**AGENDA OF A MEETING OF CAWOOD PARISH COUNCIL TO BE HELD AT THE OLD BOYS’ SCHOOL ON THURSDAY 24th JUNE 2021 AT 7.30PM; YOU ARE SUMMONED TO TAKE PART.**

1. To **receive** **APOLOGIES for** absence given in advance of the meeting and to **consider** the approval of reasons given for absence

2. To receive **DECLARATIONS OF INTEREST** in any matters on the agenda.

3. **VISITORS:** Members of the public may request to attend this meeting by emailing the Clerk: cawood.pclerk@gmail.com. They may make a request to address the meeting in advance stating the particulars of the request by email. Visitors may address the Council within an allotted time of 15 minutes.

4. To discuss any **POLICE MATTERS & COMMUNITY HEALTH & SAFETY**.

A Bus timetable noticeboard on Thorpe Lane, plastic cover damaged. Reported to NYCC who confirmed a replacement would be ordered.

B Discuss update following correspondence from Traffic Sergeant, RE HGV issues in the village (previously circulated)

C Receive update on bridge usage figures request

D Resident request for support with community speed watch (previously circulated)

E Discuss lapse of ‘Alcohol Free Zone’ initiative and whether reporting to the police is necessary

F Damage to fence at the vehicular entrance to the playing field

G Water leak at cemetery tap. Reported to Yorkshire Water, works completed.

5. **MATTERS FOR THE ATTENTION OF THE DISTRICT/COUNTY COUNCILLORS**.

6. To **resolve to agree minutes** of May 6th, 2021 meeting as a true record and the report from the conference call on May 27th, 2021

7. To **receive information on the following issues, some ongoing, and decide further action where necessary:**

A to **resolve to ratify** booking Garth Tree Report following recommendations from local tree surgeons for TreeSource (previously circulated)

B **to receive and accept** the home working risk assessment document

C **to resolve to ratify** the request from the Cawood Feoffment Estate Charity to nominate two Trustees (previously circulated)

D **to resolve to ratify** booking Vesta Fire to undertake yearly fire and emergency lighting service at the Playing Fields and the Old Boys’ School

E **to resolve to ratify** booking B Thornton to cut and bale the grass on The Garth, and to discuss insurance, closing of The Garth for safety (including closure of footpaths) and completion of risk assessments

F **to resolve to ratify** payment of grants to Playing Field Liaison Committee, less payments made on PFLC behalf in financial year 2020-2021, £1000 PF plus £500 Pavilion, less £562.57 (attached spreadsheet)

G **to receive and discuss** land registry details showing ownership of land, following request that PC maintain it - attached

H **to resolve to agree** a date at which the daffodils may be mown each year

I **to resolve to discuss and agree** the purchase of a new dog waste/general waste bin to be sited down Fostergate (previously circulated)

J **to resolve to agree** the internal audit report and agree necessary action from it (previously circulated)

K **to resolve to agree** the assertions in section 1 of the Annual Governance and Accountability Return

L **to resolve to agree** the accounting statement in section 2 of the Annual Governance and Accountability Return

M **to resolve to agree** the exercise of public rights for 30 clear days, from Monday 28th June 2021 to Friday 6th July 2021

N **to receive and accept** report from YLCA branch meeting (attached) and discuss actions required

O **to resolve to discuss and agree** any necessary comments regarding the conservation area appraisals (previously circulated)

P **to receive and discuss** update following Community Centre meeting

Q **to receive and discuss** accounts and update from Selby Town Council regarding cemetery management (attached)

R **to resolve to agree** permission for use of a drone to enable Yorkshire Archaeological Aerial Mapping (YAAP) of the Garth (previously circulated)

S **to receive and accept** actions from last meeting (attached), receive any updates and note actions still outstanding

**8 FINANCE:**

A to **resolve to confirm authorisation of payment of this month’s bills**:

S Gowlett (to pay) net salary

M Bates (to pay) net salary

NEST (DD) pension

Martin Bates (paid) £280.00 Grass Cutting Contract

Eon Next (paid) £110.01 (VAT £5.24) OBS Electricity

Bedford Mowing Services (paid) £720.00 (VAT £120.00) PF Weed Spraying

Eon Next (paid) £20.01 (VAT £0.95) PF Electricity

Reimbursement LD (paid) £17.99 (VAT £0.83) Cawood Grows Together Items

ICO (paid) £40.00 Data Protection Fee

YLCA (paid) £22.50 AGAR Webinar (LD)

Cartridge People (paid) £37.08 (VAT £6.18) Stationary – Ink

Viking Direct (paid) £17.42 (VAT £2.90) Stationary – copier paper, punched pockets

