**CAWOOD PARISH COUNCIL**

# Parish Grant Scheme

#### APPLICATION FORM

|  |  |  |
| --- | --- | --- |
| Name of group |  | |
| Main group contact  Full name and title |  | |
| Position in group |  | |
| Address |  | |
| Telephone |  | |
| E-mail |  | |
| Provide a detailed description of the project and who will benefit from it |  | |
| Say how you know there is a need for your project |  | |
| What are the full costs of the project (including VAT if applicable) |  | |
| Where is other funding for the project to come from? (Tell us the funder and the amount you expect from them.) | Funder …………………………………………………….. £…..  Funder …………………………………………………….. £ ….  Funder …………………………………………………….. £ ….  Funder …………………………………………………….. £ …. | |
| Please tell us the stage at which your other applications are at, ie just applied, awaiting outcome of application or funding confirmed. |  | |
| What contribution to these costs would you like from the Parish Council? | £ …………………………….. | |
| Is this contribution for a specific element of the project? |  | |
| What is the structure of your organisation? | Informal group □  Registered charity □  Other □ Please give details below  …………………………………………………………………… | |
| Supporting information checklist Where relevant please ensure that the following documents are submitted with your application (accounts and bank statements must always be submitted). | | |
|  | | Tick to confirm enclosure |
| Group constitution or set of rules | |  |
| Copy of the most recent / audited accounts | |  |
| Evidence of planning permission (if necessary) | |  |
| Quotes for capital items and works over £250 (x 3) | |  |
| Three most recent bank account statements | |  |

**Please return to:**

Robina Burton (Clerk)

Woodland Cottage

East Common Lane

Barlow

Selby

YO8 8EG

robina\_burton@hotmail.com