***MINUTES OF THE MEETING OF THE CAWOOD PARISH COUNCIL HELD IN THE OLD BOYS SCHOOL ON TUESDAY 13 MARCH 2018 AT 7.30PM.***

***Members present:***Mr C Luker (Chair); Mr R Wharmby (Vice); Mrs L Dennon; Mr J Dickinson; Mrs S Elcock; Mrs C Shepherd and Mr M Ward.

There were three members of the public present.

1. APOLOGIES for absence received and accepted from Mr J Noott and Mr A Lloyd.
2. DECLARATIONS OF INTEREST in any matters on the agenda.  There were none.
3. VISITORS.

3.1 Two visitors from Cawood Garth Group attended to discuss the 100th anniversary of the end of WW1. Mrs Brearley stated research had identified an additional 10 men from Cawood who were not named within the church as having lost their lives during WW1. It was agreed that permission would be sought from the Vicar and the Church with regard to adding these additional names to another plaque which would be designed to be in keeping with the other two existing plaques. Clarification would also be sought as to whether to put their rank on or not. It was agreed that the design of the plaque would be undertaken jointly between the PC, the Garth Group and the Vicar. Mrs Brearley stated the Garth Group hoped to display an exhibition within the church of the men who had served in the war, produce a booklet and provide afternoon teas following a Service of Remembrance on the afternoon of Nov.11th.

3.2 District Cllr John Cattanach provided an update on the Saturday night bus service. Arriva are willing to run a Saturday night service consisting of 4 runs, 2 going into York at 8pm and 10pm and 2 leaving York at 9pm and 11pm at a cost of £106.18 per Saturday night, starting from the 19th May 2018 until December 2018. The bus would hold 32 sitting and 17 standing. Any profits made would be channelled back proportionally into the PC’s that had contributed to the service. The PC supported this proposal and District Cllr John Cattanach was asked to contact the other PC’s en route to confirm if they too supported this proposal. Return tickets would be non transferable if two different bus companies are used.

1. MATTERS FOR THE ATTENTION OF THE DISTRICT/COUNTY COUNCILLORS.

4.1 District Cllr John Cattanach was asked to confirm why the Wistow mine site was operating as a business rather than being returned to agricultural land use. District Cllr John Cattanach stated current planning permission had not been granted for its current use, although this was expected, and that Wistow PC supported its current use and that the site came under their Parish. Comments could be made to SDC planning committee and / or Wistow PC.

1. MINUTES of the February meeting had been circulated and were approved and signed with amendments.
2. POLICE MATTERS & COMMUNITY SAFETY:

6.1 The PC wished to pass on their sincere condolences to the family and friends of Angela Rider.

6.2 Clerk to ask the local PCSO for regular crime figures – deferred until April’s meeting. **Action Clerk**

1. MATTERS ARISING:

7.1 Christmas Lights.  No further update has been provided to the PC.

7.2 GDPR deferred until April’s meeting where an audit will be completed. Enforceable from 25th May 2018.

7.3 Parking Bay suggestions. The possibility of parking bays within the village was discussed. Sensible suggestions are to be sought from the village. Notification of an open forum meeting to be held 7-7.30pm to discuss this prior to April’s PC meeting is to be sent via Cawood Folk. **Action Cllr Dickinson**

7.4 Location of monthly PC meetings at the Bowling Club. This was discussed but the PC agreed to continue to use the Old Boys School.

7.5 Kidzone’s request to move from the OBS to the Bowling Club – Kidzone wish to show a presentation at the April PC Meeting – discussion deferred until April’s meeting.

7.6 Eastern CEF *–* Next meeting 28th March 2018 at Ricall Regen Centre Anyone can attend the meetings. A volunteer is requested for this meeting. **Action All**

7.7 Great British Spring Clean – Keep Britain Tidy – Litter pick around Cawood taking place on 24th March 2-4pm. Volunteers requested to attend. The PC offered to provide the Old Boys School from 1.30 – 4pm to assist with this.

7.8 Environment Agency.  No response received from the Environment Agency despite numerous requests.

7.9 WW1.  It has been agreed that the end of WW1 will be commemorated by the playing of the Last Post, lighting the Beacon and a peal of bells.  The community is currently making poppies and Cawood in Bloom and the WI would like to do a feature at the flower bed at the mini roundabout. Poppies will be planted round the entrance to the Memorial Garden. Please also refer to point 3.1.

