Cawood Parish Council

Minutes of Cawood Parish Council held in the Old Boys’ School on Tuesday 10 July 2018 at 7.30pm

Members present: Mr C Luker (Chair), Mr R Wharmby (Vice Chair), Mrs L Dennon, Mr A Lloyd, Mr J Miles Dickinson, Mrs C Shepherd, Mr M Ward, Mrs S Elcock

1. APOLOGIES for absence were received and accepted from Mr J Noott.
2. DECLARATIONS OF INTEREST in any matters on the agenda, there were none.
	1. VISITORS -Lily McQuade (Rural Housing Enabler) gave her apologies as she was due to attend.
3. MATTERS FOR THE ATTENTION OF THE DISTRICT/COUNTY COUNCILLORS:

3.1 Stiles on riverbank at Church End to be repaired /replaced **ACTION** **AL to email JC**

3.2 Residents' complaints regarding motorbike noise levels within the village particularly at weekends and during warm weather. **ACTION CL to email JC**

1. MINUTES of the June meeting were approved.
2. POLICE MATTERS & COMMUNITY SAFETY - there were none.
3. MATTERS ARISING (not included in the Agenda)
	1. Confirmation received from YCLA that Parish Councils do not need to appoint a General Data Protection Officer but a review of standing orders and financial regs. is recommended.
	2. YCLA password required. Link to be sent to Cllr Luker in order to obtain this. **ACTION LD**
	3. Cawood website – Ask Cllr Noott if he is willing to update the website to make it more up to date, appealing , informative etc **ACTION CL**
	4. Keys to be obtained from Clerk and original locks removed on 2 village noticeboards and hessian type material fitted as a backing on all **ACTION RW & JD**
	5. Cllr Wharmby and Cllr Dennon attended a presentation by Selby District Council on Community Infrastructure Levy and Section 106 on 5/7/18. Separate bank account for CIL monies to be set up **ACTION CL**
	6. Internal Audit took place on 3/6/18.
	7. Reminder no works are to be undertaken on trees covered by TPO’s unless permission has been granted by SDC
	8. Lawn mower purchased by the Parish Council for Martin Bates’ use around the village has been taken to be repaired / obtain a quote for repair. If not viable, it was agreed a replacement machine with the correct specification etc (cost approximately £1,016) would be needed
4. MATTERS ARISING:
	1. Wild flower seeds. Karen McDiarmid sowed some seeds on the Garth this Spring and may well have more available for the Autumn.
	2. Christmas Lights. No update given to Cllr Dickinson from a villager who is hoping to organise a fundraiser to generate funds for additional Christmas lights.
	3. Bus Stop Signs. Attention is still required to update Mon-Fri timetable information at the bus stops in the village **ACTION CL to email JC**
	4. Village Parking. Ongoing discussions are taking place with a resident regarding potential available parking in the village. An email has also been sent to Highways re additional proposed parking bays etc – no response received to date. Reminder to be sent next month.
	5. Environment Agency. No update received to date.
	6. WWI Centenary. Updates on the following:
		1. Church Plaque – still waiting to receive permission from the Synod for an additional plaque to be installed in the church. Wood to be sourced and sign writing to be costed **ACTION RW**
		2. School Involvement – song ideas to be suggested at next meeting **ACTION ALL**
		3. Beacon – to be lit by a resident
		4. Bugler – required for 6.55pm **ACTION CS**
5. NEW ITEMS THIS MONTH.
	1. Child’s accident at the Playing Fields discussed. Additional play equipment at Riverside Court can be used by small children. CIL and S106 monies to be possibly used for play equipment for toddlers and small children at the playing fields. Sutcliffe play equipment brochure to be obtained **ACTION RW**

8.2 Difficulties reported in leaving the Old Boys School Lane, King Street and Threadgold Lane by car. Mirrors were suggested as a potential remedy. **ACTION CL to email JC**

8.3 Replacement or repair of the Clerk’s computer – resident to be asked if Clerk’s computer could / should be repaired or replaced **ACTION JD**

1. H & S MATTERS.
	1. Flower pots at the top of the entrance stairs to the Old Boy’s School to be moved as causing a trip hazard **ACTION JD & AL**
	2. Kidzone noticeboard has fallen over and contains drawing pins which are a choking hazards. To be stored out of hall when Kidzone are not present **ACTION JD**
2. WARDENS & COMMITTEE REPS TO PROVIDE REPORTS FROM COMMITTEES:

10.1 ***Castle Garth:***

10.1.1 Cllr Lloyd to submit necessary documentation to Selby District Council following tree report. Assistance from Cllr Dennon if necessary **ACTION AL & LD**

10.1.2 Grass to be cut which is overgrowing buddleia . **ACTION AL**

10.1.3 Grass partially cut for hay – to be completed. Sheep will graze over winter.

10.2 ***Cemetery:*** Looking good currently.

10.3 ***Playing Fields:***

10.3.1 Annual check on play equipment due. To ascertain who did this last and commission them to do it again or ask Sutcliffe Play  **ACTION RW**

10.3.2 Recently planted Rowan tree has died. Replace like for like. Order to be placed. **ACTION LD**

10.3.3 Notice to be drafted stating unauthorised expenditure will not be reimbursed and the Playing Fields are for the use of all residents **ACTION AL**

10.4 ***Old Boys’ School:***

10.4 .1Signage to be altered to reflect change in storage areas. **ACTION JD**

10.4.2 Grey chairs to be removed and disposed of **ACTION JD & RW**

10.4.3 Blinds to be repaired **ACTION RW**

10.4.4 Doors to hall and kitchen to be repainted and toilet areas during the summer closedown by decorator who recently painted the rest of the interior. Costs to be met by the Old Boys School. **ACTION RW**

10.5 ***Cawood in Bloom:*** No update.

10.5.1 Thanks expressed by PC to Cllr Ward and Cllr Wharmby for the removal and disposal of a number of disused half barrels.

10.6 ***Community Centre:*** No update.

1. HANDY WORK for the month: Valve in kitchen needs repairing, self - sown sycamores near banqueting hall need removing, foliage needs to be cut back from pedestrian access to beacon, notice boards to be varnished / repainted where necessary
2. REPORTS ON HIGHWAY / FOOTPATH MATTERS – see above.
3. PLANNING MATTERS:
	1. ***Applications:***
		1. 2018/0626/HPA. Garage with bedroom above, 12 Ryther Road – no objection
		2. 2018/0705/FUL. Adjustment of vehicular access at the former Methodist Chapel – no objection
		3. 2018/0718/LBC. Replacement of all windows, 22 Church End – no objection
		4. 2018/0752/HPA. Removal of existing flat roof over front hall and replace with lean to pitched roof and rendering of front elevation, 2 Great Close, Applicant Mr & Mrs Dean – no objection
		5. Proposed erection of two storey side extension, 7 Wolsey Avenue, Applicant Mr Goodwin – no objection
4. FINANCE
	1. **BILLS FOR APPROVAL**:
		1. Martin Bates Handiwork - to be advised
		2. Martin Bates Grass cutting - to be advised
		3. Robina Burton Clerk’s salary - to be advised
		4. Purchase of a gift for David Robinson Production of cardinal - £9
5. CORRESPONDENCE
	1. SDC Chairman’s appeal 2018/2019. Save the Children and Peter Pan Nursery – £50 donation agreed