***CAWOOD PARISH COUNCIL***

***AGENDA FOR A ‘VIRTUAL’ MEETING OF THE CAWOOD PARISH COUNCIL TO BE HELD ON WEDNESDAY 16 SEPTEMBER 2020 AT 7.30PM; YOU ARE SUMMONED TO TAKE PART.***

1. To receive APOLOGIES for absence. The Clerk **must** be advised of any apologies (Selby 708821) and before acceptance the PC **must** approve as valid.
2. To receive DECLARATIONS OF INTEREST in any matters on the agenda.
3. ANY VIRTUAL VISITORS. **Members of the public may request to attend this virtual meeting by emailing the Clerk at** [**robina.burton23@gmail.com**](mailto:robina.burton23@gmail.com)**. They may make a request to address the meeting in advance stating the particulars of the request by email**
4. To discuss any POLICE MATTERS & COMMUNITY HEALTH & SAFETY and accept August Community Policing Report
5. MATTERS FOR THE ATTENTION OF THE DISTRICT/COUNTY COUNCILLORS.
6. To agree minutes of the August meeting.
7. To agree report of Conference Call meeting on 1 September 2020
8. To discuss the co-option of a new councillor. Applications have been sent to all. The Councillor co-option information sent to all.
9. **To receive information on the following issues, some ongoing, and decide further action where necessary:**
10. To receive and agree annual policy reviews for:
    1. To accept review of health & safety policy (LD)
    2. To accept review of pension policy (due Oct) (LD)
    3. To accept review of records management policy (RB)
    4. To accept review of FOI policy (CS)
    5. To accept review of model publication policy (CS)
    6. To accept review of protocol for meetings (CS, LD)
    7. To accept review of assets register and discuss any actions required
    8. To ratify acceptance of reviewed expenses policy (MC)
11. To discuss the repair to Pickled Postie wall and lowering the noticeboards
12. To discuss the possibility of holding an Autumn litter pick
13. To discuss implications for PC of proposed unitary authority.
14. To discuss NYCCs reply – dropped kerb on Wistowgate.
15. To accept Clerk’s report and discuss any issues arising from it
16. **H & S Matters**. To discuss safety issues arising from recent tree damage at PF, Allots, Garth & Gill Green
17. FINANCE
    1. **THIS MONTH’S BILLS FOR APPROVAL**:
       1. Martin Bates Handyman’s salary and pension
       2. Martin Bates Grass cutting £325.00
       3. Robina Burton Clerk’s salary
       4. Cawood Feoffment Estate OBS rent due 29 September £428.00
       5. YLCA Risk Assessment Webinar Session £5.00
       6. HMRC PAYE tax & Income tax £541.60
       7. C Luker Repay cost of microphone used for meetings VAT £4.25 £25.49
18. **TO RESOLVE TO AUTHORISE PAYMENT OF THIS MONTH’S BILLS**
    1. **CASH RECEIVED:**
       1. Selby Town Council Cemetery payment due £540.21
    2. **To receive HSBC Bank Statements-** attached
    3. **To receive Balance Sheet –** attached.
    4. **To receive Petty Cash Sheet –** attached.
    5. **Clerk has applied to reclaim 6 months VAT -** £228.05
    6. **British Gas Lite has confirmed the Christmas box has not been switched.**
19. **WARDENS & COMMITTEE REPS TO PROVIDE REPORTS FROM COMMITTEES:**
    1. ***Cemetery:*** 
       1. To agree upcoming safety report for Cemetery
    2. ***Castle Garth:*** 
       1. To agree upcoming safety report for Garth
    3. ***Playing Fields*:**
    4. ***Old Boys’ School:*** 
       1. To agree investigation into need for Energy Performance Certification at OBS (from March agenda)
       2. To accept safety report for OBS
20. **PLANNING MATTERS:** 
    1. ***Applications:***
       1. 2020/0887/HPA Erection of detached single storey garden room at Stoney Marsh, 12 Ryther Road, Cawood
       2. 2020/0937/LBC Listed building consent for replacement timber conservatory at Grangeside Cottage, Thorpe Lane, Cawood
       3. 2020/0925/TCA Application for consent to remove 1no Conifer and reduce by 40% to 2no Conifers at 32 Sherburn Street Cawood Selby
    2. ***Approvals:***
       1. 2020/0746/TCA Application for consent to fell 1no Sycamore tree within the conservation area at 8 Riverside Court, Cawood, Selby
    3. ***Refusals:***
21. CORRESPONDENCE: Clerk gives 4 weeks notice of resignation.

To agree next conference call date Weds Sept 30th and change of date for next full meeting to Thurs Oct 15th

**Robina Burton**

PARISH CLERK

10 September 2020