**Cawood Parish Council**

**Minutes of Cawood Parish Council held in the Old Boys’ School on Tuesday September 11th 2018 at 7:30pm**

**Members present: Mr C Luker (Chair), Mr R Wharmby (Vice Chair), Mr A Lloyd, Mrs C Shepherd and Mr M Ward**

1. 1. Apologies were received and accepted from Mr J Miles Dickinson, Mrs L Dennon and Mrs S Elcock

     2.  Declarations of interest: there were none

3. Visitors: Lily McQuade, Rural Housing Enabler for Selby District. Councillors were advised about affordable housing “local homes for local people” and asked to consider whether as a Parish they would like a housing needs survey to be conducted – **Action:** **ALL to discuss at next meeting**

District Councillor John Cattanach. Councillors were advised NYCC is currently developing a revised bus timetable due to the proposed bridge closure in October but due to additional mileage being incurred there may be additional costs. NYCC do not compensate when bridge closures occur. Councillors voted in favour of extending the current 42S bus service to 28 April 2019.

A resident attended to express concerns regarding contamination of the land, parking and vehicular access at the proposed 9 house development adjacent to Riverside Court.

4. Matters for the Attention of County / District Councillors:

Bus stop timetables, bridge closure (damaged brickwork and traffic light sequencing), Church End paving slabs (trip hazards still present), Bishopdike roundabout bollard, blocked road gullies on Thorpe Lane and the issues of turning out from Threadgold Lane, King Street and Old Boys’ School Lane and bridge over Bishopdyke. **Action: CL to get update from AL**

New bench location on SDC land at Chestnut Road / Rythergate corner – **Action: JC**

5.  Minutes of the August Meeting were approved – no amendments

6.  Police Matters & Community Safety: there were none

7.  Matters Arising (not included in the agenda):

7.1. A new CIL bank account to be set up by the Clerk           **Action: RB on her return to work**

7.2 Drop in session at Cawood Primary School on 18 September, 5-7pm, to meet contractors, bridge engineers etc regarding the proposed bridge closure in October

7.3 Parish Councillor vacancy – deadline 27 September 2018

7.4 Dog fouling stickers have been placed on bins throughout the village asking residents to placed bagged waste in the bins

7.5 Planning applications and comments to SDC between the PC meetings to be recorded in the following minutes

7.6 Christmas lights – to receive an update from a resident

8.   Matters Arising:

8.1. Notice boards – The Pickled Postie have confirmed they have no objection to the PC notice board being lowered. **Action: AL**

An additional notice board is to be purchased by the PC for use by the Pickled Postie for adverts. The payments generated by the adverts will be used to offset the purchase of the additional notice board. **Action: AL**

Noticeboards to display PC agenda, summary and minutes (where applicable) and backing inside noticeboards to be added. **Action: AL**

8.2. PC website – the domain name belongs to the PC and when the new PC website is developed the minutes will be put on there by a current Councillor **Action:** **CL & JD**

8.3. A replacement laptop has been purchased for use by the Clerk

8.4. Play Equipment: Cllr Wharmby and Cllr Dennon visited Sutcliffe play to get designs and costs for additional toddler play equipment – to review when funds are received linked to new housing development in the village **Action: ALL**

Wicksteed safety inspection report to be discussed at the next Playing Fields Liaison Committee Meeting **Action: RW, MW, SE & LD**

8.5. Village Parking: discussion and updates deferred until October meeting. Highways meeting to be re-arranged **Action: JD**

8.6. Environment Agency: no update regarding report.

8.7. WW1 Centenary:

8.7.1. Plaque: wood has been sourced and printing commissioned   **Action: RW**

8.7.2. School involvement: children’s choir has been asked to sing “The Day Thou Gavest Lord is Over” **Action: LD**

8.7.3. Beacon: Richard Shepherd and the Liddles have offered to fill and assist with lighting the beacon **Action: CS**

8.7.4 Bugler asked to attend at 6.45pm **Action: CS**

8.7.5 Wreath – to be collected **Action: CL**

8.8 Public Space Protection Orders – SDC to be advised the order should include the Garth, Gill Green, the playing fields and in front of the Banqueting Hall **Action: CL**

9.  New Items This Month:

9.1. Skateboard park lighting – to be turned off at night. Currently faulty. **Action: RW & MW**

9.2. Daffodil planting – various community groups in the village will be planting daffodils in the village supplied by the PC during September and October **Action: CS & LD**

9.3. A litter pick around the village will take place on 6 October 2-4pm meeting at the Old Boys School. Volunteers welcome. **Action CS**

10.  H & S Matters: there were none

11.   Wardens & Committee Reps to Provide Reports from Committee

11.1. Castle Garth:

11.1.1. Application for tree works has been submitted and resubmitted to SDC by Cllr Lloyd. Additional queries to be answered. **Action AL**. Garth Wardens and Martin Bates to walk round Garth once approved **Action CL, SE, AL and Martin Bates**

11.1.2. Tree Source Report has been shared with adjoining property owner where issues have been identified in the report

11.1.3. Landmark Trust to be advised of a number of self- sown Wild Cherry seedlings at the front of the Banqueting Hall **Action: AL**

11.1.4 Remaining bales to be removed from the Garth **Action CL**

11.2. Cemetery:

11.2.1 Enquiries to be made with landowners regarding further land to extend the cemetery, should the need arise **Action CL**

11.3. Playing Fields:

11.3.1. Discussion regarding usage of the fields took place. Clarification to be sought via the Land Registry **Action: AL**

11.3.2. Notice reviewing functions, powers etc with regard to the Playing Fields has been posted in the Pavilion and further copies to be distributed to clubs for reference  **Action: RW**

11.3.3 Insurance cover on the pavilion, bowls club and tennis club to be checked **Action RW**

11.4. Old Boys’ School: OBS committee have agreed proposals for re- decorating kitchen, vestibule, gents; conversion of ladies’ WC to facilitate storage; removal of cleaning cupboard; replacement portable, lockable cupboard to be purchased; storage area to be boarded and tanked – dates for painting to be confirmed  **Action: RW**

11.5. Cawood in Bloom: nothing to report

11.6. Community Centre: meeting to take place on 12 September 2018

12. Handy Work: to include OBS remedial work; self -sown sycamore seedlings to be removed at vehicular access, (at the Garth)

Water Row lamp-posts re-painting to be deferred until the Autumn

13. Reports on Highways/Footpaths Matters: remedial work on stiles is ongoing **Action: AL**

14. Planning Applications:

14.1. 9 houses adjacent to Riverside Court 2018/1011/OUT      No objection but comments to be made re contaminated land **Action CL**

14.1.2 Application for installation of a smart meter mast adjacent to Bishopdyke Road 2018/0630/HPA to be raised with SDC as not timber **Action CL**

15. Finance:

15.1. Bills for Approval:

15.1.1. Martin Bates                 Handiwork                    £923.24

15.1.2. Martin Bates                 Grass cutting                £310

15.1.3. Brian Thornton Garth hay cutting £500

15.1.4. Robina Burton              Clerk’s salary TBA

15.1.5 Les Dennon Purchase of bulbs £40

15.1.6 Les Dennon Land Registry £7

15.1.7 Ron Wharmby Mileage, expenses etc £103.78

15.1.8 Addison Lloyd Land Registry £12

15.1.9 Purchase of Clerk’s PC £220

**There being no further business, meeting closed at 10pm**