**A meeting of the Cawood Parish Council is to be held in the Old Boys’ School on Thursday February 20th 2020 at 7.30pm, you are summoned to attend**

1. APOLOGIES for absence. The Clerk **must** be advised of any apologies (Selby 708821) and before acceptance the PC **must** approve as valid.
2. DECLARATIONS OF INTEREST in any matters on the agenda.
3. VISITORS. Any visitors to the meeting.
4. POLICE MATTERS & COMMUNITY SAFETY.
5. MATTERS FOR THE ATTENTION OF THE DISTRICT/COUNTY COUNCILLORS.
6. MINUTES of the January 2020 meeting for approval.
	1. To approve the minutes & Chairman of the meeting to sign the minutes of January 2020.
7. **To receive information on the following ongoing issues and decide further action where necessary:**
	1. Community Centre. Updates regarding Feoffees’ response to CC Committee letter & site meeting with SDC.
	2. Meeting with Feoffees. To agree a basic agenda for the meeting and determine PC reps. *The Solicitor asks that it be a daytime meeting but not a Monday or Wednesday.*
	3. Notice Boards. Cllr Lloyd to report on any further updates and to agree future action.
	4. YLCA Meeting. Report from recent meeting.
	5. YLCA Policies. To agree to adapt policies cited by YLCA as necessary for adoption (the list is in WR Feb 10th)
	6. PC Website. YLCA new website launch. *New passwords and usernames are now on the password protected page.*
	7. *Payroll Provider****.*** *Autela Payroll Services is now dealing with for PC employees' pay, tax and pension services.*
	8. VE Day Celebrations. Further updates.
	9. CEF. The next forum will take place on 18 March at Riccall Primary School.
	10. Litter Pick*.* This will take place on Saturday 28 March. To receive information from Cllr Shepherd.
	11. Rural Housing. The new enabler is in post & asks for any updates & to arrange a walk around the village to identify locations. (Letter attached.) To agree further action.
	12. HMRC. A penalty notice has been received due to Clerk being unable to sent tax returns on old laptop. Autela has been informed.
8. *CLERK’S REPORT FROM ITEMS FROM THE JANUARY MEETING for information:*
	1. *Clerk has thanked residents for allowing their tree to be second Christmas tree.*
	2. *Clerk asked NYCC to contact the Diocese about vegetation at the Vicarage.*
	3. *Clerk informed BHIB that Data Breach cover is not required.*
	4. *Clerk sent the Old Boys’ School Terms of Reference to the Feoffees Solicitor to pass to the Trustees.*
	5. *Clerk has submitted Playing Field TPO application to SDC.*
	6. *Clerk has informed SDC that only one waste bin is required at the cemetery.*
	7. *Clerk has submitted Internet Banking forms to HSBC.*
	8. *Clerk reported on Parish Portal the path to the rear of Maypole Gardens.*
	9. *NYCC report steps have been repaired and are reasonably available for use by the public.*
	10. *Clerk reported on Parish Portal the path on the Garth is slipping.*
9. FINANCE
	1. **THIS MONTH’S BILLS FOR APPROVAL**:
		1. CPRE Subscription DD £36.00
		2. Martin Bates Handyman’s salary and pension
		3. Robina Burton Clerk’s salary
		4. Robina Burton Clerk’s expenses
		5. NETWISE Website package support & maintenance & domain name (1 year) £315.00
		6. Yorks Local Councils Assn Webinar: Powers & Policies training – 16 January £15.00
		7. Wicksteed Leisure Ltd Play area inspection VAT £9.00 £54.00
		8. SDC Controlled Waste Transfer – emptying cemetery bin £223.64
		9. SDC Controlled Waste Transfer – emptying OBS bin £334.14
		10. Robina Burton Clerk’s heating / electricity expenses £4 per week x 52 £208.00
		11. Cash Petty Cash £10.00
	2. **TO RESOLVE TO AUTHORISE PAYMENT OF THIS MONTH’S BILLS**
	3. **CASH RECEIVED:**
	4. **HSBC Bank Statements**
	5. **Balance Sheet –** attached.
	6. **Petty Cash Sheet –** attached.
10. H & S MATTERS. Play area, cemetery, and OBS safety inspections have been received and added to the website. Awaiting Garth report.
11. WARDENS & COMMITTEE REPS TO PROVIDE REPORTS FROM COMMITTEES:
	1. ***Cemetery:***
	2. ***Castle Garth:***
	3. ***Playing Fields*:**