7.10 YLCA Selby Branch Meeting. Cllr Dennon attended the meeting held on 14th February and reported that Craven District Council were providing their PC’s with a Data Protection Officer for £150 per year, per PC. YLCA Selby Branch are to write to SDC to request that the same service be provided by the Council to their PC’s. District Cllr John Cattanach to be asked to request this on behalf of Cawood PC. **Action Cllr Luker**.

7.11 Parish Magazine – David Robinson is still referred to as a Parish Councillor within the magazine. This has been rectified for the April edition.

8. WARDENS & COMMITTEE REPS TO PROVIDE REPORTS FROM COMMITTEES                                                                                                                                          ***8.1 Castle Garth.***

* + 1. Jo Ryan to provide a Tree Condition Survey for the trees around the perimeter and pond area of the Castle Garth.
		2. The 4 trees to be planted in the area of the New Cut have all now been delivered. 2 week notice to be served to English Nature. **Action Cllr Luker**
	1. ***Cemetery:***

1. The area is in very good condition.

***8.3 Playing Fields:***

1. The fence behind the play area is partly down, which is owned by Joyce Payne. As it needs replacing a discussion will be held with Joyce Payne. **Action Cllr Luker**

2. The replacement trees have now been supplied. Martin to be asked to plant them. **Action Cllr Dennon**

* + 1. 5 mole hills to be raked over. **Action** **Cllr Wharmby**
		2. Skate Park lights had been on overnight. This has now been resolved.

***8.4 Old Boys’ School:***

1. Redecoration complete and new blinds installed – much improved.

2. Use of the blinds – deferred to the OBS Committee **Action** **Cllr Wharmby**

3. Use of the entrance heater - deferred to the OBS Committee **Action** **Cllr Wharmby**

***8.5 Cawood in Bloom***

1. Nothing to report

***8.6 Community Centre***

1. Nothing to report

9 HANDY WORK for the month.

* Plant trees
* Look at the roof on the pavilion

|  |
| --- |
|  |
|  |
|  |

10. TREE MATTERS.

As stated previously.

11. REPORTS ON HIGHWAY / FOOTPATH MATTERS.

11.1 Cllr Luker will repaint ‘dog stencils’ when the weather is dry.

11.2 Highways currently looking into the road surface and knocked over bollard at the traffic lights.

11.3 Complaint regarding the surface at the mini roundabout on Sherburn Road. Complainant advised to contact North Yorkshire Highways

11.4 NYCC is investigating problems with the Wolsey Walk path behind Northingales which may impact on EA flood protection.

11.5 Shrubs overhanging footpath from Maypole B & B. Request to cut them back to be made. **Action Cllr Dennon.**

12. HEALTH & SAFETY

12.1 Nothing to report.

1. PLANNING MATTERS:
	1. ***Applications:***

**(2018/0213/HPA)** Proposed rear extension, erection of single storey garage and a double garage with home office above at Frystones, 30 Broad Lane, Cawood. **Applicant:** Mr & Mrs ClugstonPC HAD NO OBJECTION

**(2018/0169/HPA)** Proposed conservatory to existing dwelling at Wharfe Cottage, Ryther Road, Cawood **Applicant:** Miss E Mawson PC had NO OBJECTION

* 1. ***Approvals:***
* Proposed demolition of existing cottage and garage and erection of new replacement dwelling served by existing access drive at 12 Wistowgate, Cawood
* Proposed conversion of existing garage and ancillary building into a self contained annex. To be retained as part of the dwelling at Wistowgate House, Wistowgate, Cawood
1. FINANCE:

**BILLS FOR APPROVAL:**

* + 1. Martin Bates         Handiwork            £510
		2. Martin Bates         Refund for purchase of timber £28.02

 **REFUND REQUIRED**

N Power refund to be sought regarding direct debit payment for Christmas Lights as based on an estimate**. Action** **Cllr Wharmby**

**15.** CORRESPONDENCE**:**

**Yorkshire Wildlife Trust magazine**

*There being no further business the meeting closed at 10 pm.*

***SIGNED:………………………………………        DATE:……………..***