Cawood Parish Council

**Minutes of Cawood Parish Council Meeting held in the Old Boys’ School on Tuesday December 11th 2018 at 7:30pm.**

**Members present: Mr C Luker (Chair), Mr R Wharmby (Vice Chair), Mrs L Dennon, Mr J Miles Dickinson, Mrs S Elcock, Mr A Lloyd (left the meeting at 8:30), Mrs C Shepherd, Mr M Ward**

1. APOLOGIES for absence: there were none

2. PRECEPT: Discussions regarding precept were continued

3. DECLARATIONS OF INTEREST: there were none

4. VISITORS:

4.1. A resident attended to discuss damage sustained to his car on December 2nd caused by falling masonry from the Old Boys’ School. Insurers have been informed and quotes, obtained by the resident, will be provided. A building contractor and scaffolding will be organised as a matter of urgency. **ACTION: RW,RB**

4.2. Adam James Grant attended having expressed an interest in the current vacancy and was duly co-opted.  **ACTION: RB**  4.3. County Councillor A Lee

5. MATTERS FOR THE ATTENTION OF THE DISTRICT/COUNTY COUNCILLORS:

5.1. Following no action or feedback regarding outstanding matters, Clerk to forward list of issues to Cllr Lee for discussion with Sharon Fox at NYCC **ACTION: RB, Cllr L**

5.2. Cllr Lee confirmed the PC were not required to submit an application form for a grant towards proposed new noticeboards and their installation. He agreed a sum of £1000 would be forthcoming. **ACTION: Cllr L**

5.3. Cllr Lee agreed to liaise with Mary Welch, NYCC passenger transport, to resolve ongoing bus timetable issues **ACTION: Cllr L**

6. MINUTES of the previous meeting were agreed without amendment

7. POLICE MATTERS & COMMUNITY SAFETY: there were none

8. MATTERS ARISING (not included in the agenda):

8.1. The environmental consultant acting for Riverside Court developers has asked for suggestions of areas to plant to replace lost habitat. Allotment hedging was deemed most appropriate. Info to be forwarded to Allotment Society **ACTION: CL, RW**

8.2. A resident has expressed concern at ingress of bull rushes at the Garth pond and suggested use of a mini digger. Garth wardens felt the land was too soft and there was concern about disturbing newts and/or habitat. Enquiries to be made for best practice in similar situations and to report back at next meeting. If that is unfruitful, volunteers may be needed for removing reeds by hand. **ACTION: AJG**

8.3. CEF invitation and attendance at their next meeting, Jan 23rd 2019, to be added to next agenda for discussion. **ACTION: RB**

9. MATTERS ARISING:

9.1. Vacancy was filled

9.2. Day of Meeting: was agreed to change to 3rd Thursday of each month, commencing Thursday, January 17th 2019

9.3. Notice boards

9.3.1 will be funded by NYCC. Councillors agreed wood effect upvc was the preferred option. **ACTION: AL**

9.3.2. CEF have suggested a CEF dedicated board in the village. Councillors agreed to investigate the proposals at next CEF meeting. **ACTION: ALL**

9.4. PC Website: agreed to investigate possibility of amalgamation of PC and village website as PC pay for the latter. **ACTION: AL, LD, JMD**

9.5. Village parking proposals ongoing  **ACTION: JMD**

9.6. Environment Agency: Clerk to contact alternative to Mark Fuller regarding flood survey and Foreshore concerns **ACTION: RB**

9.7. Christmas Tree Festival: the PC were pleased to be part of this successful event

9.8. Tree lights have been installed at both locations. PC thank residents for their help

9.9. New Year Fireworks and the fund -raising quiz on December 27th at The Jolly Sailor are in hand, being organised by residents to whom the PC wish to express their appreciation

9.10. New Year’s Day Walk still requires organisation. The walking Group are to be contacted **ACTION: RB**

10. NEW ITEMS THIS MONTH:

10.1. For information only, the Feoffee selection process was explained

10.2 .A resident helping at Salvation Army Christmas Day event has offered to take local residents.