11.3.1 Cllr Dennon to provide information on prices of adult equipment on the fields.

11.3.2. To agree to replace platform on large multiplay (ref latest report from Wardens).

11.3.3. PFLC have expressed concern they had not been contacted by the committee regarding recent discussions about using the Playing Fields site. A straw poll was conducted which unanimously opposed the development there.

* 1. ***Old Boys’ School:***
	2. ***Cawood in Bloom:***
1. WARDENS:

 To discuss guidelines & agree roles of Wardens. *Information forwarded to all.*

1. REPORTS ON HIGHWAY / FOOTPATH MATTERS / PARISH PORTAL.
2. PLANNING MATTERS:
	1. To agree Clerk checks recent validations prior to sending out agenda. To discuss dealing with applications that arrive after the agenda has gone out.

14.2. SDC Local Plan Public Consultation: to consider implications for Cawood and discuss a response.

***14.3 Applications:***

**14.3.1. 2020/0035/HPA** Proposed single storey rear/side extension to Fold Yard House, Old Boys School Lane,

Cawood.

**14.3.2 2019/1336/LBC** Listed building consent for internal and external works to roof including the installation of

heritage style roof lights to rear, repairs of roof and reinstating of gable & window at Bank House, 78 Church

End, Cawood.

 **14.3.3. 2020/0065/S73** Section 73 application to vary/remove condition 02 (approved plans) of planning

permission reference 2018/0565/FUL for proposed demolition of a existing cottage and the erection of a

replacement dwelling granted on 4 October 2018 at 12 Wistowgate, Cawood.

**14.3.4. 2020/0134/HEN** | House Extension Notification for a single storey rear extension extending 7.00 metres

to rear, 3.00 metres to ridge and 2.95 metres to eaves | 29 Broad Lane Cawood

**14.3.5. 2020/0113/TCA |** Application for consent to fell 1No Leylandii tree (T1), fell 1No Elder tree (T2), fell 2No

Pyracantha trees (T3 & T4), fell 1No Ash tree (T5), remove 1No Hawthorne hedge (H1) and reduce 1No

Hawthorne hedge (H2) by 50% in the conservation area |Pinfold Cottage 17 Water Row Cawood

**14.3.7.** **2020/0152/ADV** Advertisement consent for display of 2 No non illuminated contact/showroom signs and 4

No flags, STREET RECORD, Willow Crest Road Cawood

**14.4. *Acknowledgement of Application****:*

**2020/0099/TPO** Proposed felling of 1 No Wild Cherry (T34), cut 3 branches at 1 metre to 1 No Goat Willow

(T37) and remove 2 lowest branches to 1 No Norway Maple (T40), remove dead branch and prune to 1 No

Ash (T12), reduce branch with crack and reduce other branches to 1 No Oak (T15) covered by TPO 1/1973

and TPO 4/1997 Location: Cawood Sports Field, Maypole Gardens, Cawood

***14.5. Approvals:***

14.4.1 2019/1182/FUL Proposed erection of shed in rear yard at 6 High Street, Cawood, Selby

14.4.2. 2019/1231/HPA Proposed part two storey part single storey rear extension, River Cottage, 3 Water Row,

Cawood

**15**. CORRESPONDENCE

15.1 Poster & postcards from **Volunteering in North Yorkshire.**

**15.2 Recycling.** Homes in Selby district will receive two, new wheeled bins: a blue one for glass, cans and plastic and a brown one for paper and cardboard.

**16** ITEMS FOR NEXT MONTH’S AGENDA.

**Robina Burton**

PARISH CLERK

15 February 2020