**MINUTES OF A VIRTUAL MEETING OF CAWOOD PARISH COUNCIL HELD ON THURSDAY 21st JANUARY, 2021 AT 7.30PM**

**Members Present: Cllr Dennon, Cllr Cowling, Cllr Hepworth, Cllr Lloyd, Cllr Shepherd, Cllr Luker, Cllr Horsfield, Cllr Wharmby and Cllr Ward.**

1.**APOLOGIES** for absence given in advance of the meeting and to consider the approval of reasons given for absence. **No apologies were given.**

2.**DECLARATIONS OF INTEREST** in any matters on the agenda. **No declarations of interest were made.**

3.**VISITORS:** **There were no visitors.**

4.**POLICE MATTERS & COMMUNITY HEALTH & SAFETY.**

**Community Police Officer due back from secondment. Cllr Shepherd to send contact details to the Clerk to make contact for updates. Action: Clerk, Cllr Shepherd**

**Resident emailed Clerk offering help with H&S/flooding but there is currently no connection between the flood wardens/Environment Agency and Cawood Parish Council. Clerk to contact flood wardens to thank them for their recent help and offer the use of our website to add information and contact details if appropriate. Clerk will also respond to resident email, directing them to the flood wardens via the Environment Agency**. **Action: Clerk**

5. **MATTERS FOR THE ATTENTION OF THE DISTRICT/COUNTY COUNCILLORS**. DC Cattanach sent apologies

A to discuss CC Andrew Lee’s response to Chairman’s emails and decide any further action.

**Prompt initial response from County Councillor Andrew Lee. For information, Cllr Dennon has set up a gallery page on website and requested pictures of HGV issues in the village which will be added. Action: All**

6. To **resolve to agree minutes** of December 17th 2020 meeting and the report from the conference call, January 7th 2021 **Resolved**

7. To **receive information on the following issues, some ongoing, and decide further action where necessary:**

A to **resolve to ratify** agreement at conference call to continue maintenance of hedge at Wolsey Grange following receipt of further information **Resolved: Letter to the resident acting on behalf of all Wolsey Grange residents and filed on Parish Council website Action: Cllr Lloyd, Cllr Dennon**

B to **resolve to agree** proposal to investigate cost and feasibility of electrical connection at the roundabout for future Christmas lights. (2017 NYCC estimate £1770) **Resolved: Clerk to contact NYCC to ascertain we can continue to site village Christmas trees as per December 2020, and investigate the feasibility of siting electrical box there. Decommissioning the electric box on Thorpe Lane to be reviewed in three months Action: Clerk**

C to **resolve to agree** to pursue NYCC agreement regarding siting of future Christmas trees. As in point B (above) **Resolved**

D to **receive and accept** Staff Appraisal Policy and accompanying documents (attached) **Deferred as Cllr Wharmby & Cllr Cowling attending YLCA appraisal training**  **Action: Staffing Committee, Cllr Horsfield**

E to **receive updates** on street light provision for Water Row (DH) **NYCC subcontractor still expected to undertake inspection in January 2021**

F to **receive and accept** actions from last meeting (attached) and note actions still required

**Handyman to purchase Hawthorn whips for planting at Gill Green and Wolsey Grange. Nettles and brambles to be cleared at Gill Green (ongoing). Action: Handyman**

**Cllr Horsfield in discussion with Netwise. No decision on upgrade until issues clarified. Action: Cllr Horsfield**

G to **resolve to accept and approve** revisions to document on Cawood PC Emergency Measures during the Coronavirus crisis (attached) **Resolved**

**8 FINANCE:**

A to **resolve to confirm authorisation of payment of this month’s bills**:

M Bates (paid) net salary

S Gowlett (paid) net salary

NEST (dd) pension

Post Office (paid) £15:60 VISA 2x books stamps

Autela (paid) £65:52 VAT £10:92 quarterly fee

Feoffees (paid) £428 quarterly rent OBS

YLCA (paid) £10 Webinar (TH)

Npower (paid) £163:31 VAT £7:78 VISA Pavillion

Sign shed (paid) £33:24, VAT £5:54 VISA 5mph signs @ PField

HMRC (paid) £662:72 quarterly P32

Martin Bates (paid) £185 equipment hire

JRB (paid) £393.00, VAT 78.60 dog waste bags

YLCA (to pay) £30.00 SG Nimble Training

YLCA (to pay) £15.00 SG Excel Training

S Gowlett £10.00 Clerk’s Expenses, Monthly WFH payment

 **Resolved Action: Clerk**

B Income Received

Transfer £10,000 HSBC

PFLC £183.23 (CHQ 155.53 repayment for NPower: CHQ 27.70 repayment for Sign Shed)

C to **receive** HSBC bank statement - **received**

D to **receive** balance sheet – **received**

9 **GARTH** REPORTS and agree any further ACTIONS:

**A January safety report due Action: Cllr Horsfield, Cllr Luker**

**Scalpings in Garth and at access path now complete. Handyman planning a high strim of thistles in Area 3 where possible Action: Handyman, Cllr Wharmby**

10 **OLD BOYS’ SCHOOL** REPORTS and decide any ACTIONS:

AJanuary (external) safety report– defer until Cawood Property Maintenance has finished maintenance.

