**Minutes of Cawood Parish Council Meeting held in the Old Boys' School on Tuesday 10th April 2018 at 7:30pm.**

Members present: Mr C Luker (Chair), Mr R Wharmby (Vice Chair), Mrs L Dennon, Mr J Dickinson, Mrs S Elcock, Mr A Lloyd, Mrs C Shepherd, Mr M Ward.

1.APOLOGIES: were received and accepted from Mr J Noott

2.ACCEPTANCE of OFFICE: Declaration of Acceptance by new Councillor, Addison Lloyd. Register of Interests deferred. **Action AL**

3.DECLARATIONS of INTEREST in any matters on the agenda: there were none.

4. VISITORS: there were none, having closed the open forum discussion on parking at 7:25pm

5.MATTERS for the ATTENTION of the DISTRICT/COUNTY COUNCILLORS: there were none.

6.MINUTES of the MARCH MEETING: were approved and signed.

7.POLICE MATTERS & COMMUNITY SAFETY: there were none.

8.MATTERS ARISING:

8.1. Bus Service: due to the urgency of the matter, a vote was held between PC meetings regarding the return of a Sunday bus service. The PC voted to support DC Cattanach's proposal so, following the statutory notice periods, both Saturday night and Sunday services should now be running again by late Spring.

8.2. Christmas Lights: no updates

8.3. GDPR: the continuing absence of the Clerk presents difficulties with auditing and training course places were quickly filled when organised by YLCA. The PC are hoping to capitalise on Clr Noott's expertise in this area meanwhile and also to request DC Cattanach approach SDC on its behalf to support Parishes by sharing the sevices of their Data Protection Officer following Craven DC's example (nominal £150 charge p.a.). **Action CL**

 8.4. Parking Bays: An open Forum was held prior to the meeting to enable ideas to be shared. A PC sub- committee will filter and prioritise suggestions. **Action CL, JD, AL, RW**

8.5. Kidzone presentation regarding use of Bowling Club will now be in the May meeting. Discussion deferred until then.

8.6. Eastern CEF: It was felt a PC presence may be helpful in future, further discussion next meeting.

At the last meeting SDC's proposed Additional Pool of Potential Housing Sites was highlighted. The 3 additional sites proposed for Cawood concerned the PC. These concerns will be shared with SDC to include: significant development already planned for later this year, current infrastructure (in particular the primary school) can't sustain further developments, green field sites, outside development site, flood zone 3, impact on heritage assets. **Action CL**

8.7. Environment Agency: still no update

8.8. WW1 Centenary Commemorations updates:

The Vicar is hoping a meeting with the Arch Deacon should enable the PC to proceed with acquiring a wooden plaque in keeping with the original in All Saints. **Action RW**

The PC are to request help from the York Regiment to supply a bugler for the Last Post and a guard of honour at the beacon lighting. **Action RW**

School are going to provide a choir for the beacon lighting ceremony. Song to be decided and arrangements made in Sept. **Action LD**

Pageant Master to be updated of PC involvement. **Action LD**

8.9. Cardinal: next issue to be circulated to councillors for content editing prior to printing. Cllr Noott has offered to proof read. Editor to be asked to delete "delivered to every house". Cllr Wharmby to try to obtain distribution areas in the village and numbers of households. **Action CL, JN, RW, All**

Printed copies to be collected from Selby High School. **Action LD**

Outlying homes to be informed, via Friends of Cawood and noticeboard, copies can be collected at the Pickled Postie, subject to agreement with Pickled Postie.  **Action JD, LD**

8.10. Litter Pick: was a successful event with organisers appreciative of PC giving free access to OBS. It is hoped to continue this initiative in the Autumn, and ongoing, involving more villagers. **Action CS, LD**

9. HEALTH & SAFETY MATTERS: plug covers have been removed at the OBS in line with NHS guidelines. Kidzone to be updated. **Action JD**

10. WARDENS & COMMITTEE REPS TO PROVIDE REPORTS FROM COMMITTEES:

10.1. Castle Garth 10.1.1 Tree survey still awaited from Treesource

 10.1.2. Replacement trees have now been planted, thanks to be sent to Heritage Chair for input. **Action CL**

10.2. Cemetery: continues to be in good order

10.3. Playing Fields: 10.3.1. PFLC have agreed works to the pavillion: repairs to roof, quote of £800 accepted; replacement doors and frame quotes being obtained; score box to be built up in breeze block (MB) and reroofed; paving issues and drainage at front of pavillion; new external LED light bulbs needed; cctv to be re-sited. **ACTION RW, MW**

 10.3.2. Fence between playing fields and Keesbury field to be repaired rather than replaced (MB) and hedging whips planted to thicken existing in the Autumn. Fencing on railway line side no longer in use can be utilised. **ACTION CL, LD, MW, RW**

10.3.3. Replacement trees in several locations have now been planted. Bulb planting to complement this in the Autumn. **Action LD**

10.4. Old Boys' School: no updates. The committee meeting 24/4/18 will address issues regarding heaters and blinds.

10.5. Cawood in Bloom: no updates

10.6. Community Centre: no updates

11. HANDY WORK: fencing, new hasps and locks to be fitted on external noticeboards.

12. TREE MATTERS: see earlier 10.1.and 10.3.

PC's response to SDC's Consultation on the Management of SDC Owned Trees will comment on a lack of independent checks in the policy, other than legal obligations.

 **Action CL**

13.REPORTS ON HIGHWAY/FOOTPATH MATTERS: 13.1. Cllr. Lucker has re-painted" dog stencils" on footpaths.

13.2. No updates regarding state of roads other than knocked over bollard has been replaced.

13.3 Overhanging branches have been lightly trimmed at Maypole B&B. Further work will be needed after bird nesting.

13.4. NYCC have been notified of the section of footpath beside the bridge over the Bishopdyke that looks to be sliding towards the water.

14. PLANNING MATTERS: 14.1. Notice to terminate the lease on the Play Area at Wolsey Avenue: notice has been served to the PC by SDC effective from Sept. 29th 2018. Chair to sign notice, concrete hoop to be removed to skatepark, fencing to be inspected with a view to removal. **Action CL, RW, MW**

14.2. Applications: 14.2.1. (8/35/175A/PA) Proposed erection of single storey pitched roof garage block containing five single garages at 17 Rythergate to serve 17 and 19 Rythergate. Applicant: Mr Glyn Longbottom. **No Objection**

 14.2.2. (2018/0317/HPA) Prosed lifting eaves at rear, new gable and new velux window at front at Swan Cottage, 18 Wistowgate. Applicant: Mr & Mrs Hodgson. **No Objection**

15.FINANCE: 15.1. Bills for Approval:

15.1.1. Martin Bates Handiwork to be advised

15.1.2. Robina Burton Clerk's Salary

15.1.3. Decoration of OBS £2286.00 half of which will be reimbursed by OBS committee

15.1.4. Donation to Sherburn Community Library £50.0

15.1.5. Cash £200.0

15.2. Cllr Wharmby has obtained a refund of £847:75 on an erroneous electricity bill regarding Christmas lights. NPower had originally charged £940.0 based on an estimate.

There being no further business, the meeting closed at 9:40pm

Signed................................. Dated.................................