Minutes of Cawood Parish Council Meeting held in the Old Boys’ School on Tuesday 8th May 2018 at 7.30pm

Members present: Mr C Luker (Chair), Mr R Wharmby (Vice Chair), Mrs L Dennon, Mrs S Elcock, Mrs C Shepherd and Mr M Ward

1. APOLOGIES: were received and accepted from Mr J Noott, Mr J Dickinson and Mr A Lloyd

1. ELECTION OF OFFICERS:
	1. CHAIRMAN - *Mr C Luker*
	2. VICE CHAIRMAN - *Mr R Wharmby*
	3. PLAYING FIELD WARDENS - *Mr R Wharmby and Mr M Ward*
	4. PLAYING FIELD LIAISON COMMITTEE - *Mr R Wharmby, Mr M Ward, Mrs S Elcock and Mrs L Dennon*
	5. CEMETERY WARDENS - *Mr R Wharmby and Mr M Ward*
	6. CASTLE GARTH WARDENS - *Mr C Luker, Mrs S Elcock and Mr A Lloyd*
	7. LOCAL COUNCILS ASSOCIATION - *Mrs L Dennon*
	8. CAWOOD IN BLOOM COMMITTEE - *Mrs C Shepherd*
	9. OLD BOYS’ SCHOOL COMMITTEE - *Mr R Wharmby, Mr J Dickinson and Mr A Lloyd*
	10. COMMUNITY CENTRE ASSOCIATION - *Mr C Luker*
	11. HEALTH & SAFETY - *Mr R Wharmby and Mr M Ward*
2. DECLARATIONS OF INTEREST in any matters on the agenda: there were none
3. VISITORS: there were none
	1. Kidzone’s proposals for the use of the Bowls Club were discussed as agreed in their absence. The proposal was declined for a number reasons, this included the current contract which states no sub letting for the purposes of a business venture. Written response to be provided to Kidzone. **Action CL**

The Ordinary Meeting was adjourned at 8pm in order for the Annual Parish Meeting to take place;

Agenda:

1. Minutes of the 2017 Annual Parish Meeting for approval – to be approved
2. Matters Arising - none
3. Clerk’s Report – report unavailable
4. Questions from the public – not applicable

**The Parish Council Meeting was re-adjourned at 8.05pm**

1. MATTERS FOR THE ATTENTION OF THE DISTRICT/COUNTY COUNCILLORS: Proposed bridge closure linked to the replacement of the mechanism – Dates to be confirmed **Action CL**
2. MINUTES of the APRIL MEETING: were approved and signed.
3. POLICE MATTERS & COMMUNITY SAFETY: there were none.
4. MATTERS ARISING (not included in the Agenda):

8.1 Daffodil bulbs – Cllr Dennon and Cllr Shepherd have identified various locations around the village suitable for additional daffodil planting. The proposal is to plant the bulbs in autumn as a community event after the October litter pick. Future grass cutting to avoid the removal of the daffodil leaves until they have died back. Stockbridge to be asked if they have any daffodil bulbs. **Action LD, CS**

8.2 Bus Service – Saturday night bus service to commence on Saturday 19th May 2018, Sunday bus service to commence on Sunday 20th May 2018.

8.3 Wild flower seeds – Karen to be contacted regarding whether she can supply wild flower seeds for the Garth **Action CL**

8.4 3.3% Council Tax increase – discussed within the meeting

1. MATTERS ARISING:
	1. Register of Interests. Completed forms received from Cllr Lloyd
	2. Christmas Lights. Update to be sought from resident who attended January meeting **Action LD**
	3. GDPR. YLCA advised that Parish Councils are no longer obliged to appoint a Data Protection Officer (DPO) so the possible use of SDC’s DPO is no longer relevant.
	4. Village Parking. The top 4 proposals suggested by the Parking Committee were discussed. Of those it was established that parking in the school playing fields and over the bridge are now no longer viable. The Parking Committee is to further investigate potential for parking in the wood yard and marking out Cardinal’s Court. **Action AL, JD, CL, RW**
	5. CEF. Confirmation has been received that Parish Councils cannot apply for CEF funding.
	6. Environment Agency. No update provided to date – **Carry forward**
	7. WWI Centenary. Updates on the following:
		1. Church Plaque – measurements and diagram provided to Church Synod. Awaiting response. **Action RW**
		2. Bugler and Guard of Honour – trumpet / cornet player still being sought from within the village (where possible). Discussed possibility of borrowing the WI’s PA system to play a recording instead if necessary. **Action RW / LD**
		3. School Involvement – update to be provided in September **Action LD**
		4. Pageant Master – The Parish Council has decided not to pursue this.
		5. Lighting of the Beacon – Andy Mudd to light the beacon. Another ex military service man / woman required as well who has been on active duty. Suggestions sought. **Action ALL**
	8. Cardinal - Clarification of delivery areas -

