Cawood Parish Council

A meeting of the Cawood Parish Council is to be held in the Old Boys’ School on Thursday 21 March 2019 at 7.30pm, you are summoned to attend.

1. APOLOGIES for absence. The Clerk **must** be advised of any apologies (Selby 708821) and before acceptance the PC **must** approve as valid.
2. DECLARATIONS OF INTEREST in any matters on the agenda.
3. PC VACANCY. The potential co-opted member has stepped down
4. VISITORS. Any visitors to the meeting.
5. POLICE MATTERS & COMMUNITY SAFETY. Email from Sam Hutchins of the Office of the Police, Fire and Crime Commissioner for North Yorkshire he is working on a community mapping project. The aim of the project is to produce a detailed report of the local communities of North Yorkshire, which will improve how we interact with our key stakeholders and representatives, such as parish councils.

He would be really interested in meeting with Cawood Parish Council, either as a full council or meeting with a representative. He would be interested in finding out:

* The policing and crime concerns of residents – this is so we can tailor our future communication to make sure we’re delivering useful information, but also I can try to help with some of the issues
* Who are the key stakeholders, groups, community hubs etc in the local community – again this is to make sure our communication reaches the relevant people.

He will be out and about in the Selby district in the next couple of months and is happy to visit during the daytime or attend a parish council meeting. **Sam Hutchinson, Community Mapping Project Officer**

1. MATTERS FOR THE ATTENTION OF THE DISTRICT/COUNTY COUNCILLORS.
2. MINUTES of the February 2019 meeting for approval.
	1. To approve the minutes & Chairman of the meeting to sign the minutes of 21 February 2019.
3. MATTERS ARISING:
	1. Notice boards.
		1. Cllr Lloyd to report on Notice Boards.
		2. NYCC approved £1500 for new noticeboard. 2 Cllrs to sign form
	2. PC Website.
		1. To be a regular agenda item.
		2. Facebook Page. Cllrs to agree on items for inclusion.
	3. Village Parking.
		1. Cllr Dickinson to report on any response from NYCC
	4. Litter pick.
		1. To take place on 16 March, litter pickers have been bought.
	5. PC Land.
		1. The cemetery & approach road. The area of the riverbank adjacent to Old Road between the bridge and Water Row. Gill Green & the bit of land at the roundabout where the notice board is on Wistowgate junction.
	6. Tour de Yorkshire. 2 May.
	7. YCLA. Proposed review of Localism Act, Model Code of Conduct & Transparency Codes. NALC Media release (Sent to all.) *Deferred from Feb meeting.*
	8. Yorkshire Day. This is being held in Whitby (organised by Whitby Town Council) on 1 August. *Deferred from Feb meeting.*
	9. BT Kiosk. This is in a poor state of repair. *Deferred from Feb meeting.*
	10. Parish Portal. Sharon Fox advises that Cllrs can either use Google Maps or AA app on their phones or set up to receive alerts on [www.roadworks.org](https://eur03.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.roadworks.org&data=02%7C01%7C%7C7ce91bfc0f3a4361531908d6a24ff6e8%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C636874861652881719&sdata=5THJn5ZzG7nNU8Mhcp8IcrmRk0JLXfCHAwzvnNvU0qY%3D&reserved=0) for a designated area or route / roads. The PC receive road closure notification through [www.roadworks.org](https://eur03.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.roadworks.org&data=02%7C01%7C%7C7ce91bfc0f3a4361531908d6a24ff6e8%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C636874861652891731&sdata=G4vu2dcS%2Bvar8lNUnmwEweiZyOg4KSz6nSjoXBgzm1w%3D&reserved=0) for all road closures that NYCC process but it isn’t something that can include individuals. She suggests APPs on mobile phones with any of the 3 websites above.
4. CLERKS REPORT FROM ITEMS FROM THE FEBRUARY MEETING:
	1. Environment Agency. Clerk has asked EA about work on Church End – no response as yet.
	2. Cawood bridge. YW say bricks are nothing to do with them & are most likely NYCC.
	3. Dog Fouling Bags. All the bags are biodegradable.
	4. Trees on Gill Green. Clerk has asked Jo Ryan to survey to trees, this will take place in April.
	5. Trees – Broad Lane. The occupier of 1 Great Close says trees next to his property are overhanging his property & the road. The trees are not the responsibility of NYCC & do not have TPOs. Clerk has told the resident he can cut back any trees overhanging his property. The NYCC Inspector said the PC did plant trees in outlying areas. *Clerk has asked NYCC if they have a plan of trees. In 1973 PC planted trees on Bishopdyke Road & in 1983 PC had grant to plant trees on Broad Lane.*
	6. Good Councillors Guide. Copies have been ordered.
	7. May Elections. All paperwork has been forwarded to Councillors as instructed by SDC.
	8. CEF. Clerk has informed CEF they are responsible for their own noticeboards.
	9. Overpayment of electricity box. Clerk rang Npower & they want actual reading as last bill estimated. Clerk has asked if a reading was taken by villagers when they put up Christmas lights. No response as yet.
	10. Grave Space. Clerk has notified Andy Argyle that the situation regarding the recently purchased grave should be treated as a one off & graves for non villagers are purchased at double price.
5. STANDING ORDERS. To consider setting up a Committee to go through Standing Orders.
6. FINANCE
	1. **BILLS FOR APPROVAL**:
		1. NETWISE Website 914.00

