***CAWOOD PARISH COUNCIL***

***A ‘VIRTUAL’ MEETING OF THE CAWOOD PARISH COUNCIL IS TO BE HELD WEDNESDAY 17 JUNE 2020 AT 7.30PM; YOU ARE SUMMONED TO TAKE PART***

1. To receive APOLOGIES for absence. The Clerk **must** be advised of any apologies (Selby 708821) and before acceptance the PC **must** approve as valid.
2. To receive DECLARATIONS OF INTEREST in any matters on the agenda.
3. ANY VIRTUAL VISITORS. **Members of the public may request to attend this virtual meeting by emailing the Clerk at clerk@cawoodvillage.org.uk, or** **robina.burton23@gmail.com****. They may make a request to address the meeting in advance stating the particulars of the request by email**
4. To discuss any POLICE MATTERS & COMMUNITY HEALTH & SAFETY.
5. MATTERS FOR THE ATTENTION OF THE DISTRICT/COUNTY COUNCILLORS. To agree to ring fence annual contingency money for parish transport initiative.
6. To agree minutes of May’s Annual meeting, Chairman has signed declaration of acceptance of Office
7. To agree report of Conference Call meeting on 3 June 2020
8. **To receive information on the following issues, some ongoing, and decide further action where necessary:**
	1. To discuss the issue of renewing Clerk’s Microsoft Office contract. Subs are due July 10th.
	2. To discuss offering the use of the OBS to the school
	3. To receive further updates on Cawood Grows Together (photos on website)
	4. To receive feedback on YLCA branch meeting attended by Cllr Dennon, June 10th: councillors can access YLCA updates and notifications individually if they request a consent form from YLCA admin. YLCA strongly recommend Clerks access free Webinar discussion forums. Confirmation of NALC advice regarding re-opening skateparks.
	5. To ratify decision to recommend remaining surplus from the village food bank be sent to Selby food bank on the basis of need
	6. To agree not to have the wall adjoining Old Fold Yard rebuilt following building works at the property due to be undertaken (photo attached)
	7. To discuss implications for risk assessments for Covid 19 as set out by BHIB (info attached)
	8. To discuss correspondence with Landmark Trust
9. To accept Clerk’s report, attached
10. FINANCE
	1. **THIS MONTH’S BILLS FOR APPROVAL**:
		1. Martin Bates Handyman’s salary and pension
		2. Martin Bates Grass cutting £310.00
		3. Robina Burton Clerk’s salary
		4. Vesta Fire Annual service of lighting & fire equipment – OBS £82.50
		5. Vesta Fire Service & 2 x 8w tubes, & new fire ID sign– Pavilion £72.50
		6. Elmhirst Parker OBS rent due 25 June £428.00
11. **TO RESOLVE TO AUTHORISE PAYMENT OF THIS MONTH’S BILLS**
	1. **CASH RECEIVED:**
	2. **To receive HSBC Bank Statements-** attached
	3. **To receive Balance Sheet –** attached.
	4. **To receive Petty Cash Sheet –** attached.
	5. To receive debit card monthly statements - attached
12. **ANNUAL AUDIT**
	1. To approve internal auditor’s governance statement with clarification from the Clerk regarding item K
	2. To accept internal auditor’s recommendations
	3. To approve internal auditor’s accounting statement, with clarification from the Clerk regarding item 7.
13. **WARDENS & COMMITTEE REPS TO PROVIDE REPORTS FROM COMMITTEES:**
	1. ***Cemetery:*** *To agree to resubmit enquiry regarding income and expenditure, STC were meant to reply mid January 2020*
	2. ***Castle Garth:***
		1. To discuss arrangements for cutting the Garth grass in July prior to school holidays, including informing BHIB
	3. ***Playing Fields*:** Vesta Fire Annual service of lighting & fire equipment at the Pavillion was undertaken
	4. ***Old Boys’ School:***
		1. To receive any further updates on NPower at the OBS from Cllr Hepworth
		2. Vesta Fire Annual service of lighting & fire equipment was undertaken
14. **PLANNING MATTERS:**
	1. ***Applications:***
		1. 2020/0538/TCA Application for consent to remove 1No Leylandii hedge in the conservation area at 38 - 40 Sherburn Street, Cawood
	2. ***Approvals:***
		1. Proposed felling of 1 No Wild Cherry (T34), and 1 Oak (T20), cut 3 branches at 1 metre to 1 No Goat Willow (T37) and remove 2 lowest branches to 1 No Norway Maple (T40), remove dead branch and prune to 1 No Ash (T12), reduce branch with crack and reduce other branches to 1 No Oak (T15) covered by TPO 1/1973 and TPO 4/1997 at Cawood Sports Field, Maypole Gardens, Cawood
	3. ***Refusals:***
		1. 2019/1336/LBC Listed building consent for internal and external works to roof including the installation of heritage style roof lights to rear, repairs of roof and reinstating of gable end window at Bank House, 78 Church End, Cawood
	4. To receive clarifications regarding planning application at Wolsey Ave development (DH)
	5. To ratify planning decision on Broad Lane
15. CORRESPONDENCE:
16. To agree date of next conference call will be Weds July 1st and next PC meeting will be Weds July 15th

**Robina Burton**

PARISH CLERK

12 June 2020