LD – Market Place, Sherburn Street, Maypole Gardens and Sylvan Close

CL – From mini roundabout on Sherburn Street out of village including Wolsey Avenue

CS – Thorpe Lane, Cornmill Close, Cardinals Court, Water Row and Old Road

SE – King Street, Ryther Road up to and including North Terrace, Threadgold Lane and Church End

RW – Chestnut Road and Fostergate

MW – Wistowgate

JD – Rythergate from North Terrace, Riverside Court, Anson Grove up to Northingales

AL – Broad Lane, Great Close and Keesbury Park

 Once village copies have been distributed, any remaining will be made available to residents in outlying areas of the parish for collection at the Pickled Postie. **Action ALL**

* 1. Autumn Litter Pick – to take place on 6th October 2018. OBS to be used as a meeting place / refreshments

1. H & S MATTERS – Issue on Wistowgate – parking on pavement / hole causing possible trip hazard – further details to be sought **Action MW**

1. WARDENS & COMMITTEE REPS TO PROVIDE REPORTS FROM COMMITTEES:
	1. ***Castle Garth:***
		1. Application to SDC following Treesource Report and tree survey **Action AL**
	2. ***Cemetery:*** continues to be in good order
	3. ***Playing Fields:***
		1. Request made for private use of the football pitch for birthday party. Discussed in the meeting. Happy for football to be played on the pitch and picnic tables to be used but due to a covenant on the football pitch a gazebo cannot be erected. Written confirmation to be provided **Action CL**
		2. ***Old Boys’ School:*** Ron Wharmby has been elected as Chair of the Old Boys School Committee following the resignation of Jean Huby
	4. ***Cawood in Bloom –*** no update
	5. ***Community Centre –*** *meeting being held on 9th May 2018.* **Action CL**
2. HANDY WORK

Fence between playing fields and Keesbury field to be repaired and hedging whips to be planted in autumn to thicken existing hedge **Action CL, LD, MW, RW**

Selfsown saplings to be removed on side of path near Castle. Martin Bates to be advised. **Action RW**

1. REPORTS ON HIGHWAY / FOOTPATH MATTERS: see 10
2. PLANNING MATTERS:
	1. ***Applications:***
		1. 2018/0291/LBC, Listed Building Consent for removal and replacement of tiles at Mill Bank, 14 Water Row **No objection**
		2. NY/2016/0251/FUL – Stillingfleet Mine - Change of use of part of the former coal mine site to create a waste transfer for construction and demolition wastes, installation of a weighbridge, a skip storage area, portable amenity cabin (30 sq metres) and the provision of car parking at former Stillingfleet Mine. **Objection to be written on behalf of Cawood Parish Council Action CL**

14.2 ***Approvals:***

14.2.1 2018/0169/HPA Wharfe Cottage, Ryther Road – proposed conservatory to existing dwelling

1. FINANCE
	1. **BILLS FOR APPROVAL**:
		1. Martin Bates Handiwork and grass cutting £1045.36
		2. Robina Burton Clerk’s salary - to be advised
		3. Jo Ryan Tree Survey and report £500.00
		4. Wrights of Crockey Hill Scalpings £144.00
		5. Additional dog poo bags £475.00 (this sum included in 15.1.1 as repayment)

* 1. **CASH RECEIVED**:
		1. SDC Precept – 1st instalment £15,897.54
	2. HSBC Statement
1. CORRESPONDENCE
	1. SDC request for attendance at CIL briefing on 14 June or 5 July – to attend on 5 July **Action RW, LD**
	2. Lily McQuade of SDC to attend a PC meeting – date to be confirmed **Action CL**
	3. Presentation regarding potential reduction in energy bills - date to be confirmed **Action CL**

**There being no further business, the meeting closed at 10pm**

**Signed…………………………………………………………………………… Date……………………………………………………………………**