**AGENDA OF A VIRTUAL MEETING OF CAWOOD PARISH COUNCIL TO BE HELD ON THURSDAY 18th MARCH 2021 AT 7.30PM; YOU ARE SUMMONED TO TAKE PART.**

1. To **receive** **APOLOGIES for** absence given in advance of the meeting and to **consider** the approval of reasons given for absence

2. To receive **DECLARATIONS OF INTEREST** in any matters on the agenda.

3. **VISITORS:** Members of the public may request to attend this virtual meeting by emailing the Clerk: [cawood.pclerk@gmail.com](mailto:cawood.pclerk@gmail.com). They may make a request to address the meeting in advance stating the particulars of the request by email

4. To discuss any **POLICE MATTERS & COMMUNITY HEALTH & SAFETY**.

A To **discuss** the attempted thefts of pumps at the foreshore

5. **MATTERS FOR THE ATTENTION OF THE DISTRICT/COUNTY COUNCILLORS**.

6. To **resolve to agree minutes** of February 18th 2021 meeting and the report from the conference call, March 4th 2021.

7. To **receive information on the following issues, some ongoing, and decide further action where necessary:**

A To **resolve to ratify** response sent to NYCC regarding Stillingfleet Mine Consultation

B To **resolve to accept** internal control checklist (previously circulated)

C To **resolve to accept** internal control checks (completed by Cllr Dennon, Cllr Cowling) (previously circulated) and determine any actions needed

D To **discuss** fly posting in respect of giving permission to advertise in Garth & PF and propose guidance formulated for future reference

E To **review** expenditure on dog poo bags, bins, to record an annual overview, consider request for bin on Fostergate

F To **resolve to accept** Disciplinary, Grievance and Bullying and Harassment Policies’ reviews (Cllr Wharmby, Cllr Cowling, Cllr Hepworth) (previously circulated)

G To **resolve to agree** Spring Litter Pick to be deferred

H To **resolve to agree** PC comments on Selby Railway consultation (Cllr Hepworth)

I To **discuss and consider** suggested actions from Clerk’s induction training briefing, (previously circulated)

J To **resolve to ratify** from conference call, March 4th, 2021 STIL D local plan, additional comments; working party (Cllr Dennon, Cllr Shepherd, Cllr Lloyd) to look further into Deeds of Dedication through Fields in Trust; agreement not to remove conifer at Cemetery until further investigations undertaken

K To **resolve to agree** new debit cards to be ordered for Clerk & Handyman to replace existing

L To **resolve to ascertain** from IDB responsibility for damage to bollard near pumping station on

Foreshore

M To **resolve to accept** a change in staff payment date to 28th of the month, from April 2021

N To **receive and accept** actions from last meeting (attached) and note actions still required

**8 FINANCE:**

A to **resolve to confirm authorisation of payment of this month’s bills**:

S Gowlett (paid) net salary

M Bates (paid) net salary

NEST (DD) pension

S Gowlett (paid) monthly work from home allowance

Netwise (paid) £199.00 V2 Upgrade

British Gas (DD) £8.23 VAT £0.41 Xmas Box Electric

R Wharmby (paid) £20.00 Reimbursement – Electric Cable

GiffGaff (DD) £6.00 Clerks Mobile Phone

Zoom (paid) £14.39 Online Meetings

Ashridge Nurseries £116.69 Hawthorn Hedging

SDC (to pay) £358.99 Commercial Waste OBS

SDC (to pay) £245.59 Commercial Waste Cemetery

All Saints Church, Cawood (to pay) £140.00 Annual Clock Service

OBS (to pay) £428.00 Quarterly Rent

Autela (to pay) £64.60 VAT £12.92 Quarterly Payment

HMRC (to pay) £492.00 P32 Tax Quarterly

YLCA (to pay) £48.00 New Clerks Webinar

YLCA (to pay) £30.00 Year End Training

B Income Received

C to **receive** HSBC bank statement – attached

D to **receive** balance sheet – attached

9 **GARTH** REPORTS and agree any further ACTIONS:

A To **review** Garth maintenance plan, (see residents’ comments, attached)

B To **receive update** on Garth tree survey to ensure report submitted before June

C January safety report still outstanding

10 **OLD BOYS’ SCHOOL** REPORTS and decide any ACTIONS:

11 **PLAYING FIELDS** REPORTS and decide any ACTIONS:

A To **receive update** on willow coppicing and repurposing at Play Area

B Hawthorn whips are on order for Playing Fields’ hedging infills

12 **CEMETERY** REPORTS and decide any ACTIONS:

13 **PLANNING**:

A 1 Application: Application for consent to crown reduce by 20-30% to 1 Populus Alba Tree within the conservation area. Ref No: 2021/0134/TCA LOCATION: 14 Riverside Court, Cawood

2 Application: Listed building consent for installation of heritage style roof lights to rear and reinstating of gable end window Ref No: 2021/0148/LBC LOCATION:: Bank House, 78 Church End, Cawood

3 Application: Single story rear extension and garage conversion Ref No: 2021/0193/HPA LOCATION: 47 Maypole Gardens, Cawood

B 1 Approval: Extending garage to front of house, replace conservatory with brick built structure within original footprint with bifold doors and create utility room within garage space Location: 86 Sherburn Street, Cawood Decision No: 2020/1327/HPA

2 Approval: Crown lift lower branches/limb with partial deadwood and fusing to a height of 3 metres to 1 No Beech Tree (T2) covered by TPO 1/1973 Location: 35 Rythergate, Cawood Decision No: 2020/1414/TPO

3 Approval: Application for consent to crown reduce by 30% to 2no Silver Birch Trees and remove Ivy from stems within the conservation area to the rear of 21- 59 William James Almshouses Location: Chestnut Road (Back Lane), Cawood Decision No: 2021/0228/TCA

C Refusal:

1. **CORRESPONDENCE**:

A Resident comments regarding the Garth (attached) re item 9a

B Resident sent details of HGV recently in the village (attached)

C History group correspondence via Cllr Hepworth “150th Anniversary of the opening of the bridge.  
July 2022" (attached)

Date of next Conference call 1st April 2021, next full meeting 15th April 2021

Susie Gowlett

Clerk and Responsible Financial Officer

Cawood Parish Council

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