Clerk to pass on details for exchange of contact info. **ACTION: RB, AJG**

11. HEALTH & SAFETY MATTERS: there were none

12. WARDENS & COMMITTEE REPS.’ REPORTS:

12.1. Castle Garth:

12.1.1. SDC have granted permission to tree works in a conservation area which will be valid for 2 years. Garth Wardens to walk the Garth to prioritise actions. **ACTION: CL, SE, AL**

12.2. Cemetery: nothing to report

12.3. Playing Fields:

12.3.1. Mower going in for service

12.3.2. The covenant from Land Registry relating to Playing Fields has been lodged with the Clerk, with a copy to Chair of PFLC

12.4. Old Boys’ School:

12.4.1. Following the repairs needed to gable end, PC wish to review the terms of the lease agreement with the Feoffees which is understood to be a fully repairing lease **ACTION: RB**

12.4.2. Parking remains an ongoing problem and further consideration required **ACTION: ALL**

12.4.3. Decoration complete

12.4.4. Following disbanding of Cawood Players, stage blocks will be given to school and removed from OBS

12.5. Cawood in Bloom: nothing to report

12.6. Community Centre: CC committee are holding a meeting on December 12th in the light of PC discussions in November

13. HANDYWORK:

 Remove staging to school

 Affix Guide Dog signs at OBS entrances

 Reposition metal plate on floor at OBS

 Adjust sliding door at Gents toilets in OBS

Carried over: Repair fencing at 2 points on Playing Fields

 Repair ramp at tennis courts

 Repaint lights on Water Row

 Repoint cemetery wall

14. REPORTS ON HIGHWAY/FOOTPATH MATTERS: there were none

15. PLANNING MATTERS:

15.1 APPLICATIONS:

15.1.1. 2018/1321/S73 Section 73 application for proposed installation of new surface changing from existing grass camping area to all-weather hard standing base, use of an area of 6 no pitches in existing touring and seasonal caravan site to allow the stationing of 6 no static caravans for use all season (all year round);

 use of additional land to form an extension to the existing caravan and camping site for a pitch and store area for up to 20 no touring caravans (with hard standing) all season and including extension to internal gravel access road; 15 no new all season hardstanding caravan pitches . Change from seasonal of 15 no camping pitches to all season with hardstanding and increasing all seasonal pitches from 15 no to 25 no existing caravan and camping site for a pitch and store area for touring caravans including extension to internal access road and 15 no new pitch hardstanding without complying with condition 04 of approval 2018/0842/FUL granted on 2 November 2018 at South York Caravan Camping Ltd., Broad Lane, Cawood Applicant: Mr P Cullen **No objection**

15.1.2. 2018/1342/HPA Proposed 2 storey rear extension at Chestnut Cottage, 73 Chestnut, Cawood Applicant: Mr & Mrs Dethbridge **No objection**

15.2. APPROVALS:

15.2.1. 2018/1216/TCA Consent to reduce & shape by 20% to 1no Beech tree within the conservation area at Sherburn House, 4 Sherburn St. Cawood

15.3. WITHDRAWAL:

15.3.1. Single storey side extension to Millstone House, 26 Rythergate, Cawood

15.4. APPEAL:

15.4.1. Fold Yard House, Old Boys’ School Lane, Cawood. There is no opportunity to submit further comments

16. FINANCE

16.1 BILLS FOR APPROVAL

16.1.1. Martin Bates Handiwork £602:91

16.1.2. Martin Bates Grass cutting none

16.1.3. Robina Burton Clerk’s salary

16.1.4. HMRC Clerk’s tax £79:92

16.1.5. Mike Cowling Website VAT £10:51 £63:05

16.1.6. Foeffment Estate Charity OBS rent due 25 Dec £428:00

16.1.7 Lesley Dennon Shrubs for OBS planters £12:00

17. CORRESPONDENCE: there was none

**There being no further business, meeting closed at 10:30pm**