 **Action: Cllr Wharmby**

When scaffolding is up, Cawood Property Maintenance to also look at possible loose slates, additional guttering, eroded coping stone under bottom of chimney.  **Action: Cllr Wharmby**

B to **receive and accept** update of closure of OBS (following deep clean) in response to latest government lockdown **received and accepted**

**Renewed waste collection agreement to be returned to SDC and alter contact details Action: Cllr Hepworth**

11 **PLAYING FIELDS** REPORTS and decide any ACTIONS:

A to **receive and accept** January safety report **received and accepted Action: Cllr Dennon, Cllr Wharmby, Handyman**

Football and Cricket fields currently very flooded

12 **CEMETERY** REPORTS and decide any ACTIONS:

AJanuary safety report due **Action: Cllr Wharmby, Cllr Horsfield**

B to **resolve to accept** proposal to action work on blocked drain adjoining Cemetery and remove conifer tree in Cemetery **Resolved Action: Cllr Luker, Cllr Horsfield, Cllr Wharmby, Cllr Dennon**

C to **resolve to ratify** waste collection agreement and alter contact details **Resolved Action: Clerk**

13 **PLANNING**:

A 1 Application: Ref No: 2020/1414/TPO Date: 6 January 2021 PROPOSAL: Crown lift lower branches/limb with partial deadwood and fusing to a height of 3 metres to 1 No Beech tree (T2) covered by TPO 1/1973 LOCATION: 35 Rythergate, Cawood, Selby. **No objection Action: Clerk**

B 1 Approval: Approval: Application for consent to remove 2no Holly trees (T1 and T4) and to crown reduce by 3m and shape canopy to reduce loading at decayed pruning wounds and sparse canopy to 3no Holly trees (T2, T3 & T5) covered by TPO 1/1973 LOCATION: Neirbo House, 2 Wistowgate, Cawood

2 Approval: Application for consent to fell 1No Pine tree (T1), 1No Sycamore tree (T2) and 2No Pine trees (G3) covered by TPO 1/1973 in a conservation area LOCATION: Cawood Castle, 2 Thorpe Lane, Cawood Ref No: 2020/0691/TPO

3 Approval: Listed building consent for replacement timber doors, replace concrete steps with natural stone, repair cast iron guttering, hopper head and down pipe (with partial like for like replacement if required), repair defective two course raised brick gable, provide code 5 m.s. lead soakers, upstand and cover flashing to replace defective cement flaunching, remove section of hedge and creation of car parking space, cement render to garden wall and pier to be replaced, new rooflights, and internal works Location: Ouseview, 46 Church End, Cawood

4 Approval: Single storey rear extension Location: Foxholme, 1 Sherburn Street, Cawood Decision no: 2020/1105/HPA

5 Approval: Removal of rear projecting bay with French doors and erection of single storey rear extension and amendments to associated landscaping. Installation of external flue. Relocation of soil vent pipe. Amendment to side door opening. Location: 10 Riverside Court, Cawood Ref No: 2020/1194/HPA

C Refusal:

 14 **CORRESPONDENCE**:

A Selby District Council Local Plan Preferred Options: Presentation for Parish Councils dates to be arranged. **9th February 2021 – Cllrs Dennon and Shepherd attending.**

B Resident wishes to be more actively involved in village development matters

C Resident requested advice on parking issues

D Resident advised OBS gutters are blocked

E The meeting considered correspondence, received on Jan 20th, which would be detrimental to the correspondent if left until an extraordinary meeting could be convened.  Time constraints made it impossible to arrange an extraordinary meeting which would conform with the due process involved in informing the public through an agenda and giving sufficient notice. Consideration was given to submitting PC observations regarding Planning Application: 2019/1008/COU - Retrospective change of use of barn to children's day care facility and associated works at The Barn 70 Sherburn Street Cawood.

Date of next Conference call Feb 4th 2021, next full meeting Feb 18th 2021

Meeting closed 21:40

Susie Gowlett

Clerk and Responsible Financial Officer

Cawood Parish Council

07541 434569