**MINUTES OF A VIRTUAL MEETING OF CAWOOD PARISH COUNCIL HELD ON THURSDAY 18th FEBRUARY 2021 AT 7.30PM**

**Members Present: Cllr Dennon, Cllr Cowling, Cllr Hepworth, Cllr Lloyd, Cllr Shepherd, Cllr Luker, Cllr Horsfield, Cllr Wharmby. Cllr Ward joined after the meeting started**

1.**APOLOGIES** for absence given in advance of the meeting and to consider the approval of reasons given for absence. **No apologies were given.**

2.**DECLARATIONS OF INTEREST** in any matters on the agenda. Cllr Dennon declared a non-pecuniary interest in agenda item 13A2, which was not required as the application was regarding lawful permitted development

3.**VISITORS:** **There were no visitors.**

4. **POLICE MATTERS & COMMUNITY HEALTH & SAFETY**.

A **to resolve to ratify**reporting a recent incident at the Tennis Clubhouse to our new Community Police Officer. Cardboard was placed outside the clubhouse and an attempt made to set it on fire **Resolved**

5. **MATTERS FOR THE ATTENTION OF THE DISTRICT/COUNTY COUNCILLORS**. DC Cattanach and CC Lee sent apologies.

**Cllr Andrew Lee suggested a virtual meeting with NYCC Highways and Cawood PC, Cllr Wharmby and Cllr Luker to attend**  **Action: Cllrs Dennon, Wharmby, Luker**

6. To **resolve to agree minutes** of January 21st 2021 meeting and the report from the conference call, February 4th 2021 **Resolved Action: Cllr Dennon to put on website**

7. To **receive information on the following issues, some ongoing, and decide further action where necessary:**

A to **resolve to ratify**acceptance of Branches Out quote for tree works at the Garth and agree any further necessary arrangements  **Resolved**

B **to resolve to ratify** communications regarding flood issues sent between meetings  **Resolved**

C to **receive and accept**Staff Appraisal Policy (attached)  **Accepted Action: Cllr Dennon to put on website**

D to **resolve to accept** upgrade to V2 for website with effect from Netwise annual renewal date

**£199 one off payment, to upgrade ASAP (Friday 19th) Resolved Action: Clerk**

E **to resolve to ratify** observations submitted to SDC Democratic Services regarding 70 Sherburn Street Planning Application: 2019/1008/COU  **Resolved**

F to **receive** report from YLCA branch mtg Feb 17th 2021 **Received for discussion at conference call**

G to **resolve to agree** the Parish Council's response to SDC local plan consultation, with regard to SDC Local Plan Consultation (attached), and to reply to Stillingfleet Parish Council **Resolved Action: Clerk**

H to **resolve to agree** that the Clerk takes over the remote meeting (Zoom) administration **Resolved Action: Clerk**

I to **receive and accept** actions from last meeting (attached) and note actions still required **Accepted**

**8 FINANCE:**

A to **resolve to confirm authorisation of payment of this month’s bills**: **Resolved**

**Action Clerk to check due date of Commercial Waste invoice**

S Gowlett (paid) net salary

M Bates (paid) net salary

NEST (DD) pension

British Gas (paid) £10.21 VAT TBC Christmas Box

Giffgaff (paid VISA) £6.00 Clerk’s Mobile Phone Contract

Zoom (paid) £14.39 Remote Meetings

CPRE – The Countryside Charity (paid DD) £36.00 Yearly donation – **DD now CANCELLED**

Clerk (paid SO) £10.00 Monthly Work From Home Allowance

Netwise (to pay) £315.00 Village Website Domain Renewal, Support & Maintenance

YLCA (to pay) £15.00 TH FOI Training

YLCA (to pay) £30.00 RW, MC Managing Council Employees Training

E-On (to pay) £67.64 VAT £3.38 Cawood Cricket Club Electricity

SDC (to pay) £358.99 Commercial Waste OBS

E-On (to pay) £210.94 VAT £10.55 OBS Electricity

B Income Received

C to **receive** HSBC bank statement – **Received**

D to **receive** balance sheet – **Received**

9 **GARTH** REPORTS and agree any further ACTIONS:

A To **resolve to agree**to proposal to request contractor creates a log pile from some willow offcuts and to obtain info board on log pile as part of community involvement at Garth  (Osprey signs)( £70 inc delivery) <https://ospreysigns.co.uk/products/logpile-nature-watch-plus-panel>  **Resolved Action: Clerk**

**Further agreed to set aside £200.00 for nature trails for children in the Garth, to discuss with Cawood CE Primary School Guardians of the Garth and Gill Green Action: Cllr Dennon**

**Discuss with Branches Out creation of log pile, and possible use of wood chippings at the allotments/playing field path Action: Clerk**

B **January safety report still outstanding**  **Action: Cllr Horsfield Cllr Luker**

10 **OLD BOYS’ SCHOOL** REPORTS and decide any ACTIONS:

Coronavirus in workforce has delayed provision of scaffolding

11 **PLAYING FIELDS** REPORTS and decide any ACTIONS: treeworks almost complete

12 **CEMETERY** REPORTS and decide any ACTIONS:

A January safety report still outstanding **Completed, requires distribution Action: Cllr Wharmby**

13 **PLANNING**:

A 1 Application: Ref No: 2021/0039/HPA Rear dormer extension and attic conversion. LOCATION: 4 Rythergate Court, Rythergate, Cawood **NO OBJECTION**  **Action: Clerk**

2 Application: Ref No: 2021/0119/CPP Lawful development certificate for proposed single story rear extension. LOCATION: 47 Maypole Gardens, Cawood. **Assuming the proposal is within permitted development parameters, the PC would have no objection Action: Clerk**

B 1 Approval: Listed building consent for replacement timber conservatory. Location: Grange Cottage, Thorpe Lane, Cawood Decision No: 2020/0937/LBC

2 Approval: Crown lift 2 lower branches/limbs with partial deadwood and fusing to a height of 3 metres 1 No Beech Tree (T1) in the conservation area. Location: 33 Rythergate, Cawood Decision No: 2020/1413/TCA

3 Approval: To reduce by 30% to 1no Pear tree (1) and 4no Fir trees (2,3,3 & 3) and remove 2no Fir trees (4 & 5) within the conservation area, Location: Woodbridge, 1 Thorpe Lane, Cawood Decision No: 2020/1231/TCA

4 Approval: Consent to shorten over branch by 3m to 1no Willow Tree (T1), shorten lateral branches by 5m to 2no Willow Trees (T2 & T3), shorten 6 branches to 2no Willow Trees (T4 & T6) re-coppice stems cut at 0.5m above ground level to 6no Willow Trees (T1 - T6) at Location: Cawood Castle, 2 Thorpe Lane, Cawood Decision No: 2020/1280/TCA

C Refusal:

1. **CORRESPONDENCE**:

A Resident query re floods (via Facebook),Cllr Lloyd advised

B Resident rang expressing concerns about high levels of water in the Bishopdyke, Cllr Dennon advised

C Two Cawood residents expressed their thanks to the PC via Cllr Cowling for all that is done in the village. They also praised the Handyman for all his hard work.

D Resident discussed (via Facebook) potential placement of memorial benches and planting of bulbs in the village. Several suggestions are to be proposed to the resident by Cllr Cowling once further information is obtained. Cllr Wharmby left the meeting at 2050hrs during discussion 14D

E Stillingfleet Mine Consultation – due to very short notice of deadline, Cllr Dennon has responded to NYCC and posted PC objections on website to inform residents

There being no further business, the meeting closed at 9:05pm

RW Date of next Conference call 4th March 2021, next full meeting 18th March 2021

Susie Gowlett

Clerk and Responsible Financial Officer

Cawood Parish Council

07541 434569