(*This has been paid)*

* + 1. Martin Bates Handiwork - to be advised
		2. Martin Bates Grass cutting - to be advised
		3. Mrs A L Dennon 15 litter pickers VAT £12.50 £75.00
		4. Robina Burton Clerk’s salary
		5. Robina Burton Heating allowance £200.00
		6. R & E Falkingham Ltd 2 Notice Boards VAT £230.00 £1380.00
		7. YLCA Planning seminar training – 5 April, Wakefield £115.00
		8. YLCA play area inspection training – 2 delegates – 17 April £160.00
		9. YLCA Good Councillors Guide
		10. Feoffment Estate OBS rent £428.00
		11. BHIB Premium – Bowls & tennis clubhouses £341.86
	1. **CASH RECEIVED:**
	2. **HSBC Bank Statements**
1. H & S MATTERS.
2. WARDENS & COMMITTEE REPS TO PROVIDE REPORTS FROM COMMITTEES:
	1. ***Cemetery:***
		1. Report from Cllr Ward & Cllr Wharmby – cemetery laws.
	2. Letter from a resident wishing to purchase grave plots for him and his wife. *Clerk has replied stating Selby Town Council carries out the administration but it was agreed a number of years ago that due to the lack of space not to sell spaces in advance. Deferred from February meeting.*
	3. ***Castle Garth:***
		1. Report from Cllr Luker & Cllr Lloyd -  *deferred from last meeting.*
	4. ***Playing Fields:***
	5. ***Old Boys’ School:***
		1. To discuss OBS ownership and responsibilities
	6. ***Cawood in Bloom***
	7. ***Community Centre***
3. HANDY WORK. To agree work for the month
4. REPORTS ON HIGHWAY / FOOTPATH MATTERS.
	1. Report from NYCC – Work at cross roads. During the closure period, access to the village will be maintained via Old Road. The one way system will be removed and 2 way temporary traffic lights will be established.  It is hoped that if the weather remains fine and there are no plant break downs, the work will be completed by 3.30pm on Wednesday 20th March. The road closure includes for two additional days just in case any unforeseen circumstances arise. The working hours will be restricted to 09:00hrs – 15:30hrs. This will allow for the school run and for the continuation of the early morning and afternoon commute to work/home. NYCC agrees that it would have been far more convenient to have resurfaced the road when it was last closed in September/October. Unfortunately, the funding is a result of the Tour De Yorkshire and has only just been made available; consequently NYCC didn’t have the budget to undertake the work last Autumn.
5. PLANNING MATTERS:
	1. ***Applications:***
		1. 2019/0142/HPA - Proposed link between house & garage, internal alterations & first floor above garage at Northingales, 28 Ryther Road. PC had NO OBJECTION.
		2. 2019/0162/HPA - Proposed single storey rear/side extension at Fold Yard House, Old Boys School Lane.

PC had NO OBJECTION

* 1. ***Approvals***
		1. 2018/1342/HPA Proposed 2 storey rear extension at Chestnut Cottage, 73 Chestnut Road, Cawood
1. CORRESPONDENCE
	1. Clerk & Councils Direct.
	2. WRU. Forwarded to all.

### Robina Burton

PARISH CLERK 15 MARCH 2019