons given for absence. **No apologies were received.**

2. To receive **DECLARATIONS OF INTEREST** in any matters on the agenda. **There were no declarations of interest.**

3. **VISITORS: There were no visitors.**

4. To discuss any **POLICE MATTERS & COMMUNITY HEALTH & SAFETY**.

A to **receive** the June Police Report (previously circulated) **Received**

B to **receive** update on the public footpath issues discussed with CCllr Lee **Received**

5. **MATTERS FOR THE ATTENTION OF THE DISTRICT/COUNTY COUNCILLORS**. To request D.Cllr Cattanach sends copy of posts on Cawood Folk specific to matters regarding Parish Transport Initiative. **Action: Clerk**

6. To **resolve to agree minutes** of June 24th, 2021 meeting as a true record. **Resolved**

7. To **receive information on the following issues, some ongoing, and decide further action where necessary:**

A to  **to discuss and agree** request for donations to SDC Chairman’s charities (previously circulated) (Motor Neurone, Selby War Memorial Hospital, St Leonard’s Hospice) Agreed to send £30 on behalf of the village  **Agreed, Action: Clerk**

B to  **to agree** split of playing field/pavilion spreadsheet/invoices **Agreed, Action: Clerk**

C to **resolve to agree** to not include the reports of any informal conference calls within the official minutes book  **Resolved, Action: Clerk**

D to **agree** a response to the SDC tree planting survey (previously circulated). Resident to be contacted for further input  **Agreed, Action: Clerk**

E to **receive information** from the clerk regarding the electricity suppliers and contracts which are due for renewal next year  **Received, next action September, Clerk**

F to **resolve to agree** proposed procedures for public sessions in Parish Council meetings (circulated)

 **Resolved, Action: Clerk**

**G** to **resolve to agree** reply to consultation on Conservation area (attached) **Resolved, Action: Clerk**

H to **receive and accept** actions from last meeting (attached) and note actions still required, notably publishing broadband questionnaire results, no cycling signage on Water Row, ownership of land at Wistowgate roundabout (with a view to siting Christmas tree) **Accepted, Action: Clerk**

**8 FINANCE:**

A to **resolve to confirm authorisation of payment of this month’s bills**:

S Gowlett (to pay) net salary

M Bates (to pay) net salary

NEST (paid) £57.39 pension

British Gas Lite (DD) £.96 (VAT £0.43) Christmas Box Electric

P32 (paid) £552.20 PAYE Quarterly Payment

NYCC (paid) £331.00 Cemetery Footpath Closure

Lesley Dennon (paid) £20.00 Reimbursement – herbs for community planters

YLCA (paid) £22.50 Committees, sub-committees & delegation webinar (LD)

Eon Next (paid) £65.39 OBS Electricity

Eon Next (paid) £6.15 (VAT £0.29) PF Electricity

Eon Next (to pay) £92.02 (VAT £4.60 OBS Electricity

Autela (to pay) £57.23 (VAT £11.45) Quarterly Payroll Charge

Giff Gaff (DD) £6.00 Clerk’s Mobile Phone

Martin Bates (to pay) £325.00 Grass Cutting Contract

BATA (paid) £24.59 (VAT £4.92) Handyman Fuel

Hutchinsons (paid) £88.80 (VAT £17.76) Maintenance Supplies

 **Resolved, Action: Clerk**

**To be ratified at next meeting: a decision to replace original grass mower and claim on insurance for replacement broken grass cutter.( Grass cutter damaged on Garth by large cobble.)**

B Income Received

C to **receive** HSBC bank statement - attached

D to **receive** balance sheet – attached

9 **GARTH** REPORTS and agree any further ACTIONS:

A Guardians of the Garth have completed the Nature Trail map. To be featured on website and in noticeboard. Certificate of thanks for all their efforts this year to be displayed and presented.

 **Action: Cllr Dennon, Clerk**

B Letter from Environment Agency regarding access for routine maintenance on Bishop Dyke (attached)

C Garth Grass cutting to begin Friday 16th July 2021 **Action: Clerk, Cllr Horsfield, Cllr Hepworth, Cllr Cowling**

10 **OLD BOYS’ SCHOOL** REPORTS and decide any ACTIONS:

11 **PLAYING FIELDS** REPORTS and decide any ACTIONS:

**Wicksteed inspection due September Action: Clerk**

12 **CEMETERY** REPORTS and decide any ACTIONS:

13 **PLANNING**:

A Application:

B Approval: Conversion and alteration of storage building to form a single dwelling Decision No: 2019/0712/FUL Location: The Workshop, Ryther Road, Cawood

C Refusal:

 14 **CORRESPONDENCE**:

Resident noted grass still being cut along Church bank top

Resident sent information regarding decibel cameras

There being no further business the meeting closed at 9.10pm

Date of next full meeting 19th August 2021

Susie Gowlett

Clerk and Responsible Financial Officer

Cawood Parish Council

07541 434569