**THE ANNUAL MEETING OF CAWOOD PARISH COUNCIL IS TO BE HELD VIRTUALLY ON THURSDAY MAY 6TH, 2021 AT 7.30PM; YOU ARE SUMMONED TO TAKE PART. THIS WILL BE FOLLOWED BY THE ANNUAL PARISH MEETING TO BE HELD ON THURSDAY 6TH MAY 2021 AT 9PM.**

1. To **receive** **APOLOGIES for** absence given in advance of the meeting and to **consider** the approval of reasons given for absence

2. ELECTION OF OFFICERS:

Chairman

Vice Chairman

Internal Control/Finance

Playing Field Wardens

Playing Field Liaison Committee

Cemetery Wardens

Castle Garth Wardens

Local Councils Association

Old Boys’ School Committee

Community Centre Association/Hub

Cawood Grows Together

Health & Safety

Website Administrators

Staffing Committee

3. To receive **DECLARATIONS OF INTEREST** in any matters on the agenda.

4. **VISITORS:** Members of the public may request to attend this virtual meeting by emailing the Clerk: [cawood.pclerk@gmail.com](mailto:cawood.pclerk@gmail.com). They may make a request to address the meeting in advance stating the particulars of the request by email.

5. To discuss any **POLICE MATTERS & COMMUNITY HEALTH & SAFETY**.

A Fly-tipping on Bishopdyke Road reported to SDC

B Damage to footpath at Woodends Farm reported to SDC

C Litter in field behind the Playing Fields

6. **MATTERS FOR THE ATTENTION OF THE DISTRICT/COUNTY COUNCILLORS**.

7. To **resolve to agree minutes** of 15th April, 2021 meeting

8. To **receive information on the following issues, some ongoing, and decide further action where necessary:**

A To **receive** update on signage around the village, and progress of removal of obsolete signs

B To **resolve to accept proposal** to switch maintenance and electricity supply of LP1-4 on Water Row and LP5 at the car park on Chestnut Road to NYCC under the terms referenced in the streetlight report, April, 2021 (attached)

C To **resolve to accept proposal** to pay NYCC to replace lamps LP1 And LP4 to facilitate this switch

D To **receive and discuss** information regarding the community centre/hub (attached)

E To **resolve to allow** the removal of the Cricket Club score box and replacement with a prefab garage, following investigation regarding planning permission

F To **discuss** the electric box at the Landmark Trust site

G To **resolve to agree** SINC survey of the Garth (attached)

H To **discuss future** Parish Council meetings from midnight on 6th May, no further remote meetings may legally take place (guidance previously circulated) and agree to an interim conference call on May 27th

I To **resolve to agree** to the cancellation of Zoom membership discussed in item 8H

J To **discuss and consider** information regarding the siting of a dog waste bin on Fostergate

K To **resolve to accept** Security Incident Procedure (attached) and take any necessary action

L to **receive and accept** actions from last meeting (attached), receive any updates and note actions still required.

**9 FINANCE:**

A to **resolve to confirm authorisation of payment of this month’s bills**:

S Gowlett (to pay) net salary

M Bates (to pay) net salary

NEST (DD due 10th May 21) pension

British Gas Lite (paid DD) £9.78 Christmas Box Electric

B Income Received:

Selby District Council £16230.00 Precept Payment

B to **receive** balance sheet – attached

C To **receive and accept** the year end accounts 2020/2021 (attached)

10 **GARTH** REPORTS and agree any further ACTIONS:

A May Safety Report due

11 **OLD BOYS’ SCHOOL** REPORTS and decide any ACTIONS:

A Jan/ May Safety Report due

B re-opening updates

12 **PLAYING FIELDS** REPORTS and decide any ACTIONS:

A May Safety Report due

B new signage costs, contribution from PFLC

C re-opening Pavillion updates

13 **CEMETERY** REPORTS and decide any ACTIONS:

A May Safety Report due

B drainage updates

14 **PLANNING**:

A 1 **Application**: Application for consent to fell 1No Apple tree in the conservation area Location: Foxholme 1 Sherburn Street Cawood Ref No: 2021/0392/TCA

A 2 **Application:** Application for consent to fell 1No Horse Chestnut Tree (T1), 1No Damson Tree (T2) and 3No Common Hawthorn Trees (T3 T4 &T5) in the conservation area Location: The Shires, 58 Church End, Cawood Ref No: 2021/0410/TCA

A 3 **Application**: Erection of a single story rear extension Location: Laburnum House, 36 Rythergate, Cawood Ref No: 2021/0361/HPA

A 4 **Application**: Reduce 2No Willow (#1) tree by 35% and reduce 2No Portuguese Laurels (#2 and #3) by 40% each in the conservation area Location: The Ferry Inn, 2 King Street, Cawood Ref No: 2021/0458/TCA

B 1 **Approval**: Like for like replacement of a timber conservatory Location: Grange Cottage, Thorpe Lane, Cawood Decision No: 2020/1281/HPA

B2 **Approval:** Prior notification for proposed demolition 2no large derelict greenhouse and brick outbuildings Location: 23 Ryther Road, Cawood Decision No: 2021/0292/DEM

15 **CORRESPONDENCE**:

A Land owner contacted Cllr Wharmby regarding littering in field behind playing field (item 5C)

Date of next meeting – to be agreed (item 8H)

Susie Gowlett

Clerk and Responsible Financial Officer

Cawood Parish Council

07541 434569

AGENDA FOR THE ANNUAL PARISH MEETING TO BE HELD VIRTUALLY ON THURSDAY 6th MAY 2021 AT 9 PM.

MINUTES OF THE 2018/19 MEETING FOR APPROVAL (attached). The 2020 Annual Parish Meeting was postponed due to national lockdown

MATTERS ARISING FROM THE MINUTES, or from the Clerk’s Annual Report 2019/20

CLERK’S ANNUAL REPORT, 2020/21

QUESTIONS FROM THE PUBLIC.