Jet Aire (paid) £1680.00 (VAT £280.00) Cemetery Drainage

Zoom (paid) £14.39 (VAT £2.40) Remote meetings (now cancelled 01/06/2021)

British Gas Lite (paid) £9.24 (VAT £0.44) Christmas Box Electric

Npower (paid) £727.39 (VAT £34.64) Street Lighting Electric

Eon Next (paid) £25.53 (VAT £1.22) PF Electricity

Giff Gaff (paid) £6.00 Clerks Mobile Phone

M Bates (paid) £295.00 Grass Cutting Contract

EP Cawood Feoffment Estate (SO) £428.00 OBS Rent (standing order 25th June)

NYCC (paid) £176.72 (VAT 29.45) Street lighting maintenance 20/21

HM Land Registry £3.00 Title Plan Broad Lane

PFLC Grants (to pay) £937.43 (item 7G)

Brian Hopper (to pay) £120.00 Internal Audit

B Income Received

Selby Town Council £447.00 Cemetery income

C to **receive** HSBC bank statement - attached

D to **receive** balance sheet – attached

9 to accept **GARTH** REPORT and agree any further ACTIONS:

10 to accept **OLD BOYS’ SCHOOL** REPORT and decide any ACTIONS:

11 to accept **PLAYING FIELDS** REPORT and decide any ACTIONS:

A Discuss response from Sutcliffe play RE wear and tear on play equipment – previously circulated

12 to accept **CEMETERY** REPORT and decide any ACTIONS:

13 **PLANNING**:

A1 Application: Application for consent to crown lift 1No Oak tree (T1) by 4 metres, removal of deadwood and low branches up to 4 metres to 1No Oak tree (T2), crown lift 1No Cherry tree by 4 metres (T3), removal of sub-dominal stem over the driveway to 1No Cherry tree (T4), and reduction of height by 30% to 2No Conifer trees (T5 & T6), removal of deadwood and light reduction (less than 10%) to 1No Cherry tree (T7) and fell 1No Wild Cherry tree (T8) covered by TPO 1/1973 Location: Garth House, Thorpe Lane, Cawood Ref No: 2021/0390/TPO **Action: Clerk (consultation expiry date 24th June)**

B1 Approval: Single storey rear extension and garage conversion Location: 47 Maypole Gardens, Cawood Decision Number: 2021/0193/HPA

B2 Approval: Reduction to reduce Holly, Conifer and Beech in the hedgerow by 50% in the conservation area Location: 34 Sherburn Street, Cawood Decision Number: 2021/0457/TCA

B3 Approval: Listed building consent for installation of heritage style roof lights to rear and reinstating of gable end window Location: Bank House, 78 Church End, Cawood Decision Number: 2021/0148/LBC

B4 Approval: Lawful development certificate for proposed single storey rear extension Location: 47 Maypole Gardens, Cawood Decision Number: 2021/0119/CPP

B5 Approval: Application for consent to fell and remove 1no Silver Birch tree (T3) Location: 5 Wistowgate, Cawood Decision Number: 2020/1203/TCA

B6 Approval: Reduce 2No Willow (#1) tree by 35% and reduce 2No Portuguese Laurels (#2 and #3) by 40% each in the conservation area Location: The Ferry Inn, 2 King Street, Cawood Decision Number: 2021/0458/TCA

B7 Approval: Application for consent to fell 1No Horse Chestnut Tree (T1), 1No Damson Tree (T2) and 3No Common Hawthorn Trees (T3 T4 &T5) in the conservation area Location: The Shires, 58 Church End, Cawood Decision Number: 2021/0410/TCA

C Refusal:

 14 **CORRESPONDENCE**:

A Phone call to Clerk from Traffic Sergeant (item 4B) – attached.

B Email from resident about care of verge at Great Close - previously circulated

C Correspondence with resident regarding Parish Council support of community speeding initiative (item 4D) - previously circulated

D Resident expressed concern to Councillor over speeding issues around Bishopdyke Road area

E To discuss and consider resident request for extra signage where the Wolsey Walk comes off the riverbank, at the Church Gates – previously circulated

F Resident offered a tour and information about the Garth site

G Resident requested permission for use of a drone to enable Yorkshire Archaeological Aerial Mapping (YAAP) of the Garth (item 7R) - previously circulated

H To discuss and consider resident enquiry RE signage

Date of next full meeting Thursday 15th July 2021

Susie Gowlett

Clerk and Responsible Financial Officer, Cawood Parish Council

07541 434569